

**Agenda**  
**Village of Carmangay**  
**Regular Council Meeting**  
**Carmangay Library**  
**October 16, 2018**  
**6:30 p.m.**

1. Call to Order
2. Guests: Beryl Burke  
Letter under separate cover
3. Approval of Agenda for October 16, 2018 - Regular Council meeting
4. Approval of minutes of Regular Council Meeting – September 18, 2018  
Approval of minutes of Special Meeting of Council – October 10th 2018
5. Business Arising
6. Old Business
7. Public Works Report
8. Administrator Report
9. Correspondence
10. Financial Reports
11. New Business
  - a) Municipal Inspection Petition
  - b) Regional Emergency Management Plan
  - c) Southgrow Letter of Support
  - d) Strategic Plan Update
12. Reports
  - a) ORRSC
  - b) Marquis Foundation
  - c) Vulcan District Solid Waste
  - d) Carmangay & District Library Board
  - e) Subdivision & Appeal Board
  - f) FCSS
  - g) Hall Board
  - h) SouthGrow
  - i) Twin Valley Regional Water Services Commission
  - j) Mayors and Reeves of Southern Alberta
  - k) Historical Society
  - l) Chinook Arch
  - m) TeePee Ring Committee

13. Executive Session

14. Adjournment.

**DRAFT**  
**Regular Meeting of Council for the**  
**Village of Carmangay,**  
**September 18th 2018**  
**at the Library**

***CALL TO ORDER*** Meeting was called to order 6:00 p.m.

***GUESTS*** Darryl Scase, Scase and Company

***PRESENT*** Stacey Hovde, Mayor  
JoAnne Juce, Deputy Mayor  
Peggy Hovde, Councillor  
Patrick Bergen, Chief Administrative Officer

***PRESENTATIONS***

Darryl Scase made a presentation of the 2017 Audited Financial Statements. The Financial Statements were already available on the Village website.

***APPROVAL OF THE AGENDA***

***Additions to the agenda***

New business:

- k) Use of MLA Building
- l) Light up the Park
- m) Audited Financial Statements
- n) CFEP
- o) Campground

**Motion made by Councilor Peggy Hovde to approve the agenda with additions.**  
**Carried**

Mayor Hovde read correspondence from the Carmangay Advocacy Group. Mayor Hovde asked if the Carmangay Advocacy Group would like to ask any questions of Council. The group did not wish to at this time.

***MINUTES***

**Motion made by Councilor Peggy Hovde to approve the minutes of the Regular Meeting of Council held October 21, 2018 as amended.**

**Carried**

**Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held October 31, 2018.**

**Carried**

***OLD BUSINESS***

None

***PUBLIC WORKS REPORT***

Public Works presented their report of activity since the last meeting of Council.

***ADMINISTRATOR REPORT***

The administrator presented their report of activity since the last meeting of Council.

***FINANCIAL REPORTS***

Council received a verbal update from the CAO of the financial report. The report is attached.

**Motion made by Councilor Peggy Hovde to accept the financial report.**

**Carried**

***NEW BUSINESS***

a) CAO Bergen advised Council that more time was needed to communicate with the public regarding proposed changes to the Procedural Bylaw and it would be brought back to a future meeting of Council.

b) CAO Bergen asked Council to move the public hearing schedule for this meeting to the next meeting.

**Motion made by Deputy Mayor Joanne Juce to table the public hearing for Bylaw 784 Community Standards Bylaw to October 16, 2018.**

**Carried**

c) Staff has requested a minor revision to Bylaw 767 to Regulate Open Burning to amend section 3 F to add the ability to provide a burn permit to both the Fire Chief and Chief Administrative Officer. The CAO reiterated that this is to bring the Bylaw in line with other municipalities and there is no intention to have anyone other than the Fire Chief sign burn permits.

The CAO provided the following as required by the MGA to Council.

September 18, 2018

This is to provide written consent by the CAO that this revised bylaw has been created in compliance with section 63, article 3 of the Municipal Government Act.

Patrick Bergen  
Chief Administrative Officer  
Village of Carmangay

**Motion made by Councilor Peggy Hovde to pass first reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

**Motion made by Deputy Mayor Joanne Juce to pass second reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

**Motion made by Mayor Stacey Hovde for permission of third reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried Unanimously**

**Motion made by Councilor Peggy Hovde to pass third reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

d) CAO Bergen reviewed the current state of the water system and the need to increase the volume in the system for fire suppression. The next step is to do investigative work to understand what would be the next steps to improve the water system.

**Motion by Deputy Mayor Joanne Juce to provide from the existing MSI Capital Grant a sum to not exceed \$25,000 to complete the research required to build a plan and budget to define and increase the water volume in the Village of Carmangay.**

**Carried**

e) Vulcan County has offered to do road grading at a rate of \$150 per hour with the first grading to be done for a flat 5 hour rate.

**Motion by Councilor Peggy Hovde to engage Vulcan County to grade the roads twice per year at the rate of \$150 per hour.**

**Carried**

f) CAO Bergen advised Council that pot hole repairs will be completed as the weather allows. The Village of Champion had order material for the repairs and will provide Carmangay some of the material at a cost of less than \$500.

g) CAO Bergen advised Council that the sidewalks had been reviewed for condition. There are sections that can be replaced and others that have issues with nearby trees. The sections that are impacted by trees will be reviewed further to create a plan to deal with them.

**Motion by Deputy Mayor Joanne Juce to direct staff to spend funds from an MSI Capital Grant not to exceed \$12,000 to remediate the sidewalks that do not require tree removal.**

**Carried**

**h) Motion by Councilor Peggy Hovde to appoint CAO Patrick Bergen to the position of Director of Emergency Management.**

**Carried**

i) There has been a full rewrite of the Emergency Management Plan. The Municipal Emergency Management Bylaw has also been updated.

**Motion by Councilor Peggy Hovde to pass first reading of Bylaw 786 Municipal Emergency Management Bylaw.**

**Carried**

**Motion by Deputy Mayor Joanne Juce to pass second reading of Bylaw 786 Municipal Emergency Management Bylaw.**

**Carried**

**Motion by Mayor Stacey Hovde for permission to move to third reading of Bylaw 786 Municipal Emergency Management Bylaw.**

**Carried Unanimously**

**Motion by Deputy Mayor Joanne Juce to pass third reading of Bylaw 786 Municipal Emergency Management Bylaw.**

**Carried**

j) CAO Bergen provided an update to the wastewater lift station. Most of the core infrastructure has been replaced

k) Council discussed utilizing the MLA building to store items for the Historical Society.

l) Council reviewed the plans for the upcoming Light up the Park event.

**m) Motion by Councilor Peggy Hovde to pass the 2017 Audited Financial Statements.**

**Carried**

n) Mayor Stacey Hovde gave an update of the opportunities for partnering via the CFEP grant program.

o) Council discussed the issues with the dump station at the campground and the opportunity to recover Whyte Street and connect a line in that corridor.

**Motion by Deputy Mayor Joanne Juce to direct staff to investigate the campground accessing Whyte Street to develop a dump station at the back of the campground.  
Carried**

## **REPORTS**

### **a) ORRSC**

Councilor Peggy Hovde attended an ORRSC meeting that included a GIS presentation – the software can provide a platform for; the tax roll, infrastructure, cemetery records, Land Use / Assessment info and flood plane information.

### **b) MARQUIS**

Deputy Mayor Joanne Juce provided an update of the progress by a consultant hired by the Marquis foundation to review the feasibility of a facility moving forward and the potential financial impact to the Village.

### **c) VULCAN DISTRICT SOLID WASTE**

There was no meeting.

### **d) CARMANGAY AND DISTRICT LIBRARY BOARD**

Deputy Mayor Joanne Juce provided an update of the library activities.

### **e) SUBDIVISION APPEAL BOARD**

No report

### **f) FCSS**

There was no meeting.

### **g) HALL BOARD**

The Hall Board met on September 17, 2018 to discuss the use of the school building, the potential curling rink extension as well as the use of the vacant building.

### **h) SOUTHGROW**

Councilor Peggy Hovde attended a Southgrow meeting where they reviewed;

- the broadband network,
- global solar and wind business,
- updating community profiles,
- that there are 24 member municipalities and are waiting for 3 to join,
- regional collaboration,
- the availability of grant writers at an affordable amount,
- a presentation by Linda Erickson of Alberta Economic Development,
- a presentation by Dennis McKnight, CEO of Plant Protein Alliance who reviewed plant protein industries in Canada and the opportunities here locally.

### **i) TWIN VALLEY REGIONAL WATER COMMISSION**

There was no meeting.

**j) MAYORS AND REEVES OF SOUTHWEST ALBERTA**

Mayor Stacey Hovde attended the meeting where they reviewed; nurse practitioners as well as a presentation by Southgrow.

**k) HISTORICAL SOCIETY**

Deputy Mayor Joanne Juce will be attending a meeting this coming week.

**l) Chinook Arch**

There was no meeting.

**m) Teepee Ring Committee**

Deputy Mayor Joanne Juce advised that there have been a few brainstorming sessions and there has been communication with the Blackfoot Elders.

**n) Carmangay Rec Board**

Mayor Stacey Hovde attended the Carmangay Rec Board Meeting where they reviewed the 6 applications.

**o) Southern Alberta Energy from Waste Association**

Mayor Stacey Hovde attended a meeting and advised that Paul Ryan will be retaining his role and that they had sent 16 letters to the Ministry of Environment.

**CORRESPONDENCE**

Letter from Carmangay Advocacy Group.

**EXECUTIVE SESSION**

**Motion made by Mayor Stacey Hovde to go in camera at 8:10 pm**

**Carried**

**Motion made by Deputy Mayor Joanne Juce to go out of camera at 8:55 pm**

**Carried**

***ADJOURNMENT***

The Chair adjourned the meeting at 8:56 pm

Next Regular Council meeting – October 16, 2018 at 6:00 pm at the Library

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Village of Carmangay  
Special Council Meeting  
Carmangay Library  
October 10, 2018  
5:00 p.m.**

1. Call to Order at 5:00pm
2. Guests: None
3. **Motion by Deputy Mayor Joanne Juce to approve the agenda.** **Carried**
4. **Moved by Mayor Stacey Hovde to go in camera at 5:01pm.** **Carried**  
**Moved by Councilor Peggy Hovde come out of camera at 8:00pm** **Carried**
5. Adjourned at 8:00pm.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

## **Agenda Item 7**

### **Public Works Report**

- A leak was found on the corner of Carman and Pacific. Shawne was contracted for the repair due to the asphalt covering an existing gas line. The leak was caused by a previous failure. No testing or boil water was required.
- The lift station is still operating at a reduced time span with the new equipment and has seen no issues. There were still some personal wipes flowing through though.
- The campground has been closed and winterized for the season.
- The Tipi rings have been closed for the season and we are getting a price to vacuum out the septic tank as is required each year.
- Some of the untreated wood from the lot on Pacific has been moved to a burn pit at the north end of town and is ready to burn.
- Some snow clearing was done as needed.
- All equipment has been winterized and some maintenance will be done as needed.
- We are still working on the water pressure issue at this time.

## **Agenda Item 8**

### **Administration Report**

- We have a new person in the office. Sandy started October 4<sup>th</sup> and will work on a casual basis doing the bank and handling people at the counter. She has already brought the archiving up to date and is working on reviewing and rewriting the bylaw index.
- I attended a meeting with the other CAO's in Vulcan County to consider a regional emergency management plan. The Village of Carmangay has already updated their emergency plan and bylaw. We will be considering running a tabletop exercise in the near future.
- I attended a Vulcan County Communication meeting with Council and CAO's from the Vulcan County area.
- I back filled for a week for holiday coverage and a separate other week for a medical procedure.
- I attended the development permit application meeting of the Vulcan County Municipal Planning Commission with Mayor Hovde.
- I spoke with the Vulcan County roads supervisor and he indicated that when the ground dries a bit in the next week or two they should be able to grade the road.
- I followed up with the engineer that is doing the water modelling for the water pressure issue. He should have results available in the next few weeks. Once that is done we can update the capital plan and create a strategy to update the water and other infrastructure.

## Agenda Item 9

### Correspondence

The office received 1 letter from a resident which has been circulated. Below is the other correspondence the office received.

September 23, 2018

To Whom It May Concern,

We write in support of The Carmangay Library moving to a bigger space within the village. We see this move as a way to increase community access to information and knowledge while providing a cultural gathering place for our diverse population.

Among the many positive benefits that the new space would offer are enhanced and expanded programming for patrons of all ages, equal access for everyone, floor space that is open and easy to navigate and, with the expertise and guidance of our skilled Library staff, exploration of the wonders that are yet to come. In a library-loving town like ours, where people care about books, literacy and innovation, this building will offer us a place to serve our dynamic community.

Sincerely,



Julie Tremblay for/  
The Carmangay & District Municipal Library Board

## **Agenda Item 10**

### **Financial Reports**

Below are:

- The financial report for the end of September. Reflected is a strong cash position from received ongoing MSI Capital grants of; Oct 1, 2016 Water and Wastewater upgrades for \$125,000 and Oct 1, 2016 Road and Sidewalk Rehabilitation for \$29,000. The Village has cash far exceeding these earmarked funds at \$417,403.93 as well as unused MSI Capital grant funds. Additionally, the total taxes outstanding has been reduced from \$83,777 in August to \$66,703 in September which is a reflection of Heather's focus in this.
- A projection to year end based at September 30, 2018. This shows a projected operational surplus of \$40,206 largely based on catching up on the MSI Operating grant and receiving both the 2017 and 2018 allocation this year.

**MONTHLY STATEMENT**

Period Ending - Sep 2018

<b>Function</b>	<b>Revenue</b>	<b>Expense</b>
Interest: Income & Expense	\$49.76	
Taxes	\$7,691.50	
General Administrative	\$60.00	\$9,846.60
Agency Account	\$1,819.04	
Council-meetings/mileage		\$735.23
Council membership		
Natural Gas Rebate	\$1,027.06	
Fortis Franchise Fee	\$692.16	
Police/AB Gov fines		
County School Requisition		\$14,838.08
Bylaw Enforce./Dog licence		
Shop/Public Works		\$3,196.77
Roads and Street		\$1,140.92
Water/Sewer/Garbage	\$21,588.46	\$14,259.87
TVRW Admin. Requisition		
TVRW debenture payment		
Dr Retention		
Benchmark Assessment		
Insurance		
Marquis		
Scase Audit		
P.O. Rent	\$219.00	
Solid Waste Requisition		
ORRSC		
Ambulance Requisition		
FCSS		
Fire Services Requisition		
Carmangay Library Requisition		
Chinook Arch Requisition		
Axia Supernet rent		
Bank charges		\$67.04
GST Recoverable	\$3,134.04	
Mowing		
Parks		
Cemetary		
MPC		
<b>Total Revenue &amp; Expenses</b>	<b>\$36,281.02</b>	<b>\$44,084.54</b>
<b>Surplus/Deficit</b>	<b>-\$7,803.52</b>	
Cash in Bank -	\$32,679.82	
Outstanding Cheques	\$1,234.06	
Rec. Board Account	\$402.06	
GIC Investment	\$417,403.93	
Total Taxes Outstanding	\$66,703.74	
Taxes 2016/17	\$24,782.94	
Tax Outstanding Prior to 2016	\$3,472.46	

## Operational Budget and Forecast to Year End

Revenue	2018 Budget	Year to Date	Extension	Notes
Net Municipal Taxes	\$ 298,647	\$ 291,868	\$ 291,868	**Includes School Taxes and Marquis
User Fees and Sales	\$ 170,850	\$ 129,174	\$ 170,639	
Government Transfers	\$ 48,258	\$ 35,758	\$ 85,774	Receiving 2017 and 2018 MSI this year and Summer Student Grant
Investment Income	\$ 440	\$ 4,230	\$ 5,600	
Tax Penalties	\$ 10,000	\$ 4,146	\$ 10,000	
Licenses and Permits	\$ 900	\$ 1,040	\$ 1,150	
Other	\$ 34,657	\$ 23,120	\$ 23,120	
Franchise Fees	\$ 13,000	\$ 16,243	\$ 21,657	
Fines				
Rentals	\$ 2,628	\$ 1,971	\$ 2,628	
Sale of Capital Assets		\$ 10,364	\$ 10,364	Will be transferred to capital
<b>Total</b>	<b>\$ 579,380</b>	<b>\$ 517,913</b>	<b>\$ 622,799</b>	
Expenses	2018 Budget	Year to Date	Extension	Notes
Requisitions	\$ 54,410	\$ 41,563	\$ 54,410	School Taxes and Marquis
Legislative	\$ 17,550	\$ 9,399	\$ 12,592	
Administration	\$ 159,096	\$ 137,335	\$ 171,320	
Fire and Disaster	\$ 9,000	\$ 1,000	\$ 10,000	Necessary to return unused AEMA grant from last year
Ambulance	\$ 2,000	\$ 1,842	\$ 1,842	
Bylaws Enforcement	\$ 1,300	\$ 364	\$ 500	
Common Service	\$ 8,975	\$ -	\$ -	These were coded in other areas
Roads and Lighting	\$ 67,856	\$ 64,532	\$ 84,693	
Water	\$ 132,620	\$ 94,349	\$ 124,555	
Wastewater	\$ 15,764	\$ 8,801	\$ 11,550	Some items were capitalized
Garbage	\$ 61,424	\$ 52,768	\$ 56,287	
Family and Community Support	\$ 2,342	\$ 1,523	\$ 1,523	
Planning	\$ 15,700	\$ 2,245	\$ 15,700	MDP work from ACP grant
Subdivision	\$ 1,000	\$ 1,556	\$ 2,000	
Cemetery	\$ 1,335	\$ 76	\$ 110	
Parks and Recreation	\$ 14,600	\$ 30,660	\$ 31,449	Additional tree trimming, summer students and park projects - offset by grants
Culture	\$ 4,024	\$ 4,063	\$ 4,063	
Transfer to Capital	\$ 10,384	\$ -	\$ -	
<b>Total</b>	<b>\$ 579,380</b>	<b>\$ 452,076</b>	<b>\$ 582,593</b>	
<b>Surplus (Overage)</b>	<b>\$ -</b>	<b>\$ 65,838</b>	<b>\$ 40,206</b>	

## **Agenda Item 11**

### **New Business**

#### **Item A Municipal Inspection Petition**

The Village office was contacted earlier this month and received the below letter from Municipal Affairs. A petition has been filed to the Minister of Municipal Affairs requesting a municipal inspection be completed on the Village of Carmangay. A petition is allowed under section 220 of the Municipal Government Act to call for a municipal inspection.

Municipal Affairs will be looking not at the choices of Council but the processes by which it operates. As the current Council has been in place for just a year, much of the report may focus on the previous Council and pre-existing processes.

This has a number of ramifications but the biggest one will be the time staff has to commit to assisting the inspection as well as executing the Ministerial directives as a result. Municipal Affairs will review;

- Governance including Council meetings, Bylaws, Leadership
- Administration
- Operations including Public Works, Bylaw Officers
- Finance including the budgeting process
- Capital Projects

The report takes a number of months from when the minister directs the inspection to take place but the time to issue the directive can be over a year. The Village of Warner for example took about 2 years from the petition to the report. This will be a busy time (I know from doing the Viability Review in Champion) where the consultant needs access to numerous documents. Once the report is received it will be shared at a public meeting and then the Minister orders directives to be followed. Staff and Council will be required to comply with these directives.

Based on the process Council and administration should consider;

- holding off on passing the updated procedural bylaw,
- do the public hearing but hold off on the 2nd and 3rd readings of the Community Standards Bylaw
- discuss but not progress any new projects or initiatives and put on hold most of the current ones until we hear if the inspection is taking place and when it is.
- have available staff or cut the workload of the current staff (Sandra just started in the office today) to be available to work on the inspection.

The public needs to know that this inspection will put the whole Village on hold for most of a year.

The next steps are for the petition to be validated and then if it is sufficient it will be sent to the Minister for direction. The first step is a period of screening to see if a full review is warranted. Even this screening will be very time consuming.

October 1, 2018

Ms. Heather O'Halloran  
Chief Administrative Officer  
Village of Carmangay  
PO Box 130  
Carmangay, AB T0L 0N0

Dear Ms. O'Halloran:

On September 20, 2018, the Minister of Municipal Affairs received a petition requesting that an inspection be conducted into the affairs of the Village of Carmangay.

The *Municipal Government Act* requires that a person be designated to carry out the duties of a chief administrative officer for the purpose of determining the sufficiency of the petition. I have attached a copy of Ministerial Order No. MSL:080/18, appointing Kevin Miller of Municipal Affairs as the person designated for this purpose. Mr. Miller has 45 days from the date the petition was received to report to the Minister of Municipal Affairs on the sufficiency of the petition.

Once the Minister receives this report, you will be advised of the findings.

Yours truly,



Andrew Horton  
Acting Assistant Deputy Minister

Attachment: Ministerial Order No. MSL:080/18

## **Item B Regional Emergency Plan**

Carmangay has updated our Emergency Management Plan earlier this year and passed an updated bylaw. There was an ACP grant provided to build a regional emergency plan. In the end there was some work done but there is no regional emergency plan done.

The Arrowwood CAO is leading a second effort to get this work done. There is some efficiency with respect to the required meeting and administration in being part of a regional program. There are a number of steps to go yet before Champion Council can consider being part of a regional effort.

The plan to date was presented at the Vulcan County Regional Communication Meeting. The feedback from Bill Seymour of AEMA is:

Nels, Kim, Christopher, Wendy, Patrick and Tracy,

Thank you for inviting AEMA to last night's meeting in Milo, I thought your preparations and planning going into the meeting were great and Christopher's presentation on the way ahead excellent in outlining the directions and priorities for our communities.

Glad to hear there is still some grant money left over and that you can put it to good use as well as offering some direction in accessing additional grant funding.

Can one or more of you please reply to this message with any resolution or decisions on the discussions/motion the Communications Meeting resolved last night?

Going forward, I concur with the priorities discussed Thursday. Given our current timings and the status of Bill 8 still to be resolved may I suggest some considerations for us in the weeks and months ahead.

First of all, focus on aligning your municipal emergency plans into a regional plan that everyone can read and understand, one way to do this in the context of working in CEMP and building on the excellent work Michelle and Luanda did for Milo and Arrowwood in 2016 with risk assessment in CEMP.

We might want to hold off on any bylaw adjustments until an amended Alberta Emergency Management Act is completed, this may reduce duplication and repeated effort. When an amended Act is passed we might be able to generate a common bylaw that can be tailored to each community's unique needs and wishes.

Finally, given the attendance and discussion of last night's meeting – I think all of the communities had at least two elected officials, CAO and others present – I would think we could consider this an Emergency Advisory Committee meeting for each of the communities and record it as such for 2018. I would be interested in your thoughts on this and any other suggestions here.

Again, great work leading up to this, hope we can maintain the momentum this time and keep it going.

Regards,

Bill

**Bill Seymour, MA**

Field Officer Southern Region

Alberta Emergency Management Agency

Ministry of Municipal Affairs

Provincial Building, Third Floor

360, 200 – 5<sup>th</sup> Avenue South

Lethbridge, AB T1J 4L1

T. 403-382-4006

C. 587-583-3600

E. [William.seymour@gov.ab.ca](mailto:William.seymour@gov.ab.ca)

### **Item C Southgrow support letter**

Southgrow has asked the Village to send along a letter of support as per the below correspondence.

#### **Motion to authorize the Mayor to sign the letter of support for a CARES grant for Southgrow.**

Dear SouthGrow Members, Associate Members, and Partners,

We at SouthGrow Regional Initiative, are developing a proposal in partnership with the University of Lethbridge to produce a reputable and academically rigorous research study that draws defensible conclusions regarding a cost-benefit analysis of rural broadband deployments within the Province of Alberta. Under the working title of “Cost-Benefit Analysis of Alberta Rural Broadband Deployment,” the proposal will be submitted to the Government of Alberta under the Community and Regional Economic Support grant program (CARES) for the purposes of funding the study for its duration of six months. In order to receive the grant, the Government of Alberta requests that we submit letters of support for the project on behalf of local communities, business, and industry groups to highlight its importance and potential impact on the community.

The project - when completed - will be useful for policy makers, business, as well as potential participants of the broadband deployment in the province of Alberta. We hope it may serve as a guideline for understanding the importance of broadband use in rural communities in Alberta. The report will quantify the net benefits and risks (if any) associated with the project; thus, the report can serve as a resource for policy-makers to make informed decisions regarding forthcoming broadband infrastructure policy.

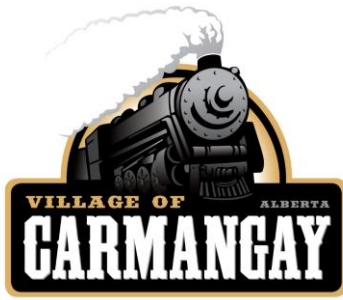
A document containing the details of the study, as well as a list of the foundational concepts of the study has been included along with this letter. **Please reference this document. If you believe the objectives of this study are aligned with your community, business, or industry you represent, please send to us a signed letter of support referencing the project, as well as aspects of the study you specifically identify with or support.**

Please don't hesitate to contact me if you have any questions, and note that **our deadline on submitting this grant application is October 31<sup>st</sup>.**

Thank you for your support!

Sincerely,

Peter Casurella  
*Executive Director*  
SouthGrow Regional Initiative  
403-394-0615



October 16, 2018

Mayor Stacey Hovde  
Village of Carmangay  
119 Carman St, Carmangay, AB T0L 0N0

**Re: In support of CARES program grant proposal: SouthGrow Regional Initiative & University of Lethbridge**

To whom it may concern:

I am writing on behalf of **the Village of Carmangay** in support of the SouthGrow Regional Initiative's application to the CARES program to fund the project **Alberta Rural Broadband Deployment: A Cost Benefit-Analysis** so that they may—in cooperation with their partners -produce a reputable and academically rigorous research study that draws defensible conclusions regarding a cost-benefit analysis of rural broadband deployments within the province of Alberta.

We strongly support this grant application and agree that the project, when completed, will be useful for informing policy makers, governments, and businesses in critical decisions regarding future broadband deployments in the province of Alberta. Our organization also believes that the extension of broadband infrastructure into rural regions is a critical next step in ensuring the long-term economic competitiveness of our province and in driving forward innovation and economic diversification.

If this project is funded, we at the Village of Carmangay will support the project by accurately providing relevant information regarding our organization to the project partners, so that it may be used to verify the impact the project may have on the village as well as to be used as data in the project itself.

Thank you for supporting us, the SouthGrow Regional Initiative, and all rural Albertans in the pursuit of this project with the hope that it may help promote long-term economic growth in our communities.

Sincerely,

Stacey Hovde  
Mayor of the Village of Carmangay

## **Agenda Item D**

The Village is releasing to the public the full results of the recent survey as well as a synopsis. As Council wishes to be reflective of the citizens wishes, the below motion is intended to bring the strategic plan in line with the survey results.

**Motion to direct staff to update the Strategic Plan with the below Vision and Objectives and bring back the updated Strategic Plan and Action List for Council consideration.**

### **Vision Statement:**

**The Village of Carmangay is a safe, quiet place to live and work. Carmangay optimizes opportunities to grow and respects the natural beauty, environment and history of the Village.**

### **Objectives:**

- 1. Council will continue to communicate in various ways and be transparent with citizens.**
- 2. Carmangay will have a long term plan that will bring its infrastructure to the levels citizens expect and maintain them ongoing.**
- 3. Places where people engage with each other will continue to be supported and expanded in a way that does not increase residential taxes.**
- 4. Carmangay will continue to foster commercial and residential growth.**
- 5. Carmangay will be compliant with all the requirements of the new MGA.**