

Agenda
Village of Carmangay
Regular Council Meeting
Carmangay Library
September 15, 2020
6:30 p.m.

1. Call to Order
2. Guests: None
3. Approval of Agenda for September 15, 2020 Regular Council Meeting
4. Approval of Minutes of August 18, 2020 Regular Council Meeting
5. Business Arising
6. Old Business
7. Public Works Report
8. Administrator Report
9. Correspondence
10. Financial Reports
11. New Business
 - A. Update on the COVID outbreak
 - B. Blade move progress
 - C. Solar Farm progress
 - D. Carmangay Cemetery not permitted work
 - E. Telus Tower Update
 - F. Municipal Sustainability Program Grant
12. Reports
 - a) ORRSC
 - b) Marquis Foundation
 - c) Vulcan District Solid Waste
 - d) Carmangay & District Library Board
 - e) FCSS
 - f) SouthGrow
 - g) Twin Valley Regional Water Services Commission
 - h) Mayors and Reeves of Southern Alberta
 - i) Chinook Arch
13. Closed Session
14. Adjournment.

**Regular Meeting of Council for the
Village of Carmangay,
August 18,2020
at the Carmangay Library**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde
@ 6:30 p.m.

GUESTS None

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councilor
Patrick Bergen, Chief Administrative Officer

APPROVAL OF THE AGENDA

Motion made by Councilor Peggy Hovde to approve the agenda as amended with j.) Joanne added to reports.

Carried

Motion made by Deputy Mayor Joanne Juce to approve the minutes of the July 21, 2020 Regular Council Meeting.

Carried

PUBLIC WORKS and PROJECTS REPORT

The public works report was presented as detailed in the agenda.

ADMINISTRATOR REPORT

The public works report was presented as detailed in the agenda.

Motion made by Councilor Peggy Hovde to accept reports a presented.

Carried

CORRESPONDENCE

None

FINANCIAL REPORTS

The financial report was presented as detailed in the agenda.

Motion made by Deputy Mayor Joanne Juce to accept the financial report.

Carried

NEW BUSINESS

a.) Sale of Property to the Carmangay Community Centre Association

Motion made by Mayor Stacey Hovde to direct the CAO to sell Plan 570X, Block 4, Lot 12 to the Carmangay Community Centre Association for \$1.00 plus any costs incurred by the Village in selling and rezoning the land.

Carried.

b.) Tipi Ring Land Options

Discussion Only

c.) Lots for Sale

Motion made by Councilor Peggy Hovde to direct the CAO to post the below properties for sale on the Village website along with the commercial properties previously discussed at the price listed per the Bylaw.

Carried
d

d.) Wagon Repairs

Motion made by Deputy Mayor Joanne Juce to permit the Historical Society to effect repairs on the wagon situated on the corner of Highway 23 and Alta Vista, pending the CAO's research on the ownership of the two properties.

Carried.

REPORTS

a) ORRSC

None.

b) MARQUIS

The Marquis Foundation is seeking a new CAO.

c) VULCAN DISTRICT SOLID WASTE

Mayor Stacey Hovde attended a VDWC meeting.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

None.

e) FCSS

Carrol Thomson, Director of FCSS has given her notice. A new Director is being sought.

f) SOUTHGROW

None.

g) TWIN VALLEY REGIONAL WATER COMMISSION

None

h) MAYORS AND REEVES OF SOUTHWEST ALBERTA

None

i) CHINOOK ARCH

None.

CLOSED SESSION

Council and the CAO went into closed session for
FOIP Division 2 Section 19
Equipment Purchase

Moved by Councillor Peggy Hovde to go in camera at 8:10 p.m.

Carried.

Moved by Deputy Mayor Joanne Juce to move out of camera at 8:55 p.m.

Carried.

Motion made by Councillor Peggy Hovde to direct the CAO to sell the existing Case 580 backhoe and purchase a Case tracked skidsteer with a trade sum not to exceed \$29,000 to be funded by capital grants.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 9:03 p.m.

Next Regular Council meeting – September 15th at 6:30 p.m. at the Carmangay Library

Mayor Stacey Hovde

Chief Administrative
Officer Patrick Bergen

Public Works Report

In addition to their normal duties, Public Works was focused on the following:

Dept	Priority	Item	Notes
Water	1	Cap water line into old building (part of water project)	old water plant AE&P directive
Water	1	Complete items on water inspection report	
Projects	1	follow up on car charging station	waiting for Peaks and Prairies
Sewer	3	Repair Sewer on Pacific Avenue	camer'd not a priority 1
Water	1	Service WTP generator	
Water	1	change PRV in water plant	AE&P directive, butterfly valve now loosened.
Water	1	Service chlorine meter	contractor contacted
Projects	1	Landscaping on Whitney & Stephen	trees/grass planted, just need road crush
PW	1	Move blade	Will be complete week of September 14, 2020
Projects	1	Whitney sanitary line	landscaping in spring 2021
Roads	2	Confirm all the heavy truck route signs are up	All done need to complete truck route map
Roads	2	Pacific Avenue low spot on road – new base?	clean ditch to the north
Sewer	2	Order new wet well lid	
Water	2	update water meter reading software	Complete
Water	2	Flush Hydrants/Hydrant Maintenance/Flow Test	Planned for late September
Water	2	Exercise water valves	Planned for late September
Sewer	2	service lift station pumps	

PW	2	clean up old building site	Need to move remaining building
Projects	2	Large external project	in progress
Projects	2	Make up emergency bypass waterline	trying to incorporate into new pump station
Roads	2	Patch Asphalt in front of hotel (Champion)	Budget for 2021
Sewer	2	Ramp to lagoon to dump vac truck	in progress
Sewer	2	Rebuild distribution boxes	Winter 2020
Water	2	Fix bulk water station	Complete
Projects	2	Community Center sewer line	Complete
PW	2	External municipal work	Complete
Projects	2	External customer work	Complete
Projects	2	place gravel for solar farm	Considering options
Projects	2	Stage 4 Water distribution plan	in progress
Projects	2	Stage #2 waterlines	Fall 2020 or Spring 2021
Projects	2	Stage #3 waterlines	Fall 2020 or Spring 2021
Projects	2	replace curb/sidewalk for Champion Campground sewer	Spring 2021
Water	3	Torch and remove parts from the old water plant	rainy day job
Parks	3	Pump out septic tank at TeePee rings	
Water	3	Order gaskets for hydrants / rebuild hydrants	
PW	3	Move building on Pacific Avenue property	winter day job
Water	3	Fix irrigation at library	
Sewer	3	Get quote on Lift Station roof	In progress as part of solar project
Water	3	Final Stage #1 drawings	
PW	3	Create maintenance manuals for each piece of equipment	
PW	3	Clean up stairs and build office	In progress
PW	3	Purchase 1/2 ton	Future

PW	3	Weather striping on shop manddoors	Fall 2020
Parks	3	Landscaping at old fire hall	
Water	3	Camera lines at old water plant	possible irrigation from river
PW	3	Clean shop yard	Ongoing
Parks	3	Fix gate at tipi rings	
Water		Hydrovac watermains valves for external municipality	
Water	1	Change hydrant for external municipality	Complete
Sewer	1	repair plugged pump #1	Complete
Sewer	1	replace burnt motor on pump #2	new pump ordered 3 week delivery
		Install external municipal service	

Administrator Report

A significant amount of effort was spent in dealing with the local COVID outbreak that peaked at 29 active cases in Vulcan County. Most of the cases were in Carmangay.

The following are the highlights or recent activity by administration;

Item	Priority	Update
Follow up on property that may require development permit	1	Complete
Follow up on MSP Grant	1	Complete - Part of this agenda package
Rewrite Village of Carmangay Procedural Bylaw and bring to Council for consideration	1	Complete Ensure "Closed Session" is used.
Bring back options for the development of a master plan and high level budget for the McFarland Trail and adjoining lands by working with the community per Council Motion.	1	In Progress
Goal #3: Create a plan and budget to upgrade and define a 3 km (McFarland Trail) pathway for Council's consideration by spring of 2019. Execute the plan by summer and fall of 2020.	1	In Progress
Follow up on Tax Auction properties	1	In Progress
Follow up on trees for Telus property	1	In Progress
Follow up with other municipalities about sharing resources	1	In Progress
Create an inter-municipal development plan	1	In progress. MDP is complete
Complete list of all administrative processes as well as annual calendar	1	Nearly complete
CPO contract	1	Need to bring to Council
Follow up on MCCAC video shoot	1	Scheduled for September 17, 2020

<p>MAP - The land use bylaw must be amended to include appendix A which establishes a fee schedule, or alternatively, a rates and fees bylaw must be passed to establish fees applicable to the land use bylaw.</p>	<p>1</p>	<p>The CAO will need to work with ORSCC to ammend the existing bylaw that is in compliance with the MGA.</p>
<p>MAP - Bylaw 738 must be amended to address the following:</p> <ul style="list-style-type: none"> • the bylaw must indicate that it is a bylaw of the Village of Carmangay; • the municipality must establish both a local assessment review board and a composite review board; and • the bylaw must be in compliance with legislation. <p>In addition, a designated officer must be appointed as the clerk of the assessment review boards and all members appointed to assessment review boards, as well as the clerk, must complete the mandatory training. Since all members of the regional board should have the same bylaw, it would be advisable to work with all member municipalities of the regional assessment review board, as well as their legal counsel, to ensure that member bylaws are consistent and comply with the requirements of the MGA.</p>	<p>1</p>	<p>The CAO will need to work with ORSCC to draft a new bylaw that is in compliance with the MGA.</p>
<p>MAP - The village must, by bylaw, establish an SDAB which meets all legislative requirements of Sections 627 and 628 of the MGA, and the accompanying regulations 43/2002 and 195/2017.</p>	<p>1</p>	<p>The CAO will need to work with ORSCC to draft a new bylaw that is in compliance with the MGA.</p>

MAP - Moving forward, the village must ensure that the tax rate bylaw calculations are correct and only one minimum tax is levied. Also, the property tax bylaw must account for all requisitions imposed, including requisitions for designated industrial properties (DIP), in accordance with section 359(1) of the MGA.	1	The new Designated Industrial Property tax (less than \$100) will be added into the next tax rate bylaw.
Goal #1: Create fact sheets for each available property and load onto the Village website.	1	This is in progress as part of the Strategic Marketing Plan.
MAP - Borrowing bylaw 781 must be amended to include the maximum rate of interest to be paid in accordance with section 251(2)(b) of the MGA.	1	Will be at organizational meeting in October
Create a budget and plan for the downtown parking per Council motion.	1	Will be available for the October 20, 2020 meeting
Review and bring back information on having chickens.	1	Will be available for the October 20, 2020 meeting
Create bylaws establishing the positions of assessment review board clerk and subdivision and development appeal board clerk as designated officers.	1	
Ensure all planning documents are defined on the Village website as outlined in the new MGA.	1	
MAP - The village must pass bylaws establishing the positions of assessment review board clerk and subdivision and development appeal board clerk as designated officers.	1	
MAP - Council must pass a bylaw that authorizes the CAO or a designated officer to consolidate one or more bylaws in accordance with section 69(1) of the MGA.	1	

MAP - The village website must be updated to include a comprehensive list and summary of all planning policies and their relationships with other planning documentation and decisions.	1	
Ensure the maximum rate of interest to be paid is included in the next ATB Borrowing Bylaw	1	
Amend Bylaw 738 to be in compliance of the MGA per the MAP report.	1	
Establish a bylaw to define the role of the Bylaw Officer and ensure the Bylaw Officer takes the required oath.	1	
Ensure the auditors define the salaries of designated officers (contracted assessor)	1	
Establish an SDAB by bylaw.	1	
MAP - The municipality is required to establish a bylaw in accordance with sections 555 and 556 of the MGA if the municipality has a bylaw enforcement officer or bylaw enforcement provisions. Any person who is enforcing bylaws must take the official oath.	1	
MAP - The financial statements must disclose the salaries of all designated officers.	1	
Ensure that future updates to the Land Use Bylaw include items defined in the MAP report	1	
Complete ICS 100, 200 and 300 Training	1	
Ensure the tax notices are sent out in accordance with the items identified in the MAP report.	1	

MAP - Moving forward, the tax notice content on the combined notice must be updated to include information on how to request a receipt for taxes paid, and the name and address of the designated officer with whom a complaint must be filed.	1	
MAP - A designated officer must certify the date tax notices were sent.	1	
Copy and publish all council meetings dating back to 2013 to the Village website	2	In progress
Copy all popular bylaws to the Village website	2	In progress
Do a full building review of the library including upgrading the furnace and create a budget and go forward plan.	2	PW got access and went into the interior roof cavity to see the condition.
Bring a plan for Council's consideration to create opportunities for Carmangay young adults to have their first job per Council Motion.	2	
Address CPR Land Trees	2	
Consult with Badlands consultant about parks / trail	2	
Look into truck retarder signs	2	
Obtain the old firehall drawings	2	
Confirm ownership of the old fire truck	2	
Investigate the cost of repainting the existing water tower and present to Council for consideration	2	
Review draft Codes of Practice	2	
Review draft Public Works Safety Plan	2	

MAP - The returning officer and deputy returning officers must take the official oath or statement prescribed in the Local Authorities Election Forms Regulation, before performing the duties of a returning officer or deputy returning officer.	2	
MAP - Moving forward, the village must retain the ballot account in accordance with section 100(1.1) of the LAEA for all by-elections and general elections for the duration of the council term.	2	
MAP - The village is required to dispose of election materials in accordance with section 101 of the LAEA and ensure that the appropriate affidavit is completed following the destruction of the materials.	2	
Research and present to Council new options for housing that promotes sustainability.	3	This is in progress as part of the Strategic Marketing Plan
Create a strategy by the spring of 2019 for the upcoming Intermunicipal Collaboration Framework negotiations that defines what current and proposed amenities should be funded with assistance from Vulcan County. Additionally, the infrastructure and core services will be assessed to understand what the expected cost sharing should be. An inventory of all current cost sharing arrangements will be conducted.	Delayed	In progress. MDP is complete

Correspondence

None

Financial Report

Bank Balance as at September 12, 2020:

Current Account: \$ 114,744.48

Investment Accounts \$ 40,227.09

Total **\$122,063.79**

The following larger financial activity is anticipated within the next month.

MSI Capital Grant for Solar	\$ 97,016
MSI Capital Grant for Sewer Infrastructure	\$ 88,194
Municipal Sustainability Program	\$ 50,000
Project Accounts Receivable	\$ 50,000
Total Revenue	\$285,210

Final Solar Project Payment	\$100,700
Retirement of revolving credit	\$179,550
Total Expenditures	\$280,250

The above indicates that we will have approximately \$120,000 to complete the last 3 operational months as well as any remaining small capital work.

Current Taxes

There still remains \$38,638.86 in this years taxes to be paid as at September 12, 2020.

There still remained \$51,047.79 in this years taxes to be paid as at August 11, 2020.

Tax Arrears:

There are 11 properties with a total tax arrears as at August 31, 2020 of \$16,788.75

There are 14 properties with a total tax arrears as at July 31, 2020 of \$16,929.05

There are 19 properties with a total tax arrears as at June 30, 2020 of 17,730.73.

There are 19 properties with a total tax arrears as at May 31, 2020 of 18,772.05.

There were 19 properties with a total tax arrears as at April 30, 2020 of \$19,913.

There were 19 properties with a total tax arrears as at March 31, 2020 of \$20,099.

Utilities Arrears:

There is \$5,154.95 of utility arrears that are 90 days and older as at August 31, 2020.

There is \$2,408.16 of utility arrears that are 90 days and older as at July 31, 2020.

There is \$2,770.71 of utility arrears that are 90 days and older as at June 30, 2020.

There is \$5,888.01 of utility arrears that are 90 days and older as at May 31, 2020.

There was \$3,716 of utility arrears that are 90 days and older as at April 30, 2020.

There was \$3,265 of utility arrears that were 90 days and older as at March 31, 2020.

Village of Carmanav
Budget versus Actual
For the Period Ending August 31, 2020

	Budget	Current	Year to Date
REVENUES			
Taxes including School and Marquis	264,645.85	(1,231.50)	283,671.47
General Administration	91,926.00	9,998.74	58,744.98
Bylaw Enforcement	500.00	25.00	475.00
Public Works	40,000.00	130.05	64,196.69
Water Supply and Distribution	97,787.00	272.77	95,248.21
Wastewater and Disposal	25,143.00	34.81	25,213.98
Waste Management	45,900.00	59.49	47,168.28
Development	400.00		1,450.00
Cemetery	1,450.00		1,450.00
Land Sales			7,700.00
TOTAL REVENUES:	567,751.85	9,289.36	583,318.55
EXPENSES			
School, Marquis and Doctor Requisition	84,368.00	(683.75)	38,745.09
Council and Other Legislative	6,000.00	210.00	5,642.58
General Administration	176,001.00	15,316.41	165,855.24
Emergency and Bylaw	2,878.00	67.50	2,910.75
Public Works	101,700.00	25,172.66	218,476.83
Roads, Streets, Walks and Lighting	20,511.00	1,203.97	25,819.99
Water Supply and Distribution	102,900.00	1,538.62	109,376.40
Wastewater Treatment and Disposal	4,100.00	8.69	11,618.24
Waste Management	56,500.00	1,080.00	8,640.00
Community Programming	500.00		170.95
Development	4,900.00		5,929.25
Parks and Recreation	4,100.00		1,692.74
Culture including Library	3,294.00		3,015.00
TOTAL EXPENSES:	567,752.00	43,914.10	597,893.06
SURPLUS (DEFICIT)	(0.15)	(34,624.74)	(14,574.51)

Notes to Financial Report:

- 1) **The public works and general administration Expenses are overstated as they do not yet reflect attributing the employee costs to capital projects.**
- 2) **The water expenses are the offset for the Public Works revenue for outside work.**
- 3) **The Taxes including School and Marquis Year to Date is about 14% higher than Budget. This is due to 2 reasons;**
 - a. **The budget assumes that there may be taxes unpaid for this year and was conservative in lowering the budgeted amount.**
 - b. **The Year to Date number for taxes reflects that the tax bills went out but does not show what has been paid. The full number is reflected as an asset for Current Taxes Receivable which is reduced as people pay their taxes.**
- 4) **The Public Works Revenue will be higher this year to reflect the better than expected performance of doing work for other organizations / municipalities. There is**

currently about \$30,000 of work that is being billed in addition to what is reflected in the report.

- 5) *The agency bank revenue which is at \$16,000 to the end of July is added typically at year end.*

New Business

A. Update on the COVID outbreak

Suggested Motion: Motion to accept the COVID outbreak update as information.

Below is a high-level timeline of the recent COVID outbreak

August 29, 2020 10:21 Contacted by Mayor Stacey Hovde about the possibility of a COVID outbreak.

10:50 Update from AHS operations centre confirming a noon conference call.

11:30 Gave list and potential contact information for office and projects team staff to AHS Operations Centre

12:00 Attended AHS Skype call. Was advised to test and quarantine all Village of Carmangay staff based on possible exposure to someone potentially infected.

13:15 Contacted all Village of Carmangay staff to advise to quarantine and get tested.

August 30, 2020

11:45 Emailed update to Field Officer South Region, Alberta Emergency Management Agency

Noon AHS Skype Call update – confirmed AHS will not release any test results or personal information. The only source of information is on their website.

13:15 Emailed update that there is potential outbreak to Carmangay Post Office, ATB Agency, local restaurant, library and seniors centre. These are outside agencies and had separate protocols.

13:25 Provided update to Mayor and Council and advised of State of Emergency.

18:30 Posted that Village Office and ATB closed on social media and posters.

August 31, 2020

08:30 Updated AEMA and Vulcan County CAO / VCREMP DEM about Business Continuity issues. All Village of Carmangay staff are quarantined and waiting for tests.

09:00 2nd Social Media post

11:00 Updated Deputy DEM

11:30 Call with Palliser Superintendent.

1700 Updates with Deputy DEM, Carmangay Council, all staff.

September 1, 2020

10:00 Projects manager whom was main contact person is negative

1030 Updated all staff, AEMA, Vulcan County CAO and AHS and Deputy DEM. 1 Village of Carmangay staff confirmed negative for COVID.

11:00 Call with Deputy DEM

- Updated RCMP about office closure and situation
- Emailed FCSS about situation
- Email G3, Carmangay Seed Cleaning about situation
- Email AEMA **September 2, 2020**

11:00 Call with Deputy DEM

- Posted that masks were available at the library on Facebook.
- Post when getting tested you are in quarantine until negative. -
- Created a post for the long weekend reminding people to stay safe.

September 3, 2020

11:00 Call with Terry

- Post posters in Low German and both offices. Use Village of Milo videos. – Posters will go up.
- Kick out Friday posting to Kelsey – Wash hands 20 second / social distancing / wear a mask
- Conference call with Carmangay staff. - **Done**
- Check with Kathy about cleaning the washrooms over the weekend. - **Done**
- Has the pool officially closed – **Done Pool is closed.**
- Send another update on Friday.

September 4, 2020

11:00 Call with Terry

- Sent update to AEMA and VCREMP DEM
- Posted videos in English and Low German on Facebook.

September 8, 2020

- All staff confirmed negative. Village office opened and public works / project team back to full staff.

B. Blade move progress

No motion is required

The company that does all the moving of wind turbine blades for the area will be moving the Caramangay Wind Turbine blade this week to its new location. Public works has levelled the site and the movers have inspected it and are satisfied that it will be suitable.

C. Solar Farm progress

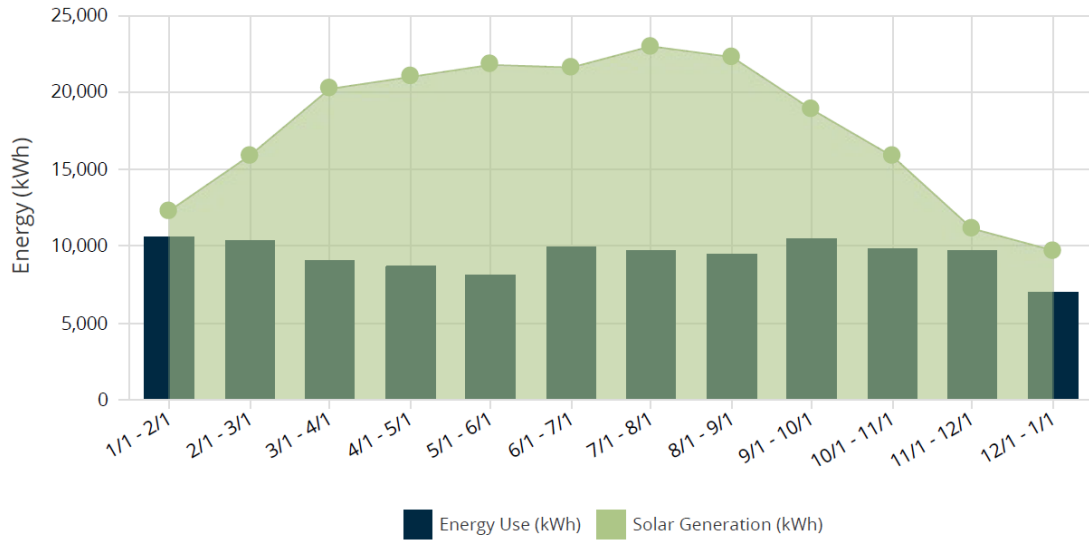
Motion to accept the Solar Farm update as information.

The solar farm is close to completion. The below information will be added to a fuller information package to be created shortly.

Some interesting facts about the Carmangay Solar Farm.

- The Village of Carmangay is the 2nd municipality in Alberta to be Net Zero for its municipal infrastructure.
- The entire project cost \$380,000 and has been funded by a Gas Tax Fund grant, Municipal Sustainability Initiative Capital grant as well as a Municipal Climate Change Action Centre grant. The Village is temporarily using a line of credit while it waits for the last grant which will be completed within the month.
- The project will save the Village \$13,000 annually in energy bills at current prices and uses.
- The project creates 145.9 kW of DC power or 213,765 Kilowatt hours per year that is then converted to AC power that goes back into the electrical grid.
- There are 384 solar panels mounted 2 high on 3 rows of racks. The solar panels have a 25 year warranty.
- The solar panels only lose 3% efficiency if covered by snow.
- The racks are secured to the ground with screw piles.
- There is significant available capacity to add more municipal infrastructure to the solar farm and still be net zero.
- There is also enough physical land to nearly double the capacity of the system if needed in the future.

Monthly Energy Use vs Solar Generation





Combiner Boxes



Lift Station extension



New Fortis transformer

D. Carmangay Cemetery not permitted work

Suggested Motion: Motion to advertise for members for a cemetery committee advisory committee that will consult with Carmangay Council about permanent and ongoing maintenance and work at the cemetery.

There has been a large amount of recent, permanent work done at the Carmangay cemetery in contravention of Bylaw 765 passed by the previous Council on February 21, 2017. The oversight and maintenance of the cemetery falls under the oversight of the Village of Carmangay through its Council and administration.

Background Information

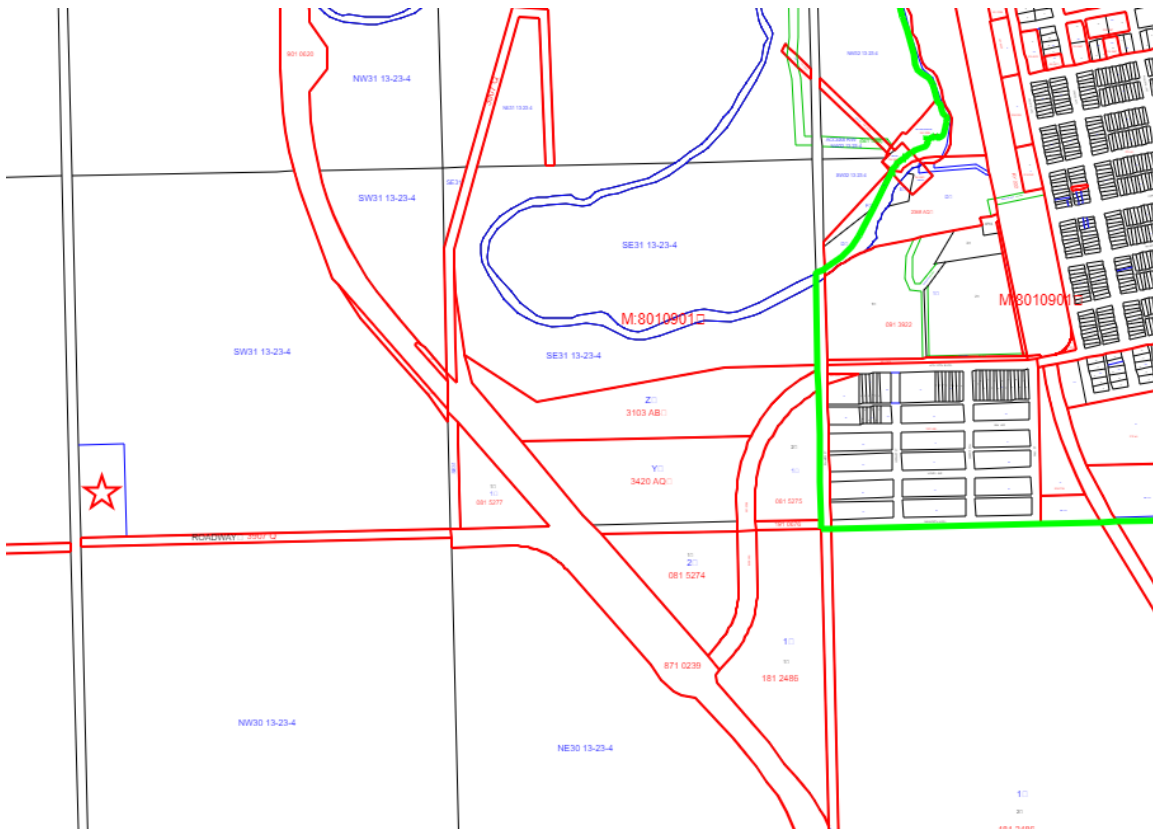
The cemetery described as the "Carmangay Cemetery" is a plot of land owned by the Village of Carmangay effective April 1, 1913. The use and operation of the cemetery are governed by Bylaw #765 passed by Council on February 21, 2017. The Carmangay Cemetery is listed in Land Titles Records as a cemetery.

There is no separate governing body or cemetery committee that has oversight of the cemetery. Per Bylaw# 765

2. No monuments, marker, grave stones or grave covers shall be erected or placed or any concrete work done without notifying the Village Office during normal business hours.

Land Parcel:

The cemetery parcel is designated by the star in the bottom corner.



Land Titles Cemetery Listing:

Cemetery ID	FCA303
Cemetery Name	CARMANGAY CEMETERY
Alternate Name	
Place Name	CARMANGAY
Location	SOUTH OF VULCAN (20 MILES)
Owner	VILLAGE OF CARMANGAY
Organization	VILLAGE OF CARMANGAY
Address	BOX 130
City	CARMANGAY
Province	AB
Postal	TOL0N0
Phone	4036433595
Fax	4036432007
Email	VILLAGEC@TELUSPLANET.NET
Web	
ATS	4;23;13;31;SW
PBL	
Comments	

Contact Name	Address	City	Postal Code	Phone
ATTN: CEMETERIES, VILLAGE OF CARMANGAY	BOX 130	CARMANGAY	TOL 0N0	4036433595

[Return](#) ➡

Land Title:

S				
LINC	SHORT LEGAL	TITLE NUMBER		
0025 583 593	4;23;13;31;SW	ZI143	.	
LEGAL DESCRIPTION				
MERIDIAN 4 RANGE 23 TOWNSHIP 13				
SECTION 31				
THAT PORTION OF THE SOUTH WEST QUARTER DESCRIBED AS FOLLOWS:				
COMMENCING AT THE SOUTH WEST CORNER OF SAID SECTION				
THENCE NORTHERLY ALONG THE WEST BOUNDARY THEREOF 726 FEET				
THENCE EASTERLY PARALLEL TO THE SOUTH BOUNDARY THEREOF 330 FEET				
THENCE SOUTHERLY PARALLEL TO THE SAID WESTERN BOUNDARY 726 FEET				
TO THE SAID SOUTH BOUNDARY				
THENCE WESTERLY ALONG SAID SOUTH BOUNDARY TO THE PLACE OF				
COMMENCEMENT				
CONTAINING 2.226 HECTARES (5.5 ACRES) MORE OR LESS				
EXCEPTING THEREOUT:				
PLAN	NUMBER	HECTARES (MORE OR LESS)	ACRES	
ROADWAY	3907Q	0.202	0.5	
EXCEPTING THEREOUT ALL MINES AND MINERALS				
AND THE RIGHT TO WORK THE SAME				
ESTATE: FEE SIMPLE				
MUNICIPALITY: VULCAN COUNTY				

		REGISTERED OWNER(S)		
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
ZI143	. 04/01/1913			SEPARATION
OWNERS				
THE TOWN OF CARMANGAY.				

Bylaw# 765

Village of Carmangay Bylaw No. 765

A BYLAW OF THE VILLAGE OF CARMANGAY, IN THE PROVINCE OF ALBERTA, BYLAW #765 TO REGULATE AND CONTROL THE OPERATION OF THE CARMANGAY CEMETERY, RESCINDING BYLAW # 754.

WHEREAS, by virtue of the authority conferred upon Council by Section 11 of the Cemeteries Act,

AND WHEREAS, the Village of Carmangay is the owner of the Cemetery situated in SW 31-13-23-W4 and which is more fully described on Duplicate Certificate of Title;

AND WHEREAS, it is deemed expedient and proper to regulate and control the operations of the Carmangay Cemetery;

NOW THEREFORE, Council for the Village of Carmangay, in the Province of Alberta, duly assembled, enact as follows:

A. Cemetery Records

1. The Municipal Administrator for the Village of Carmangay shall keep all records for the Carmangay Cemetery in the prescribed manner.

B. Cemetery Plots

1. Plots in the Carmangay Cemetery shall be sold at a cost of three hundred and fifty (\$350.00), for Resident Village & County, and five hundred (\$500.00) Non-Resident single (Note 1)

2. Family Plots (16 X 16) shall be sold at a cost of nine hundred and fifty (\$950.00), for Resident Village & County, and one thousand, one hundred (\$1100.00) Non-Resident (Note 1)

3. Upon receipt of payment for any plot(s) within the Carmangay Cemetery, the Village shall issue to the purchaser a cemetery plot deed. All Carmangay Cemetery plot deeds are non-transferable.

4. A cemetery plot may be purchased and held in reserve by any person but may not be purchased by any group, corporation, commercial venture or person for the purpose of speculation.

5. Upon receipt of a written request from the purchaser of a plot, the Village shall cancel a reservation and refund the purchaser, the amount originally paid at the time of reservation of the said cemetery plot.

6. Should it be found that a plot (s) in the Old Section of the cemetery is no longer useable or it is found to be too difficult to open and close with the Village equipment, the purchaser may exchange title for the said plots for title to an equal number of plots in the New Section of the cemetery.

Note 1

Moved away from the Village or county two (2) years prior to purchasing a plot unless admitted in a long term care facility.

C. INTERNMENT Re: Bowville

1. When requested, the Village of Carmangay will open a gravesite the following fees will apply:
 - A) November 1st to April 30th \$450.00
 - B) May 1st to October 31st \$350.00

D. INTERNMENT/DISTERNMENT

1. The Village shall be responsible for the opening and closing of all gravesites in the Carmangay Cemetery. A valid burial permit must be presented to the Village Office prior to burial.
2. The following rates shall be charged:
 - a) For opening and closing of a gravesite between November 1st to April 30th the price shall be set at \$450.00
 - b) For opening and closing of a gravesite between May 1st and October 31st the price shall be set at \$350.00.
 - c) price shall be set at \$225.00 for an urn;
And \$300.00 for a small vault.
 - d) When due to location or inclement weather conditions, the gravesite must be hand dug or special equipment must be brought in, the charge shall be whatever cost was incurred by the Village of Carmangay to have the site opened and closed.
 - e) For disinterment or interment, providing a valid disinterment/reinterment permit be presented to the Village Office, the charge shall be determined at the cost incurred by the Village.
3. For interment of cremated remains, provided that a valid cremation permit is presented to the Village Office except as set out hereunder;

- a) Cremated remains may be interred in an already occupied site.
- b) If the interment involved the removal of a grave cover, the charge shall be five hundred (\$500.00) dollars and any fees incurred by the Village for equipment and removal or disposal of grave cover.

E. MONUMENTS, GRAVESTONE, MARKERS, GRAVE COVERS

- 1. All monuments, markers, grave stones must be placed at the head of the Gravesite and the placement of them in any other area is prohibited.
 - 2. No monuments, marker, grave stones or grave covers shall be erected or placed or any concrete work done without notifying the Village Office during normal business hours.
 - 3. All debris, litter, rubbish arising or resulting from work done on any plot must be cleaned up and removed from the cemetery and the plot(s) left in a clean and tidy condition.
- F. A copy of this Bylaw shall be given to each person arranging for burials in the Carmangay Cemetery.
- G. That this Bylaw shall take effect on the date of the final passing thereof.

Read a first time, this 21 day of February, 2017

Read a second time, this 21 day of February, 2017

And by unanimous consent

Read a third time and final time and finally passed this 21 day of February, 2017

Hym Nichols.
Mayor

HO Halloran
Administrator

Recent Work:

The Village of Carmangay, being the governing body of the Carmangay Cemetery does routine maintenance at the cemetery site including mowing, week whipping and any minor repairs. There has been no request by any body or by Council to do any further work. It is known to Council that the Carmangay and District Historical Society had interest in erecting a permanent structure at the cemetery site. The group was invited to Council to present their plan but did not come.

In recent months a permanent structure has been erected at the cemetery as well as a number of 2 x 4 stained wooden crosses per the below pictures. Staff, nor Council has no knowledge of how any of this work has been done.

The crosses present a challenge to the Village to mow around and would not have been supported for this reason.







E. Telus Tower Update

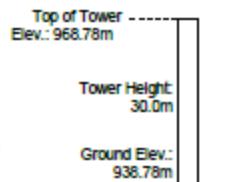
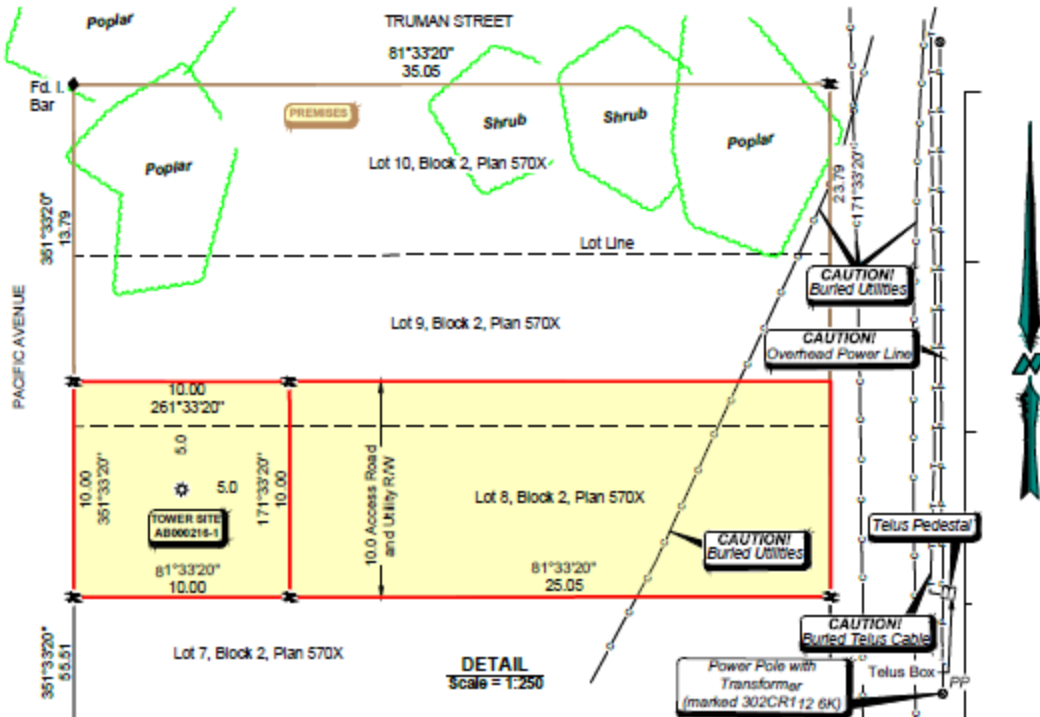
Suggested Motion: Motion to accept the Telus Tower Update as information.

The new Telus tower is nearing completion and will provide much improved cellular service to Carmangay residents as well as an option for internet service. The Telus structure will provide nearly \$10,000 annually to the Village of Carmangay in lease and tax revenue.

There will be 5 evergreen trees planted on the site to beautify the area.



**PLAN SHOWING SURVEY OF
TOWER SITE AB000216-1
CARMANGAY**
WITHIN
LOTS 8-10, BLOCK 2, PLAN 570X
IN
S.W. 1/4 SEC.32 TWP.13 RGE.23 W.4 M.
VILLAGE OF CARMANGAY
SCHEDULE 'C'



TOWER COORDINATES
GEOGRAPHICAL (NAD 83 SURVEY CONTROL)
Latitude: 50° 07' 32.11" 50.125585 } Decimal
Longitude: 113° 06' 48.50" -113.113470 } Degrees

AREAS:

	HECTARES	ACRES
TOWER SITE:	0.010	0.02
ACCESS ROAD & UTILITY RW:	0.025	0.06
TOTAL:	0.035	0.08



OWNERS: THE VILLAGE OF CARMANGAY
(WITHIN LOTS 8-10, BLOCK 2, PLAN 570X
S.W.1/4 SEC.32 TWP.13 RGE.23 W.4 M.)
Title No.: 031 080 767 -1

Respective are (Ctrl) ITEM 7/10/12, derived by GNS

F. Municipal Sustainability Program Grant

Suggested Motion: Motion to direct the CAO to apply for the Municipal Sustainability Program grant in the amount of \$50,000 for future water infrastructure work.

The province has created a grant that is to be used for capital work with an allocation of \$50,000 being available for the Village of Carmangay.

The province describes the grant below:

On July 28 your Alberta government was proud to announce the \$500 million Municipal Stimulus Program, a key component of Alberta's Recovery Plan. Thank you for submitting information on your shovel-ready infrastructure projects over the past few months. This information was very useful to help us understand the capacity of municipalities to take on additional infrastructure projects, as well as the types of projects that could be started this year.

The Municipal Stimulus Program (MSP) is designed to distribute stimulus funding quickly and equitably across the province so local governments, like yours, can help support local jobs and stimulate the economy. Funding will be allocated using the same formula as the federal Gas Tax Fund and municipalities can access their allocation by submitting project applications before October 1, 2020. Applications will be reviewed as they are received and payments will begin shortly after projects are approved.

Projects must begin construction in 2020 or 2021 and must not result in municipal tax increases. Municipalities also need to commit to further supporting growth in their local economies by reducing municipal red tape. Further information about the program and allocation amounts are available on the program website, and in the attached program summary and program guidelines. The grant agreement and application form are also attached.

The intention of this program is to support local jobs and stimulate the economy – both through construction and over the life of the asset. We will be evaluating project applications through this lens. You are also encouraged to apply this lens as you consider which projects to put forward. Please note that the MSP is not related to operating and transit funding recently announced as part of the federal Safe Restart Agreement. Further information about this funding will be made available soon.