

Agenda
Village of Carmangay
Regular Council Meeting
Carmangay Community Hall
May 18, 2021
6:00 p.m.

1. Call to Order
2. Guests: None
3. Question Period
4. Approval of Agenda for May 18, 2021 Regular Council Meeting
5. Approval of Minutes of April 20, 2021 Regular Meeting of Council
6. Public Works Report
7. Administrator Report
8. Correspondence
9. Financial Reports
10. New Business
 - a) Municipal Planning Commission New Member
 - b) Bylaw 800 Tax Rate Bylaw Amendment
 - c) Carmangay and Area Rec Board Request
 - d) Carmangay Community Centre Additional Land
 - e) Cemetery Agreement
 - f) ACP Grant
 - g) Student Grant
 - h) New Water Pump
13. Reports
 - a) ORRSC
 - b) Marquis Foundation
 - c) Vulcan District Solid Waste
 - d) FCSS
 - e) SouthGrow
 - f) Twin Valley Regional Water Services Commission
 - g) Mayors and Reeves of Southern Alberta
14. Closed Session
15. Adjournment.

**Regular Meeting of Council for the
Village of Carmangay,
April 20th, 2021
at the Carmangay Senior Centre**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde at 6:00 p.m.

PRESENT Stacey Hovde, Mayor
Doug Fraser, Deputy Mayor
Peggy Hovde, Councillor
Patrick Bergen, Chief Administrative Officer

GUESTS Milo Hothe – 3B Energy
Sheila Smidt -Resident
Carol Cheswick- Resident

APPROVAL OF THE AGENDA

Motion made by Mayor Stacey Hovde to approve the agenda for April 20th, 2021, with the addition of j) Spring Cleanup, k) Quads and l) Clean Energy Improvement Program.

Carried

MINUTES

Motion made by Councillor Peggy Hovde to approve the minutes of the Special Council Meeting held March 29/21.

Carried

PUBLIC WORKS REPORT

The public works report was presented as detailed in the agenda.

ADMINISTRATOR REPORT

The Administration Report was presented as detailed in the agenda.

Motion made by Deputy Mayor Doug Fraser to accept both reports as presented.

Carried

CORRESPONDENCE

Letter presented from Resident Sheila Smidt.

FINANCIAL REPORTS

Motion made by Mayor Stacey Hovde to accept the financial report as presented.

Carried

NEW BUSINESS

a) Declaration of Seniors Week

Motion made by Councillor Peggy Hovde to declare the week of June 7 to 13, 2021 Seniors week in Carmangay and Alberta and to provide funding for a celebratory cake for the Seniors.

Carried

b) Audit Update

Presented as information only

c) Grange Fire Event

Motion made by Deputy Mayor Doug Fraser to accept the report of local Director of Emergency Management with respect to the fire at the Grange Hotel as information.

Carried

d) Village of Carmangay Evacuation Event

Motion made by Councillor Peggy Hovde to accept the administration report for the Village of Carmangay Evacuation Event as information.

Carried.

e) Emergency Water Bypass

Presented as information only.

f) 2019 and 2020 Capital Projects Review

Motion made by Councillor Peggy Hovde to remove the Village of Carmangay from the Vulcan Physician Retention Agreement and to leave funds in the budget.

Carried.

g) 2021 Final Operating Plan

Motion made by Deputy Mayor Doug Fraser to approve the final 2021 to 2023 Operating Plan.

Carried.

h) 2021 Final Operating Budget

Motion made by Mayor Stacey Hovde to approve the final 2021 Operating Budget.

Carried.

i) 2021 Tax Rate Bylaw

Motion made by Councillor Peggy Hovde to pass the first reading of Bylaw 800 the 2021 Tax Rate Bylaw.

Carried.

Motion made by Mayor Stacey Hovde to pass the second reading of Bylaw 800 the 2021 Tax Rate Bylaw.

Carried

Motion made by Mayor Stacey Hovde for permission to pass the third reading of Bylaw 800 the 2021 Tax Rate Bylaw.

Carried

Motion made by Mayor Stacey Hovde to pass the third reading of Bylaw 800 the 2021 Tax Rate Bylaw.

Carried.

j) Spring Cleanup

Discussion held, more information required.

k) Quads/Motorcycles

Motion made by Councillor Peggy Hovde for the CAO to research a Bylaw regarding Bikes and Quads on nature trail.

Carried.

l) Clean Energy Improvement Program

Motion made by Mayor Stacey Hovde to investigate the Clean Energy Improvement Program to help the Village register for it.

Carried.

REPORTS

a) ORRSC

No meeting

b) MARQUIS

No meeting

c) VULCAN DISTRICT SOLID WASTE

No meeting

d) FCSS

No meeting

e) SOUTHGROW

No meeting

f) TWIN VALLEY REGIONAL WATER COMMISSION

Meeting held.

g) MAYORS AND REEVES OF SOUTHWEST ALBERTA

No meeting

CLOSED SESSION

Mayor Stacey Hovde, Deputy Mayor Doug Fraser, Councillor Peggy Hovde and CAO Patrick Bergen went into closed session under Division 2, Section 16 Grange Hotel Discussion

Motion made by Deputy Mayor Doug Fraser to go into Closed Session @ 7:45p.m.

Carried.

Motion made by Mayor Stacey Hovde to go out of Closed Session @7:53 p.m.

Carried.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 7:53 p.m.

Next Regular Council meeting – May18th,2021 at 6:00 pm at the Seniors Building.

Mayor Stacey Hovde

Chief Administrative
Officer Patrick Bergen

Public Works Report

Dept	Priority	Item	Notes
Water	1	Install new pump at water plant	Complete
Public Works	1	Demolish house for external customer	Complete
Public Works	1	Install new water and sewer service for external client.	Complete
Public Works	1	Hydrovac at various locations for external municipality.	Complete
Public Works	1	Demolish 3 houses for external municipality	In Progress - first one is almost complete.
Water	1	Cap water line into old building (part of water project)	old water plant AE&P directive / waiting for emergency bypass / waiting to catalog all valves and if new water pumping station will be built.
Public Works	1	Install new mower blades	In progress
Public Works	1	Spring Cleaning	Waiting on start date of students.
Public Works	1	Get safety gear for new student hirs	Complete
Projects	1	Install car charging station	In Progress. Next step is to trench in new conduit and then put in wiring.
Projects	1	Whitney sanitary line	Part of Summer Program.
Sewer	2	Address sewer discharge box	Rebuild the lid
Roads	2	Pacific Avenue low spot on road – new base?	Fill up with gravel
Water	2	Flush Hydrants/Hydrant Maintenance/Flow Test	Will be done in the spring / will consults with Fire Dept. / After new pump
Projects	2	Old Colony services	Attach sewer line and cap old water line

Roads	2	Patch Asphalt in front of hotel, community hall and Old Colony	Tullstrip will do the work / have estimate
Sewer	2	Ramp to lagoon to dump vac truck	Complete
Projects	2	Stage #2 waterlines	possible reallocate dollars for bypass system stage 4B
Projects	2	Stage #3 waterlines	Parts have all been ordered and engineering complete.
Sewer	2	rebuild lift station fence	get chain link quote / \$9400 with mangate and barbedwire
Sewer	3	Repair Sewer on Pacific Avenue	camera'd not a priority 1, 2021 project changed to priority #3
Water	3	Order gaskets for hydrants / rebuild hydrants	Parts are on hand / will do in the fall
PW	3	Finish WHMIS labelling	For summer students
PW	3	Move building on Pacific Avenue property	Waiting on person purchasing the lot
Water	3	Fix irrigation at library	Need electrical work done
Water	3	Final Stage #1 drawings with HMR Engineering	
PW	3	Clean up stairs and build office	In progress
PW	3	Weather striping on shop mandooors	Complete
PW	3	Clean shop yard	Complete
PW	3	Cleanout ditch 200 Block of Alberta	Complete
Sewer	3	clean out dry well	Complete
Sewer	3	install evastrough on lift station	water dripping on lock, pending budget

2021 Projects

Project	Budget	Spent To Date	Notes
2021-004 New Sewer Auger	\$ 5,113	\$ 5,500	Complete - has been used twice already.
2021-005 Wet Well Heater	\$ 5,000		
2021-006 200 Block Whitney Sewer	\$ 50,000	\$ 6,022	Scheduled for Summer
2021-001 Repair Distribution Box Gate	\$ 2,500		
2021 -007 2 New Manholes	\$ 10,000		Scheduled for Summer
2021-003 Pacific Avenue Sewer Repair	\$ 2,000	\$ 251	Cancelled
			Scheduled for Summer - all parts ordered, have 6 lengths of pipe in stock
2020-003 Stage 3 Water Loop	\$ 75,000	\$ 27,962	
2021-008 New Water Pump	\$ 39,762		Complete - waiting for billing
2020-007 VFD for water pump	\$ 10,000		
			Complete - will have numbers entered soon.
Security Camera for Water Plant	\$ 1,000	\$ 173	
			Complete - 1st test was successful
2021-009 Emergency Bypass	\$ 8,860	\$ 8,362	
2021-010 Water Distribution Meter	\$ 10,000		
2021-011 New GIS System	\$ 10,000	\$ 8,226	Complete
2019-004 Sidewalk Replacement	\$ 15,000		
2021-012 New Skidsteer Blade Attachment	\$ 11,841		
2021-013McFarland Pathway System	\$ 7,500		Already received
Total	\$ 263,576	\$ 56,496	

Administrator Report

Item	Priority	Update
Hire summer students	1	In progress - all offers have been sent out and start dates being confirmed.
Per Council Motion the week of June 7 to 13, 2021 Seniors week in Carmangay and Alberta and to provide funding for a celebratory cake for the Seniors.	1	Passed by Council.
Investigate the CEIP opportunity	1	In Progress
Research a bylaw or policy for quads on the trail system	1	
Get a new candidate for the MPC	1	In Progress - On May agenda.
MAP - The village website must be updated to include a comprehensive list and summary of all planning policies and their relationships with other planning documentation and decisions.	1	In Progress
Complete ICS 100, 200 and 300 Training	1	Heather and Sandy have ICS 100

<p>Create all HR policies and procedures documents</p>	<p>1</p>	<p>In progress - currently reviewing the draft. Need to touch base with Patrick with respect to tone (formal vs casual).</p>
<p>Ensure that future updates to the Land Use Bylaw include items defined in the MAP report</p>	<p>1</p>	<p>Ongoing</p>
<p>MAP - Bylaw 738 must be amended to address the following:</p> <ul style="list-style-type: none"> • the bylaw must indicate that it is a bylaw of the Village of Carmangay; • the municipality must establish both a local assessment review board and a composite review board; and • the bylaw must be in compliance with legislation. <p>In addition, a designated officer must be appointed as the clerk of the assessment review boards and all members appointed to assessment review boards, as well as the clerk, must complete the mandatory training. Since all members of the regional board should have the same</p>	<p>1</p>	<p>The CAO will need to work with ORSCC to draft a new bylaw that is in compliance with the MGA.</p>

<p>bylaw, it would be advisable to work with all member municipalities of the regional assessment review board, as well as their legal counsel, to ensure that member bylaws are consistent and comply with the requirements of the MGA.</p>		
<p>MAP - Borrowing bylaw 781 must be amended to include the maximum rate of interest to be paid in accordance with section 251(2)(b) of the MGA.</p>	<p>1</p>	<p>In Progress</p>

Ensure the tax notices are sent out in accordance with the items identified in the MAP report.	1	Complete
MAP - Moving forward, the tax notice content on the combined notice must be updated to include information on how to request a receipt for taxes paid, and the name and address of the designated officer with whom a complaint must be filed.	1	Will be done with 2021 tax and assessment notices
Follow up with TiPi Rings provincial agreement	1	In progress. The regional manager is reviewing.
Update the website security certificate	1	
Update GST files	1	Complete
MAP - A designated officer must certify the date tax notices were sent.	1	Complete - done with last tax bill.
Follow up on trees for Telus property	1	Have confirmed the 5 evergreen trees. Following up with Telus
Set up Spring clean up for 2021	1	In progress - waiting for student start dates.

Bring a plan for Council's consideration to create opportunities for Carmangay young adults to have their first job per Council Motion.	2	Complete - have hired local students in 2021.
Copy and publish all council meetings dating back to 2013 to the Village website	2	In progress
Work with AUMA on compensation survey	2	In progress - getting in touch with the representative - waiting for email.
Update HR files	2	In progress
Create a training plan	2	in progress
Investigate the cost of repainting the existing water tower and present to Council for consideration	2	
Review draft Codes of Practice	2	
Review draft Public Works Safety Plan	2	
Bring back options for the development of a master plan and high level budget for the McFarland Trail and adjoining lands by working with the community per Council Motion.	3	Will include in discussions with Carmangay and Area Rec Board.

Research and present to Council new options for housing that promotes sustainability.	3	This is in progress as part of the Strategic Marketing Plan
Create a budget and plan for the downtown parking per Council motion.	3	Will be considered for future planning

Correspondence

None

Financial Report

Statement of Cash Position as of May 15, 2021

Current Cash and Investments	\$ 97,043.79
GST Receivable	\$ 15,085.69
Public Works Receivable	\$ 8,102.11
Overdue Tax Owing	\$ 19,111.25
Current Tax Owing (due July 7, 2021)	\$ 220,438.26
Overdue Utilities Owed	\$ 4,628.77
Current Utilities Owed (due May 26, 2021)	\$ 22,879.17
Capital Grants Receivable	\$ 213,130.00
Revolving Credit	(\$99,000.00)

Total Cash and Near Cash **\$ 501,437.04**

Financial Report as at March 31, 2021

Report Date
2021-05-15 9:49 AM

Village of Carmangay
Budget versus Actual
For the Period Ending April 30, 2021

Page 1

	Budget	Current	Year to Date
REVENUES			
Taxes including School and Marquis	301,317.00	284,352.40	283,501.25
General Administration	111,603.00	2,744.93	13,909.75
Bylaw Enforcement	750.00	25.00	623.00
Public Works	80,000.00		3,347.50
Sewer Repair/ Setup			1,330.00
Water Supply and Distribution	118,000.00	171.05	20,783.24
Bulk Water Sales	800.00	150.00	200.00
Wastewater and Disposal	31,000.00	52.62	5,578.19
Waste Management	57,500.00	90.26	10,208.23
Development	1,000.00		
Cemetery	500.00		
Land Sales	20,000.00		
TOTAL REVENUES:	722,470.00	287,586.26	339,461.16
EXPENSES			
School, Marquis and Doctor Requisition	80,039.00	13,548.92	14,061.77
Council and Other Legislative	9,000.00	265.00	907.20
General Administration	211,886.00	21,757.68	86,868.64
Emergency and Bylaw	3,626.00	1,904.54	2,026.04
Public Works	181,136.00	10,352.68	41,551.17
Roads, Streets, Walks and Lighting	18,659.00	1,656.47	4,898.50
Water Supply and Distribution	120,062.00	5,125.96	27,080.45
Wastewater Treatment and Disposal	18,621.00	3,954.14	4,250.09
Waste Management	56,760.00		3,240.00
Community Programming	1,500.00		
Cemetery	2,000.00		
Development	6,500.00	556.25	2,672.07
Parks and Recreation	8,890.00		61.75
Culture including Library	3,265.00		970.00
CORONAVIRUS			481.07
TOTAL EXPENSES:	721,744.00	59,121.64	189,068.75
SURPLUS (DEFICIT)	726.00	228,464.62	150,392.41

11. New Business

a) Municipal Planning Commission New Member

Suggested Motion: Motion to advertise for a new member of the Municipal Planning Commission.

Background:

The current chair of the Municipal Planning Commission is moving out of the Village of Carmangay. The vacancy needs to be filled by a citizen of Carmangay appointed by a resolution of Council. Bylaw 731 that establishes the Municipal Planning Commission states;

4. The Commission shall consist of five members appointed by resolution of Council to hold office for a term of three (3) years.
5. The five Commission members shall consist of:
 - (1) The Development officer of the Village;
 - (2) Two adult resident property owners of the Village of Carmangay, and
 - (3) Two members of Council.
6. The Commission shall neither be disbanded nor a member of it discharged, without Cause, unless Council, at their discretion, deems it necessary to remove the Development Officer of the Village or the resident property owners of the Village prior to the three-year term expiration.
7. The Commission shall elect one of its members to act as Chairman of the Commission at the beginning of the three year term.
8. Vacancies in the Commission membership caused by retirement, resignation, or death shall be filled for a new three (3) year term by resolution of Council within 60 days of receiving notice of the vacancy.

Administration received the notification of resignation on May 12, 2021 so Council has until July 11, 2021 to appoint a new member.

b) Bylaw 800 Tax Rate Bylaw Amendment

Suggested Motion: Motion to pass amended Bylaw 800, the 2021 Tax Rate Bylaw.

Background:

The original Bylaw 800 2021 Tax Rate Bylaw was passed at the last meeting of Council. Subsequent to that, Vulcan County advised that the Fire Services Requisition had been further reduced to 14,042.11. This lowered the tax rate further for the Fire Services Requisition portion of the tax bill. The information was received prior to sending out the tax bills so they do not require additional bills to be sent out.

The MGA states;

(5) If after sending out the tax notices the municipality discovers an error or omission that relates to the tax rates set by the property tax bylaw, the municipality may

- (a) amend the property tax bylaw to the extent necessary to correct the error or omission, and**
- (b) send out amended tax notices, if required as a result of the corrections to the property tax bylaw.**

(6) A municipality must, within 30 days after passing a property tax bylaw amendment under subsection (5), provide the Minister with a copy of the amended bylaw.

RSA 2000 cM-26 s354;2016 c24 s52;2019 c22 s10(11)

A copy of the tax rate bylaw is normally filed with the Minister each year and this amended bylaw will be filed.

VILLAGE OF CARMANGAY

BYLAW NO. 800

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF THE VILLAGE OF CARMANGAY FOR THE 2021 TAXATION YEAR

Whereas the Municipality of the Village of Carmangay has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the regular council meeting held on APRIL, 2021; and

Whereas the estimated municipal expenditures and transfers set out in the budget for the Municipality of the Village of Carmangay for 2020 total \$ \$632,643.00; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$424,754.00 and the balance of \$207,889.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/ <u>Farm Land</u>	\$45,081.94
Non-residential	<u>\$ 8,429.97</u>
Total School Requisitions	\$ 53,511.91
Vulcan County Fire Requisition	<u>\$ 14,042.11</u>
Seniors Foundation	\$ 4,934.00

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipality of Alberta as shown on the assessment roll is:

	<u>Assessment</u>
Residential/ <u>Farm Land</u>	\$16,932,750.00
Non-residential	<u>\$ 1,858,020.00</u>
DIP and Linear	\$ 492,210.00
Total Taxable Assessment	<u>\$19,282,980.00</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Municipality of the Village of Carmangay, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipality of the Village of Carmangay:

	Tax Levy	Assessment	Tax Rate
Residential	\$182,099.73	\$16,932,750.00	10.220
<u>Non Res incl Linear</u>	\$25,795.68	<u>\$ 2,350,230.00</u>	8.000
Designated Industrial Property	50.94	\$ 664,950.00	.0766
ASFF			
Residential/<u>Farm land</u>	\$45,081.94	\$16,932,750.00	2.662
Non-residential	\$ 8,429.97	\$2,350,230.00	3.587
Seniors Foundation	\$ 6,798.00	\$19,282,980.00	0.353
Vulcan County Fire Req.	\$ 14,042.1	\$19,282,980.00	.728

2. The minimum amount payable as property tax for general municipal purposes shall be \$480.
3. That this bylaw shall take effect on the date of the third and final reading.
 Read a first time on this 20th day of April, 2021.
 Read a second time on this 20th day of April, 2021.
 Read a third time and passed on this 20th day of April, 2021.

Municipality of the Village of Carmangay

 Mayor Stacey Hovde

 Chief Administrative Officer Patrick Bergen

c) Carmangay and Area Rec Board Request

Suggested Motion: Motion to accept the letter from the Chair of the Carmangay and Area Rec Board as information and direct the CAO to provide options to address the requests for Council consideration.

Background:

The below letter was received for the chair of the Carmangay and Area Rec Board chair. There are 3 requests;

- 1) To raise the Village of Carmangay contribution from its current level of \$2,100 per year. Additionally, the village supplies water and sewer utilities to the Carmangay Curling Club at no cost. At minimum charges that would cost the club at least \$1,000 per year. The rate charged to the Vulcan County land owners for 2021 was \$.6411 per \$1,000 of assessed property per below. Vulcan County provides further funding from its linear assessments that are shared throughout the county.

A rate of .6411 applied against Carmangay landowners would produce \$12,362.31 of funds of which an estimated \$3,100 is currently provided from the general tax base. There is opportunity to provide funding from capital grants to reduce the direct impact on Carmangay taxpayers if that is desired by Council.

2. For the 2021 year there shall be levied against all assessable properties within Carmangay Recreation District the following tax rate to generate the required sums, in accordance with the approved and submitted budgets:

	<u>TAX RATE</u>	<u>ASSESSMENT</u>	<u>TAX LEVY</u>
Residential	0.0006411	25,451,060	16,317
Farmland	0.0006411	17,197,930	11,026
Non-Residential	0.0006411	32,334,940	20,731
Machinery & Equipment	0.0006411	3,004,380	1,926
		<u>77,988,310</u>	<u>50,000</u>

- 2) The second request is to put the requisition amount as a separate item on the Carmangay tax bills. This would need to be considered for the next tax season if desired by Council as the 2021 tax bills have been sent out.
- 3) The third request follows a requirement of the original rec board agreements that requires a long-term plan be submitted to the participating municipalities. Administration has spoken with the chair of the rec board and has offered to assist with this process.

"Greetings Village of Carmangay Council,

I am writing to you on behalf of the Carmangay and District Recreation Board. At our last meeting we discussed in length the financial needs of our board, and the future of the funds we allocate. From this discussion there were three key things that we feel council could assist us with in this regard.

First and most importantly, we would ask that you increase the amount of funds you contribute to the board. The Village contribution has been stagnant at \$2000 for a number of years, while the county's contribution has grown substantially. I believe when the recreation boards were created, the intent was that both rural and urban residents could pool funds equitably and distribute them locally in a way that would benefit the members of our community the greatest. Last year my residential contribution to the recreation board fund as a county rate payer was over \$80. If every household in Carmangay were to contribute similarly, it would greatly increase the pool of funds we have at our disposal.

This leads into our second request; that the residents of Carmangay are made aware of their individual contributions to the Recreation Board on their tax assessments. We feel that having these numbers clearly laid out for ratepayers will reduce the hesitancy to accept an increase in taxes. It is our hope that if taxpayers know that this money is being utilized to create more recreational opportunities in their immediate community the increase will be more acceptable.

Finally, we ask that the council assist our recreation board in the development, implementation and maintenance of a long-term policy addressing recreation fund allocation, with the intent of developing a reserve fund for future projects. In this regard we ask that council provide us with some direction as to which future projects they feel would benefit most people in the Carmangay Recreation District long term. Additionally, if the council is aware of any potential upcoming projects which would benefit from our attention, please let us know. Developing a long-term policy will assist the Recreation Board, Village Council and Vulcan County Council in meeting the vision stated in the recent Intermunicipal Collaboration Framework.

We have tentatively arranged a meeting with Village of Carmangay CAO Patrick Bergen and our board to work on this long-term plan later this month. We would appreciate a timely response on these matters, as your decision will affect the direction of our board going forward. If you have any questions, please do not hesitate to contact me.

Thank you for your consideration,

Eric Matlock
Chairperson
Carmangay and District Recreation Board
Box 91 Carmangay, AB, T0L 0N0
(403)915-5382

d) Carmangay Community Centre Additional Land

Suggested Motion: No motion is provided but one can be drafted based on Council's intentions.

Background:

Council on August 20, 2021 made the following motion;

"Motion to direct the CAO to sell Plan 570X, Block 4, Lot 12 to the Carmangay Community Centre Association for \$1 plus any costs incurred by the Village in selling and rezoning the land."

The lot to the north is part of 2 parcels on 1 title owned by the Village that has the recycling bin on it. In a nutshell the cost to subdivide, survey, do the legal transfer and probably move the recycling bin that is straddling the 2 parcels would be roughly 3 to 5 thousand plus the cost of moving the bin.

The goal has been to minimize costs to the association so as not to be a barrier to success.

The land to the north is a road allowance and is part way through the process of decommissioning the road and transferring the land.

There are 3 options available to Council;

- 1) Proceed with the deal as per Council's motion of August 20, 2020.
- 2) Sell both parcels under the 1 title and have the Association bear the cost of moving the recycling bin.
- 3) Lease the available land at \$1 per year to the association.

e) Cemetery Agreement

Suggested Motion: Motion to authorize the CAO and Mayor to sign the Carmangay Cemetery agreement and proceed with the \$2,000 annual requisition to go to the Carmangay Historical Society.

Background:

An agreement needs to be on file to allow for an annual requisition. The group that has been taking care of and updating the cemetery has been doing a great job for a number of years. The Village has a new cemetery module for its accounting software that allows the records of the cemetery burials to be stored digitally.

Todd McFarland and Sandy in the office are continuing to work together to share information and digitize it. This will also provide the association with good records moving forward.

**Carmangay Cemetery Agreement
between
The Carmangay Historical Society and the Village of Carmangay**

**THIS AGREEMENT made this _____ day of _____,
2021**

MEMORANDUM OF AGREEMENT BETWEEN:

THE CARMANGAY HISTORTICAL SOCIETY, a Society in the Province of Alberta;

Herein after referred to as "*the Society*"

-and-

THE VILLAGE OF CARMANGAY, a Municipal Corporation of the Province of Alberta;

Herein after jointly referred to as "*the Village*"

WHEREAS the Society has a vested interest and history with the Carmangay Cemetery;

WHEREAS the Village desires to enter into an agreement with the Society to oversee the care, maintenance and planning for the Carmangay Cemetery;

WHEREAS the Village and Society have a common interest in up to date and complete records of all burials in the cemetery;

AND WHEREAS the Village defines its legal obligations with respect to the cemetery:

1.0 The Village shall undertake to execute its legal requirements as defined the Province of Alberta Cemeteries Act, the land use bylaws of Vulcan County and the Village of Carmangay Bylaw 765, namely;

1.1 Keeping up to date cemetery records, stored electronically,

1.2 Sale of cemetery plots and issuance of plot deeds as defined under Village of Carmangay Bylaw 765,

- 1.3** Organization and execution of all internments or disinterment's,
- 1.4** All legal obligations under the Province of Alberta Cemeteries Act, the land use bylaws of Vulcan County and the Village of Carmangay Bylaw 765
- 2.0** The Village transfers its obligation for perpetual care for the Carmangay Cemetery to the Society.
- 3.0** The Village will provide an annual requisition to the Society of \$2,000 per annum for the purpose of care of the Carmangay Cemetery by the Society.
- 4.0** The Village will provide support as required of staff and equipment to the Society with advance notice to the Public Works department for the purpose of care of the Carmangay Cemetery.

The Carmangay Historical Society

The Village of Carmangay

f) ACP Grant

For information only.

The Village was successful in it's application with the Village of Champion for an Alberta Community Partnership agreement that would provide \$150,000 of engineering work to be split between the 2 Villages. The engineering work will be focused on each municipalities water systems.

In the case of Carmangay, the suggested would be to see how the AMWWP grant application goes later this month and progress from there.

g) Student Grant

For information only.

The Village was successful in it's grant application for a Canada Student Summer Jobs grant. The Village has made offers to 2 local students and 1 other for these roles. The grant will provide approximately \$8,100 toward hiring the students.

h) New Water Pump

Suggested Motion: Motion to accept the provided information about the new water pump as information.

Background:

The Village was provided a \$50,000 Municipal Stimulus grant which it has applied to put a new pump in the water pumping station. There are remaining funds that will be used once the results of the AMWWP grant application are known.

The new pump has more flow capacity than the old pump and is driven by a 15HP motor which is an increase on the old one.

The pump has additional pumping capacity but is still limited by the amount of water flow that can be delivered under the CP tracks in the single line. The pump will be re-used in the new water plant if that moves forward.





