

Agenda
Village of Carmangay
Regular Council Meeting
Village Office
February 15, 2022
6:00 p.m.

1. Call to Order
2. Guests:
None
3. Question Period
4. Approval of Agenda for February 15, 2022 Regular Council Meeting
5. Approval of Minutes of January 18, 2022 Regular Meeting of Council
6. Public Works Report
7. Administrator Report
8. Correspondence
None
9. Financial Reports
10. New Business
 - a) 2022 Capital Budget
 - b) Historical Signage – Old Fire Hall
 - c) FCM Asset Management Grant Application
 - d) MSI Extension
 - e) Bylaw 814 Animal Bylaw
 - f) Bylaw 816 Fireworks Amendment Bylaw
 - g) Bylaw 817 Fees, Fines and Charges Bylaw
 - h) Non-Profits Review
 - i) Commercial Buildings Contract Award
13. Reports
 - a) ORRSC
 - b) Marquis Foundation
 - c) Vulcan District Solid Waste
 - d) FCSS
 - e) SouthGrow
 - f) Twin Valley Regional Water Services Commission
 - g) Mayors and Reeves of Southern Alberta
 - h) Vulcan County Regional Emergency Partnership Committee
14. Closed Session

None

15. Adjournment.

**Minutes
Village of Carmangay
Regular Council Meeting
Village Office
Tuesday, January 18, 2022
6:00 p.m.**

1. **Call to Order:** meeting called to order by Mayor Kym Nichols at 6:05 p.m.
2. **Guests:** none
3. **Question Period:**
 - a. Maureen Travers (217 Whitney) had a question about franchise fees. What are they used for? Request for information to be made public regarding the fees and their uses.
4. **Approval of Agenda:**

Motion made by Councilor Sue Dahl to amend agenda as follows:

 - a. **5. Remove November 16 minutes and add December 14 minutes for approval**
 - b. **New Business: add the following:**
 - i. **M) RCMP**
 - ii. **L) Summerland Costs**

Carried
5. **Approval of Minutes:**
 - a. **Motion made by Deputy Mayor Doug Fraser to approve the minutes from November 22, 2021 meeting.**

Carried

 - b. **Motion made by Councilor Sue Dahl to amend the December 6, 2021 minutes to show that the Village does not support joining the Vulcan Healthcare Worker Attraction and Retention Committee.**

Carried

 - c. **Motion made by Deputy Mayor Doug Fraser to approve the minutes from the December 14, 2021 meeting.**
6. **Public Works Report:**
 - a. Public Works Report presented as detailed in the agenda.
7. **Administrator Report**

- a. Administrator Report presented as detailed in the agenda.
Motion made by Councilor Sue Dahl to accept the Public Works and Administrator reports as presented.

Carried

8. Correspondence:

None

9. Financial Reports:

- a. Financial Reports presented as detailed in the agenda package.
Motion made by Deputy Mayor Doug Fraser to approve the Financial report as presented.

Carried

10. New Business:

a. Water Infrastructure Update

- i. For discussion

b. Small Business Park Project

- i. For discussion

c. 2022 Draft Capital Budget

- i. **New Brush for sidewalk clearing - \$11000**

Motion made by Deputy Mayor Doug Fraser to purchase hydraulic broom for the John Deer tractor.

Carried

- ii. **Merge the Tangible Capital Asset Data into GIS - \$8,000**

Tabled

- iii. **Additional Funds for the Commercial Building - \$80,000 (\$2,500 for drawings)**

Motion made by Deputy Mayor Doug Fraser to purchase the drawings for the new building proposed for the old MLA site and get quotes for the building.

Carried

- iv. **Additional Water Line Under the CP Tracks - \$400,000**

Tabled

v. Water Plant Upgrades - \$125,000

Tabled

d. Bylaw Rescinding Bylaws

- i. Motion made by Councilor Sue Dahl to pass first reading of Bylaw 815 a Bylaw to Rescind Obsolete Bylaws.**

Carried

- ii. Motion made by Deputy Mayor Doug Fraser to pass second reading of Bylaw 815 a Bylaw to Rescind Obsolete Bylaws.**

Carried

- iii. Motion made by Mayor Kym Nichols for permission to pass third reading of Bylaw 815 a Bylaw to Rescind Obsolete Bylaws.**

Carried Unanimously

- iv. Motion made by Councilor Sue Dahl to pass third reading of Bylaw 815 a Bylaw to Rescind Obsolete Bylaws.**

Carried

e. Fire Bylaw

- i. Motion made by Deputy Mayor Doug Fraser to pass the first reading of Bylaw 816 to Amend Bylaw #788 to Reflect the Inclusion of Fireworks Rules and Regulations with the following revisions:**

- 1. Remove reference to “storage permit” in Part 7, Section 17**

Carried

f. Animal Bylaw

- i. Motion made by Councilor Sue Dahl to pass the first reading of Bylaw 814 - Animals in the Village with the following revisions:**

- 1. Remove Section 4.3**
2. Clean up wording of Section 4.1
3. Remove Section 7.2.1
4. Correct the metres to feet measurement errors in Section 7.3.1(ii)

Carried

g. Utilities Review

- i. For discussion**

h. Utility Connection Fee

- i. Discussion to incorporate services into lot prices. Administration will return with more information on lot sale policy to next meeting.

i. Minimum Tax

- i. For discussion

j. Confirm SDAB Member

- i. **Motion made by Deputy Mayor Doug Fraser to appoint Sheila Smidt to the ORRSC Subdivision and Development Appeal Board and provide any funds required for training and travel.**

Carried

k. ATB Signatory Change

- i. **Motion made by Councilor Sue Dahl to remove Heather O’Halloran as a signatory for the ATB account for the Village of Carmangay.**

Carried

l. Summerland Colony Costs

- i. **Motion made by Deputy Mayor Doug Fraser to request financial support from Municipal Affairs for the Village of Carmangay share of \$5000 for the Summerland Hearing. If no funding is available from Municipal Affairs, then the \$5000 will be paid by the Village.**

Carried

m. RCMP

- i. **Motion made by Councilor Sue Dahl to send a letter of support for maintaining the RCMP in Alberta.**

Carried

11. Reports

a. ORRSC

- i. For information

b. Marquis Foundation

- i. For information

c. Vulcan District Solid Waste

- i. For information

d. FCSS

Councillor Dahl attended an FCSS meeting.

- New FCSS brochure, looking for places to distribute it
- Over \$50,000 in grant funding must be spent by the end of 2022.
- The director had 138 hours of overtime hours, which the new board wanted to clear up as soon as possible. Two ad hoc committees have been formed to look at different scenarios for potential salary vs hourly wages for FCSS director.
- School isn't doing hot lunches anymore, so the FCSS is cooking in their kitchen and taking the food to the school for the kids. Seems to be a big hit.

e. SouthGrow

- i. No attendance at this meeting

f. Twin Valley Regional Water Services Commission

- i. For information

g. Mayors and Reeves of Southern Alberta

- i. No meeting

h. Vulcan County Regional Emergency Partnership Committee

- i. No meeting

12. Closed Session

Motion made by Councilor Sue Dahl to enter closed session at 8:10 p.m.

Carried

Mayor Kym Nichols, Deputy Mayor Doug Fraser and Councilor Sue Dahl enter closed session to discuss the following items:

a. FOIP Division 2 Section 19

Marquis Future Plans

b. FOIP Division 2 Section 16

Commercial Lease and Property Rates

Motion made by Kym Nichols to exit closed session at 9:05 p.m.

13. Adjournment

Mayor Kym Nichols adjourned the meeting at 9:05 p.m.

Next Regular Council Meeting date Tuesday, February 15, 2022 at 7 pm at the Village Office.

Public Works Report

The action list will be presented at next Council meeting when the capital budget items are confirmed.

- Public Works did complete a water break repair recently.

Administrator Report

The action list will be presented at next Council meeting when the capital budget items are confirmed.

- The auditors will do their site visit in early March.

Correspondence

None

Financial Reports

Statement of Cash Position as of February 10, 2022

Current Cash	\$ 72,057
Investments	\$ 40,654
Public Works Receivable	\$ 2,647
Overdue Tax Owing	\$ 7,319
Current Tax Owing	\$ 24,833 *Most on payment plans
Overdue Utilities Owed	\$ 3,583
Revolving Credit	\$ (58,000)
Total Cash and Near Cash	\$ 93,143

Financial Report to Jan 31, 2022

Village of Carmandav
Budget versus Actual
For the Period Ending January 31, 2022

	Budget	Current	Year to Date
REVENUES			
Taxes including School and Marquis	298,148.00	1,647.89	1,647.89
General Administration	121,993.00	4,258.79	4,258.79
Bylaw Enforcement	750.00	400.00	400.00
Public Works	75,000.00	9,800.00	9,800.00
Water Supply and Distribution	129,000.00	(12,824.39)	(12,824.39)
Bulk Water Sales	800.00	50.00	50.00
Wastewater and Disposal	32,000.00	149.64	149.64
Waste Management	59,000.00	239.83	239.83
Development	300.00		
Parks and Recreation			
Community Programming			
Cemetery			
Land Sales			
TOTAL REVENUES:	716,991.00	3,721.76	3,721.76
EXPENSES			
School, Marquis and Doctor Requisition	82,275.95		
Council and Other Legislative	9,500.00		
General Administration	233,240.00	18,980.57	18,980.57
Emergency and Bylaw	3,605.00	27.00	27.00
Public Works	135,500.00	10,248.62	10,248.62
Roads, Streets, Walks and Lighting	25,650.00	3,231.79	3,231.79
Water Supply and Distribution	139,373.86	4,934.23	4,934.23
Wastewater Treatment and Disposal	5,050.00	176.38	176.38
Community Programming	500.00		
Waste Management	62,000.00		
Community Programming	2,050.00	512.81	512.81
Cemetery	2,000.00		
Development	5,100.00	3,781.75	3,781.75
Parks and Recreation	4,200.00		
Culture including Library	5,515.00		
CORONAVIRUS		131.91	131.91
TOTAL EXPENSES:	715,559.81	42,025.06	42,025.06
SURPLUS (DEFICIT)	1,431.19	(38,303.30)	(38,303.30)

Village of Carmanqav
Budget versus Actual
For the Period Ending January 31, 2022

	Budget	Current	Year to Date
REVENUES			
Taxes including School and Marquis	298,148.00	1,647.89	1,647.89
General Administration	121,993.00	4,258.79	4,258.79
Bylaw Enforcement	750.00	400.00	400.00
Public Works	75,000.00	9,800.00	9,800.00
Water Supply and Distribution	129,000.00	(12,824.39)	(12,824.39)
Bulk Water Sales	800.00	50.00	50.00
Wastewater and Disposal	32,000.00	149.64	149.64
Waste Management	59,000.00	239.83	239.83
Development	300.00		
Parks and Recreation			
Community Programming			
Cemetery			
Land Sales			
TOTAL REVENUES:	716,991.00	3,721.76	3,721.76
EXPENSES			
School, Marquis and Doctor Requisition	61,715.95		
Council and Other Legislative	9,500.00		
General Administration	228,600.00	18,980.57	18,980.57
Emergency and Bylaw	3,605.00	27.00	27.00
Public Works	135,500.00	10,248.62	10,248.62
Roads, Streets, Walks and Lighting	25,650.00	3,231.79	3,231.79
Water Supply and Distribution	139,373.86	4,934.23	4,934.23
Wastewater Treatment and Disposal	5,050.00	176.38	176.38
Waste Management	62,000.00		
Community Programming	2,050.00	512.81	512.81
Cemetery	2,000.00		
Development	5,100.00	3,781.75	3,781.75
Parks and Recreation	4,200.00		
Culture including Library	5,515.00		
CORONAVIRUS		131.91	131.91
TOTAL EXPENSES:	689,859.81	42,025.06	42,025.06
SURPLUS (DEFICIT)	27,131.19	(38,303.30)	(38,303.30)

Notes for Budget vs. Actual

Administration expects to receive the assessment report by the end of this month and should be able to provide some draft final operating budget numbers for the next Council meeting.

Detailed Budget vs. Actual

Report Date: 2022-02-12 10:07 AM
 Village of Carmangay
 Budgetary Control
 For the Period 2022-01-01 - 2022-01-31
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Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
1-10-110 - Municipal Taxes				232,000.00	(232,000.00)	100.0
1-10-114 - Provincial School Requisition				55,000.00	(55,000.00)	100.0
1-10-115 - Seniors Requisition				6,648.00	(6,648.00)	100.0
1-10-510 - Tax Penalties		1,647.89	1,647.89	4,500.00	(2,852.11)	63.4
1-12-410 - General Administration Revenue		0.60	0.60	2,000.00	(1,999.40)	100.0
1-12-420 - Interest Revenue		53.52	53.52		53.52	
1-12-540 - Franchise Revenue		3,972.67	3,972.67	37,000.00	(33,027.33)	89.3
1-12-560 - Leases and Rents		232.00	232.00	11,525.00	(11,293.00)	98.0
1-12-595 - Agency Bank Revenue				24,000.00	(24,000.00)	100.0
1-12-600 - Provincial and Other Grants				27,468.00	(27,468.00)	100.0
1-12-700 - SOLAR REVENUE				20,000.00	(20,000.00)	100.0
1-27-110 - Bylaw and Dog License Revenue		400.00	400.00	750.00	(350.00)	46.7
1-31-110 - Public Works Revenue		9,800.00	9,800.00	75,000.00	(65,200.00)	86.9
1-41-110 - Water Flat Fee Revenue		396.44	396.44	114,000.00	(113,603.56)	99.7
1-41-120 - Water Usage Revenue		(13,220.83)	(13,220.83)	15,000.00	(28,220.83)	188.1
1-41-400 - Bulk Water Sales		50.00	50.00	800.00	(750.00)	93.8
1-42-110 - Sanitary Flat Fee Revenue		149.64	149.64	32,000.00	(31,850.36)	99.5
1-43-120 - Weekly Garbage Revenue		239.83	239.83	59,000.00	(58,760.17)	99.6
1-61-110 - Development Revenue				300.00	(300.00)	100.0
Revenue Totals:		3,721.76	3,721.76	716,991.00	(713,269.24)	99.5
2-10-114 - Provincial School Requisition				55,067.95	55,067.95	100.0
2-10-115 - Seniors Requisition				6,648.00	6,648.00	100.0
2-10-116 - FCSS		512.81	512.81	2,050.00	1,537.19	75.0
2-10-150 - Fire Services Requisition				14,042.00	14,042.00	100.0
2-10-160 - Police Requisition				6,518.00	6,518.00	100.0
2-11-101 - Council Stipend & Meeting Fees				6,500.00	6,500.00	100.0
2-11-200 - COUNCIL MEETING EXP & MILEAGE				3,000.00	3,000.00	100.0
2-12-100 - Admin Salaries		10,974.84	10,974.84	119,000.00	108,025.16	90.8
2-12-101 - Admin Employer Benefits Contributions		3,155.33	3,155.33	39,000.00	35,844.67	91.9
2-12-200 - Admin Travel Expense				600.00	600.00	100.0
2-12-203 - Admin Insurance				18,500.00	18,500.00	100.0
2-12-206 - ADMIN - OTHER				4,640.00	4,640.00	100.0
2-12-215 - Admin Postage		51.79	51.79	1,300.00	1,248.21	96.0
2-12-217 - Admin Telephone				3,200.00	3,200.00	100.0
2-12-220 - Admin Advertising				500.00	500.00	100.0
2-12-230 - Admin Professional Services		1,786.50	1,786.50	24,000.00	22,213.50	92.6
2-12-250 - Admin Office Supplies		335.46	335.46	2,000.00	1,664.54	83.2

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 Village of Carmangay
 Budgetary Control
 For the Period 2022-01-01 - 2022-01-31
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Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-12-300 - Admin Memberships		1,090.78	1,090.78	2,100.00	1,009.22	48.1
2-12-320 - Admin Training and Development		431.97	431.97	800.00	368.03	46.0
2-12-500 - Admin Computer and Contracts		752.31	752.31	9,000.00	8,247.69	91.6
2-12-700 - Admin Building Maintenance				1,100.00	1,100.00	100.0
2-12-800 - Admin Census and Election		33.39	33.39		(33.39)	
2-12-810 - Admin Bank Charges				3,000.00	3,000.00	100.0
2-12-900 - Admin Utilities		368.20	368.20	4,500.00	4,131.80	91.8
2-23-100 - Emergency Services Requisitions				1,905.00	1,905.00	100.0
2-23-200 - Emergency Preparedness				500.00	500.00	100.0
2-27-110 - Bylaw Expense		27.00	27.00	1,200.00	1,173.00	97.8
2-31-100 - PW Salaries		7,811.70	7,811.70	88,000.00	80,188.30	91.1
2-31-101 - PW Employer Benefits Contributions		963.46	963.46	12,000.00	11,036.54	92.0
2-31-108 - PW Workers Compensation				3,700.00	3,700.00	100.0
2-31-217 - PW Telephone		111.90	111.90	1,100.00	988.10	89.8
2-31-320 - PW Training and Development				1,200.00	1,200.00	100.0
2-31-520 - PW Fuel		9.52	9.52	6,500.00	6,490.48	99.9
2-31-600 - PW Goods and Supplies		155.96	155.96	6,500.00	6,344.04	97.6
2-31-650 - CONTRACTED SERVICES FOR EXTERNAL JOBS				5,000.00	5,000.00	100.0
2-31-700 - PW Building and Equip Repairs		845.42	845.42	6,800.00	5,954.58	87.6
2-31-900 - PW Utilities		350.66	350.66	4,700.00	4,349.34	92.5
2-32-215 - Roads Freight				200.00	200.00	100.0
2-32-531 - Roads Gravel/Dust Abatement				2,500.00	2,500.00	100.0
2-32-534 - Roads Signs				1,200.00	1,200.00	100.0
2-32-542 - Roads CPR Crossing				3,250.00	3,250.00	100.0
2-32-600 - Roads Goods and Supplies		1,821.00	1,821.00	1,500.00	(321.00)	21.4
2-32-700 - Roads Equipment				2,500.00	2,500.00	100.0
2-32-900 - Roads Utilities		1,410.79	1,410.79	14,500.00	13,089.21	90.3
2-41-100 - Water Salaries				18,500.00	18,500.00	100.0
2-41-101 - Water Employer Benefits Contributions				3,000.00	3,000.00	100.0
2-41-110 - Water TYRWC Large Debenture Payment				17,063.00	17,063.00	100.0
2-41-120 - Water Usage		3,488.25	3,488.25	60,000.00	56,511.75	94.2
2-41-215 - Water Freight				900.00	900.00	100.0
2-41-250 - EQUIPMENT RENTAL/PURCHASE WATER				200.00	200.00	100.0
2-41-252 - WATER EQUIPMENT REPAIRS				200.00	200.00	100.0
2-41-300 - Water Memberships				1,000.00	1,000.00	100.0
2-41-320 - Water Training and Development				1,500.00	1,500.00	100.0
2-41-511 - Water Meters				800.00	800.00	100.0
2-41-542 - Water Travel				300.00	300.00	100.0
2-41-600 - Water Goods and Supplies		260.83	260.83	5,000.00	4,739.17	94.8

Report Date
2022-02-12 10:07 AM

Village of Carmangay
Budgetary Control
For the Period 2022-01-01 - 2022-01-31

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Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-41-700 - Water TVRWC Admin and Contract Services		120.25	120.25	20,000.00	19,879.75	99.4
2-41-900 - Water Utilities		1,054.90	1,054.90	9,300.00	8,245.10	88.7
2-41-991 - Water Small Debenture Payment				1,610.86	1,610.86	100.0
2-42-253 - SANITARY EQUIPMENT REPAIRS				200.00	200.00	100.0
2-42-320 - Sanitary Training				500.00	500.00	100.0
2-42-500 - Sanitary Goods and Supplies				500.00	500.00	100.0
2-42-700 - Sanitary Equipment				1,000.00	1,000.00	100.0
2-42-800 - Sanitary Contracted Services				1,600.00	1,600.00	100.0
2-42-900 - Sanitary Utilities		176.38	176.38	1,250.00	1,073.62	85.9
2-43-110 - Transfer Station Requisition				49,000.00	49,000.00	100.0
2-43-120 - Weekly Garbage Expense				13,000.00	13,000.00	100.0
2-51-541 - Community Programming				500.00	500.00	100.0
2-56-200 - Cemetery Requisition				2,000.00	2,000.00	100.0
2-61-110 - Dev Municipal Planning Commission				600.00	600.00	100.0
2-62-200 - Dev Contracted Services		3,781.75	3,781.75	4,500.00	718.25	16.0
2-72-600 - Parks Goods and Supplies				2,800.00	2,800.00	100.0
2-72-550 - Parks Equipment				1,000.00	1,000.00	100.0
2-72-700 - Parks Contracted Services				400.00	400.00	100.0
2-74-200 - Library Maintenance				500.00	500.00	100.0
2-74-540 - Library Requisitions				3,015.00	3,015.00	100.0
2-74-900 - Library Utilities				2,000.00	2,000.00	100.0
2-99-100 - CORONAVIRUS EXPENDITURES		131.91	131.91		(131.91)	
Expense Totals:		42,025.06	42,025.06	715,559.81	673,534.75	94.1
Net Surplus (Deficit):		(38,303.30)	(38,303.30)	1,431.19	(38,734.49)	2776.3-

Accounts Printed: 97

January 2022 Cheque Listing

Village of Carmangay Payment Register

Report Date
2022-02-12 10:11 AM

Batch: 2022-00002 to 2022-00005

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Bank Code: GEN - ATB Business Account

Payment#	Vendor	Date	Amount
Computer Cheque			
3018	Fountain Tire	2022-01-19	58.96
3019	WOLFE'S HARDWARE	2022-01-19	102.93
3020	XEROX CANADA LTD	2022-01-19	198.12
3021	22TEN - GEO CONSULTING LTD.	2022-01-31	1,050.00
3022	ATB FINANCIAL	2022-01-31	2,894.72
3023	AUMA	2022-01-31	2,853.69
3024	BENCHMARK ASSESSMENT	2022-01-31	1,799.18
3025	BRANDT TRACTOR LTD.	2022-01-31	10,773.30
3026	CLEAR TECH INDUSTRIES INC.	2022-01-31	170.94
3027	Emco Corporation	2022-01-31	1,675.80
3028	KAIZEN LAB	2022-01-31	126.26
3029	LAPP	2022-01-31	2,085.51
3030	LETHBRIDGE MOBILE SHREDDING	2022-01-31	24.15
3031	MPE ENGINEERING LTD.	2022-01-31	12,812.11
3032	ORRSC	2022-01-31	2,961.75
3033	PETTY CASH	2022-01-31	308.37
3034	TOWN OF VULCAN	2022-01-31	512.81
3035	VULCAN COUNTY	2022-01-31	27.00
Total for Computer Cheque:			40,435.60
Other			
1012022	CNH INDUSTRIAL CAPITAL	2022-01-01	2,687.77
1232022	Ford Credit Canada Company	2022-01-23	1,106.49
125347524	DIRECT ENERGY REGULATED	2022-01-05	561.59
1253475877	DIRECT ENERGY REGULATED	2022-01-05	185.20
1253476219	DIRECT ENERGY REGULATED	2022-01-05	368.19
1253476357	DIRECT ENERGY REGULATED	2022-01-05	298.42
1258248135	MPE ENGINEERING LTD.	2022-01-26	37.75
210275816	TELUS MOBILITY	2022-01-13	79.75
210588926	EPCOR ENERGY SERVICES ALBEF	2022-01-10	454.83
210590337	EPCOR ENERGY SERVICES ALBEF	2022-01-10	88.19
210592328	EPCOR ENERGY SERVICES ALBEF	2022-01-10	91.22
212072208	CNH INDUSTRIAL CAPITAL	2022-01-15	1,942.77
213945448	EPCOR ENERGY SERVICES ALBEF	2022-01-25	1,481.33
2445027	TVRWC	2022-01-28	3,498.25
25012022	GMAC	2022-01-25	710.99
3RnbQ-9545402	CANADAREVENUE AGENCY	2022-01-15	4,659.52
Total for Other:			18,252.26
Total for GEN:			58,687.86

Payments Printed: 34

New Business

a) 2022 Capital Budget

Proposed Motion: Motion to pass the 2022 Capital Budget and review the budget in the April 2022 Council Meeting.

Background:

The capital budget it intended to define the capital spending up to the point where Council can assess whether the Alberta Municipal Water and Wastewater Partnership Grant application has been successful for this year.

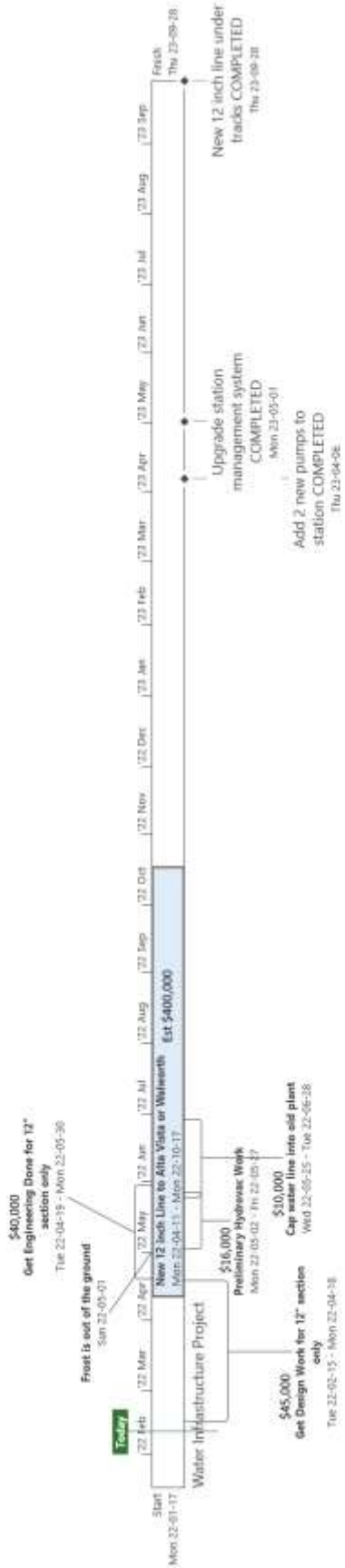
The budget below is based on not getting the AMWWP grant nor anticipating getting it in the next couple of years. The highest priority is to get a 12 inch line under the CP tracks. The goal is to minimize spending especially for items that are covered by the grant application.

Carmangay Overview of Capital Revenue and Expenses Scenario # 3 : No AMWWP Grant						
Capital Revenue	2022	2023	2024	2025	2026	
Carry Forward and Available		\$ 37,190	\$ 53,542	\$ (251,864)	\$ (5,712)	
Transfer from Operations (Other Muni Work)		\$ 45,000	\$ 50,000	\$ 55,000	\$ 55,000	\$ 150,000
ACFA Loan		\$ 500,000				\$ 500,000
Alberta Community Partnership Grant	\$ 25,733					\$ 25,733
AMWWP Grant						\$ -
Carmangay Rec Board Grant Carry Forward	\$ -					\$ -
MSI Capital Current Years	\$ 66,152	\$ 66,152	\$ 66,152	\$ 66,152	\$ 66,152	\$ 264,608
Unused MSI Capital	\$ -					\$ -
Current Year Gas Tax Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Previous Year GTF	\$ 100,000					\$ 100,000
GTF Deferred Revenue - Received	\$ 33,942					\$ 33,942
MSI Deferred Revenue - Received	\$ 43,150					\$ 43,150
Municipal Stimulus Program Grant Carry Forward - Deferred Revenue	\$ 16,546					\$ 16,546
Land Sales	\$ 10,000	\$ 10,000	\$ 10,000	\$ 75,000	\$ 75,000	\$ 105,000
Totals	\$ 345,523	\$ 708,342	\$ 229,694	\$ (5,712)	\$ 240,441	\$ 1,438,979
Critical and Project Expenditures	\$ 308,333	\$ 654,800	\$ 481,557	\$ -	\$ 250,000	\$ 1,444,690
Net Surplus (Deficit)	\$ 37,190	\$ 53,542	\$ (251,864)	\$ (5,712)	\$ (9,560)	\$ (5,712)

Capital Expenditures Scenario #3 : No AMWWP Grant							
Infrastructure Category	Project	2022	2023	2024	2025	2026	Notes
Wastewater	generator				\$ 30,000		Not currently included
	new chain link fence					\$ 9,240	Not currently included
	Wet Well heater	\$ 3,500					Holdover Grant from 2021
	Forcemain bypass			\$ 5,000			Not currently included
	200 Block Whitney sewermain			\$ 50,000			Not currently included
	Clean out Anaerobic Cells					\$ 10,000	Not currently included
Water	Manholes				\$ 10,000		
	Stage 2 Prairie/ Whitney to Prairie / Carman Loop				\$ 75,000		Not currently included
	MPE Engineering Study	\$ 25,733					Holdover Grant from 2021
Water Inf Project	Stage 3 Prairie / Carman to Prairie / Camburn Loop - already have pipes			\$ 45,000			Not currently included
	Pump Controls	\$ 10,000					Holdover Grant from 2021
	Design and Engineering for line under tracks	\$ 85,000					
	PW Preliminary Work sourcing pipe locations	\$ 16,000					
	Cap Water line into old building	\$ 10,000					
	CP Rail Crossing casing		\$ 200,000				
	Excavation of access points to line under tracks		\$ 4,800				
	Install 220 Metres 12 inch line under tracks		\$ 200,000				
	Water Plant Upgrades			\$ 400,000			
Small Business Park Proj.	Strip and Grade Site	\$ -					Vulcan County in 2022
	Build Palmer Egress	\$ -					Vulcan County in 2022
	Engineering	\$ 35,000					
	Install 12 inch line from water plant to Alta Vista		\$ 250,000				
	Trench Stage #1	\$ -					Vulcan County
	Install Stage #1					\$ 250,000	
	Complete Roads for Stage #1	\$ -					Vulcan County
	Trench Stage #2		\$ -				
	Install Stage #2						\$ 210,000
	Complete Roads for Stage #2		\$ -				
Trench Stage #3		\$ -					
Install Stage #3						\$ 250,000	
Complete Roads for Stage #3		\$ -					
Building	Complete Commercial Building	\$ 95,000					
Land	Sidewalk Replacement	\$ 15,000			\$ 15,000		Not currently included
Public Works	Pay out PW Truck	\$ 17,100					
	Purchase Backhoe			\$ 69,185			
	New Brush for John Deers	\$ 11,000					
	Payout of F550 Dump Truck			\$ 12,372			
	Top lift Pacific Ave			\$ 43,200			Not currently included
	Xmas Lights and Plugs	\$ 5,000					Not currently included
Critical or Already Committed Total		\$ 162,333	\$ -	\$ 81,557	\$ -	\$ -	
Water Infrastructure Project		\$ 111,000	\$ 404,800	\$ 400,000	\$ -	\$ -	
Small Business Park Project		\$ 35,000	\$ 250,000	\$ -	\$ -	\$ 250,000	
Critical and Projects Only		\$ 308,333	\$ 654,800	\$ 481,557	\$ -	\$ 250,000	
TOTAL ALL		\$ 328,333	\$ 654,800	\$ 624,757	\$ 130,000	\$ 269,240	

2022 Capital Grant Applications

Infrastructure Category	Project	Funding Source	2022
Wastewater	Wet Well heater	Already Received	\$ 3,500
Water	MPE Engineering Study	Already Received	\$ 25,733
Water Inf Project	Pump Controls	Already Received	\$ 10,000
	Design and Engineering for line under tracks	MSI Capital	\$ 85,000
	PW Preliminary Work sourcing pipe locations	GTF	\$ 16,000
	Cap Water line into old building	GTF	\$ 10,000
Small Business Park Proj.	Strip and Grade Site	Vulcan County	\$ -
	Build Palmer Egress	Vulcan County	\$ -
	Engineering	None Yet	\$ 35,000
Building	Complete Commercial Building	GTF	\$ 95,000
Land	Sidewalk Replacement	N/A	\$ 15,000
Public Works	Pay out PW Truck	GTF	\$ 17,100
	New Brush for John Deers	GTF	\$ 11,000
	Xmas Lights and Plugs	N/A	\$ 5,000



b) Historical Signage – Old Fire Hall

Suggested Motion:

Motion to approve erecting an historic sign for the Carmangay Fire Hall with no further action required by the Carmangay Historic Society.

Background:

The Carmangay Historical Society would like to put signs defining historic sites in Carmangay. The first sign that is ready is the one for the Carmangay Fire Hall.

The sign is intended to be 2' x 3' or 3' x 4'. The sign is acceptable in structure and size according to the Carmangay Land Use Bylaw.

The interpretation of the sign being a "Memorial Sign" under *Schedule 5 Section 2(d) Memorial Signs* means that there is no required development permit application. Historic signs are not listed in the Land Use Bylaw. Council may not agree with this interpretation and require a development permit to be issued.

CARMANGAY FIRE HALL

BUILDING THE FIRE HALL

On September 27, 1911, 23 volunteers built the front tower portion of the firehall. The 500 pound bell in the bell tower was purchased from the Cincinnati Bell Company. The fire brigades' two wheeled carts with hose rolls now had a place out of the weather. The longer addition to the tower was added in the 1920's and in 1929 the Village of Carmangay purchased its first firetruck. The small privately owned building to the north of the firehall is also historically significant as it was built as the jail. These buildings are still sitting in the location that they were built on.

THE ORIGINAL FIRE TRUCK

Currently housed in the firehall is the 1935 Ford fire truck that was purchased from Black Diamond in the late 1950's. A news article from the time states: "The 30 year old motor, the muffler and what comes out of the tail pipe may not pass pollution tests today, but the motor gets the job done for the community." It was used to fight the Carmangay school fire where the pump ran for 3 hours straight. Once the village purchased a modern fire truck, the old truck was kept and used for parades.

DEDICATED VOLUNTEERS

As most small towns, Carmangay's fire brigades were made up of volunteers. The 2 wheeled carts would be pulled by four men to a hydrant. There have been many notable fires in Carmangay. The first was in 1914 when many businesses were lost. It was said that the loss would have been worse if not for the volunteer fire brigade and town water system. Generations of residents are thankful for the men and women. Volunteers that continue to man the firehall to this day.

BELL SIGNIFICANCE

1911 marked Carmangay's 25th anniversary and the firehall was designated as the village logo by the province. The firehall was spruced up with a new paint job for the celebration. For the village's 50th anniversary in 1961, gas was purchased with the firehall's name. By the end of the 1960's the firehall had one more stamp: that the bell had to be removed from the tower for fear that it may collapse. In 2017, the firehall was officially designated as a Municipal Heritage Site. The major significance of this firehall is that it was the only building of its kind in Alberta with the original bell hanging in the original tower. Other firehalls with original bells hanging can be found, but their bell towers are made of brick.

RESTORING THE LEGACY

The Carmangay or District Historical Society began working on saving funds to restore the building in its present place in 2012. Once the funding was in place, a contractor was hired to begin the restoration. The original structure was made of brick and stone and had several windows and doors that were replaced. The original tower was also replaced. In the fall of 2018, the bell was once again hung in its original spot, completing the restoration. The Carmangay firehall is a proud historical building representing all of us with throughout Carmangay history.





c) FCM Asset Management Grant Application

Suggested Motion: Motion to support the FCM Asset Management Grant Application and authorize the Mayor and CAO to sign the required documents.

Background:

The Federation of Canadian Municipalities is providing funding for municipal improvement in asset management. The funds can focus on training or projects that work toward improving the asset list and capital planning.

Administration has created an application in concert with the Village of Champion for a grant application for \$50,000 with the grant covering 90%. Applying with another municipality improves the application.

A readiness tool required for the application has been provided under separate cover. The grant application has been provided under separate cover.

The below documents are in support of the application:



Village of Carmangay
119 Carman St,
Carmangay, AB T0L 0N0

Letter of Support

February 15, 2022

•

Municipal Asset Management Program
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, [Ontario](#) K1N 5P3

Re: Letter of Support for MAMP Application: Villages of Carmangay and Champion Asset Management Plan, Village of Carmangay

Dear Sir/Madam,

This letter is to confirm that we are aware that **the Village of Carmangay** is applying for funding through the Municipal Asset Management Program to advance asset management practices related to **Villages of Carmangay and Champion Assets**. The **Village of Carmangay** supports the project mentioned above and recognizes that this project will benefit residents in our community.

Yours sincerely,

Kym Nichols, Mayor
Village of Carmangay



Letter of Commitment

February 15, 2022

Village of Carmangay
119 Carman Street
Caramangay, AB
T0L 0R0

Village of Champion
135 Main St
Champion, AB
T0L 0R0

Municipal Asset Management Program
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario K1N 5P3

Re: Letter of Commitment for MAMP Application: Villages of Carmangay and Champion Asset Management Plan

Dear Sir/Madam,

This letter is to confirm that we are a group of municipalities applying for funding through the Municipal Asset Management Program to advance asset management practices related to the proposed collaborative project: **Villages of Carmangay and Champion Asset Management Plan**. All participating municipalities are listed herein and, in signing this letter, we agree to collaborate on the project mentioned above, and we recognize that this project will benefit residents in our communities.

The project will provide significant benefits to both municipalities by achieving the following:

- 1. A final detailed listing of assets will be completed and integrated with the existing GIS system for both Villages.**
- 2. A rating system will be developed and applied to all Village assets.**

3. Performance measures and goals will be set to track the condition of each Villages assets on an annual basis for Council input.
4. A strategy and roadmap will be established for each Village resulting in a 10 year capital plan prioritized based on risk to core services.
5. An asset management policy will be drafted for each Councils consideration.
6. The CAO and Public Works Leads job descriptions will be updated to reflect the responsibility for asset management.
7. The results of work accomplished will be shared on an ongoing basis with Council, staff and the public.
8. Both Villages will join the Infrastructure Asset Management Association for Alberta and share relevant information with other municipalities.

These activities will be completed with a mix of Village staff and consultants. The end result will be a concise long term plan for asset upgrade and maintenance. This will support budgeting and security of core infrastructures for both municipalities.

Yours sincerely,

Signature: _____
Municipality: Village of Carmangay
Name: Kym Nichols
Title: Mayor

Signature: _____
Municipality: Village of Champion
Name: James F. Smith
Title: Mayor

Signature: _____
Municipality: Village of Carmangay
Name: Patrick Bergen
Title: CAO

Signature: _____
Municipality: Village of Champion
Name: Kathy Perley
Title: CAO

Workplan and Budget - MAAMP Funding Offer						Instructions
Lead applicant:	Patrick Bergen, CAO Village of Carmangay					This is the legal name of your organisation.
Project title:	Villages of Carmangay and Champion Asset Management Plan					This is the title describing your project. It must match the title in Part C section 7 of the Application Form.
Applicant Type:	Municipal government with a population under 1,000 people					
Activity	Start date (dd month yyyy)	End date (dd month yyyy)	Eligible cost (\$)	Ineligible cost (\$)	Total cost (\$)	
Activity 1: (please insert name of activity)	May 1, 2022	30 Sept, 2022				Notes: Activities must match those in Part C section 8 of the Application Form. The project timeline may not exceed 12 months.
On site site data collection, verification and ground truthing			\$16,000.00	\$0.00	\$16,000.00	Describe the steps that will be taken to complete the activity. Provide details broken down by major tasks needed to achieve the deliverables noted in section 8 of the Application Form. Identify who will be doing the work. Provide the costs for each task.
Field data QC and cleanup, data implementation & setup in ArcGIS Online			\$4,000.00	\$0.00	\$4,000.00	
Complete app and map setup in ArcGIS Online			\$4,000.00	\$0.00	\$4,000.00	
Review data & maps with staff in ArcGIS Online			\$2,000.00	\$0.00	\$2,000.00	
Annual Software Consultant Support			\$0.00	\$4,000.00	\$4,000.00	
Activity 1 Subtotal			\$26,000.00	\$4,000.00	\$30,000.00	
Activity 2: (please insert name of activity)	May 1, 2022	30 Sept, 2022				If you have only one activity, do not fill out activity 2 and/or 3, leave cells blank.
Staff time to research other Asset Management Policy's and Reference Materials			\$1,746.00	\$0.00	\$1,746.00	
Staff time to draft Asset Management Policy			\$1,746.00	\$0.00	\$1,746.00	
Time to present draft policy to Council			\$0.00	\$267.00	\$267.00	
Staff time to make any amendments to policy's and present to Council			\$334.00	\$0.00	\$334.00	
Staff time description here			\$0.00	\$0.00	\$0.00	
Activity 2 Subtotal			\$4,826.00	\$267.00	\$5,093.00	
Activity 3: (please insert name of activity)	May 1, 2022	30 Sept, 2022				
Staff time to create the list of all assets			\$1,492.00	\$0.00	\$1,492.00	
Staff time to load the available information such as age, original cost, depreciation for assets			\$3,492.00	\$0.00	\$3,492.00	
Staff time to categorise all assets based on condition from financial records and visual inspection			\$6,384.00	\$0.00	\$6,384.00	
Time to present categorised list to Councils for presentation			\$0.00	\$1,746.00	\$1,746.00	
Staff time to create 10 year capital plans for each municipalities			\$6,384.00	\$0.00	\$6,384.00	
Activity 3 Subtotal			\$18,352.00	\$1,746.00	\$20,098.00	
Total costs			\$50,968.00	\$5,000.00	\$55,976.00	
			Total eligible costs	\$50,968.00		
<p>NB: Click on the Calculate Budget button to round off all figures to the nearest \$1.</p>						
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Calculate Budget </div>						
Contingency costs: Have you included room for contingencies in some or all of your task costs? Please explain.						Contingency is not mandatory.
As a large percentage of the work is staff related, resources will be in place if additional work is required.						
Other Notes:						
[Add any other relevant details about your workplan and budget here.]						

Sources of Funding					
Instructions					
Use the table below to demonstrate how you will cover all costs of your proposed project. The total of all funding sources, including your municipal contribution, must equal the total costs (eligible + ineligible) in Tab 1: Budget and Workplan.					
Sources of funding include your FCM grant, plus budget allocations from your organization (with date of budget approval), cash contributions stated in your council resolution, or funds from other government or non-government sources.					
FCM grants may cover up to 90% of eligible costs, to a maximum of \$50,000, to undertake eligible activities. The spreadsheet will auto-calculate the maximum grant amount for which you are eligible, based on the total eligible costs in the budget.					
Funding source	Description	Confirmed (Y/N)	Date committed dd month yyyy	Amount (\$)	Percentage of total budget
FCM grant	Grant	N	subject to approval	\$45,871	81.9%
Village of Carmangay and Champion Contributions		Y	February 15, 2022	\$10,105	18.1%
Source of funding				\$0	0.0%
Source of funding				\$0	0.0%
Source of funding				\$0	0.0%
Source of funding				\$0	0.0%
Total funding:				\$55,976	100%
[Should equal budget total costs, Line 13 below]					

Budget total costs	\$55,976
Budget total eligible costs	\$50,968

d) MSI Extension

Suggested Motion: Motion to authorize the Mayor and CAO to sign the MSI Extension.

Background:

The province is extending the length of the MSI grant program by another 2 years and requires sign off from each municipality.

Municipal Sustainability Initiative

AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HER MAJESTY THE QUEEN, in right of the Province of Alberta, as represented by the Minister of Municipal Affairs

(hereinafter called "the Minister")

and

the **Village of Carmangay**, in the Province of Alberta

(hereinafter called "the Municipality")

(hereinafter called "the Parties")

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the "Original Agreement") dated October 16, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on March 15, 2010, July 08, 2014, May 17, 2017, and March 06, 2019;

AND WHEREAS the Parties wish to further amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement, as previously amended, is amended by:
 - a. Deleting "a fourteen-year funding commitment" in the preamble and replacing it with "a sixteen-year funding commitment".
 - b. Deleting "fourteen-year term" in section 4 and replacing it with "sixteen-year term", and by deleting "in accordance with section 5" in section 4 and replacing it with "in accordance with the Program Guidelines".
 - c. Deleting the words "for Component A and 2014-2015 levels for Component B" in section 4.(i).
 - d. Deleting section 5.
 - e. Deleting "2021-22" in section 15 and replacing it with "2023-2024", and by deleting "March 31, 2027" in section 15 and replacing it with "March 31, 2029".
 - f. Deleting "March 31, 2022" in section 15.1 and replacing it with "March 31, 2024".

2. Except as amended herein, all other provisions of the Original Agreement as amended remain in full force and effect.
3. This Amending Memorandum of Agreement shall be effective as at April 1, 2022 following signing by the Parties' authorized representatives.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
 in Right of the Province of
 Alberta as Represented by
 the Minister of Municipal Affairs

Per: *Ric McPherson*
MINISTER, MUNICIPAL AFFAIRS

Date: JAN 29 2022

Village of Carmangay

 Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

 Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

e) Bylaw 814 Animal Bylaw

Suggested Motion(s):

Motion to pass the second reading of Bylaw 814 the Animal Bylaw.

Motion to pass the third reading of Bylaw 814 the Animal Bylaw.

Background:

At the last regular meeting of Council, the first reading of Bylaw 814 the Animal Bylaw was passed with revisions. The revisions were updated and a copy has been circulated.

**Village of Carmangay
Bylaw #814
Animals in Village**

A BYLAW OF THE VILLAGE OF CARMANGAY IN THE PROVINCE OF ALBERTA TO LICENSE, REGULATE AND CONTROL ANIMALS IN THE VILLAGE OF CARMANGAY TO PROMOTE RESPONSIBLE OWNERSHIP.

WHEREAS pursuant to Section 7 (a) of the *Municipal Government Act*, R.S.A. 2000 c M-26, and amendments thereto, a Council may pass bylaws in regard to the safety, health and welfare of people and the protection of people and property;

WHEREAS pursuant to Section 7 (h) of the *Municipal Government Act*, a Council may pass bylaws respecting wild and domestic animals and activities in relation to them;

WHEREAS pursuant to section 7 (i) of the *Municipal Government Act*, a council may pass bylaws respecting the enforcement of bylaws made under the Act or any other enactment including any or all the matters listed therein; and

WHEREAS pursuant to Section 8 of the *Municipal Government Act*, a council may in a bylaw regulate or prohibit, and provide for a system of licenses, permits or approvals including any or all of the matters listed therein;

WHEREAS the Council of the Village of Carmangay considers it expedient to promote responsible animal ownership and to control, regulate and license animals within the Village of Carmangay;

NOW THEREFORE, the Council of the Village of Carmangay, in the Province of Alberta duly assembled, thereby enacts as follows:

1. PURPOSE:

- 1.1** The purpose of this bylaw is to promote responsible animal ownership and to control, regulate and license animals within the Village.

2. NAME OF BYLAW

- 2.1** This Bylaw may be cited as the **“Animal Regulations Bylaw”**

3. DEFINITIONS

- 3.1** For the purpose of the Bylaw, the following words mean:

- a) “Administrator” means the Chief Administrative Officer of the Village of Carmangay;
- b) “Animal” means any live creature, both domestic and wild, and includes birds, reptiles, amphibians or mammals excluding humans and wildlife;
- c) “Animal Service Centre” means the facility established for the holding of impounded animals as set out in this Bylaw;
- d) “Coop” means a fully enclosed weatherproof structure and attached outdoor enclosure used for the keeping of urban hens, that is no larger than 10m² (107.63 ft²) in floor area, and no more than 2m (6.56 ft.) in height;
- e) “Council” means the Municipal Council of the Village of Carmangay;
- f) “Designated Officer” means the Chief Administrative officer, Bylaw Enforcement officer, RCMP officer, Community and Development officer or a Peace officer;
- g) “Dog Control Officer” means a person, firm or corporation appointed by the Village pursuant to the provisions of the Municipal Government Act;
- h) “Former owner” means the person who, at the time of impoundment, was the owner of the animal which has subsequently been sold or destroyed;
- i) “Hen” means a domesticated female chicken;

- j) “Leash” means a chain or other material capable of restraining the dog on which it is being used;
- k) “License Tag” means a metal tag issued by the Village of Carmangay to an owner for each dog owned and which bears a number corresponding to a number in a register file;
- l) “Livestock” includes, but is not limited to:
 - i. horses, mules, asses, swine, emus, ostriches, camels, llamas, alpacas, sheep or goats
 - ii. domestically reared or kept deer, reindeer, moose, elk or bison,
 - iii. farm bred fur bearing animals including foxes and mink
 - iv. animals of the bovine species
 - v. animals of the avian species, including chickens, turkeys, ducks, geese or pheasants
 - vi. apiarian (beehive) assemblies and
 - vii. all other animals that are kept for agricultural purposes, but does not include cats, dogs or other domesticated household pets;
- m) “Order” means a written order in accordance with subsection 545 of the *Municipal Government Act*;
- n) “Outdoor enclosure” means a securely enclosed, roofed outdoor area attached to and forming part of a coop having a bare earth or vegetated floor for urban hens to roam;
- l) “Owner” means any natural person or body corporate:
 - i) who is the licensed owner of the animal;
 - ii) who has legal title to the animal;
 - iii) who has possession or custody of the animal, either temporarily or permanently; or
 - iv) who harbors the animal or allow the animal to remain on his premises
- m) “Park” means any public space used for rest, recreation, exercise, pleasure, amusement, and enjoyment and includes but not limited to playgrounds, sports fields, campground, and cemeteries;
- n) “Provincial Court” means the Provincial Court of Alberta;

- o) "Rooster" means a domesticated male chicken;
- p) "Running at Large" means:
 - i) A dog or dogs which are not under the control of a responsible person by means of a leash and is or are actually upon property other than the property in respect of which the owner of the dog or dogs has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, land, alley, square, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk) park, or other public place; or
 - ii) A dog or dogs which are under the control of a responsible person by means of a leash and which cause damage to persons, property or other animals.
- q) "Sell" means to exchange or deliver for money or its equivalent;
- r) "School Grounds" means any public or private school and surrounding property that is controlled by the school, school boards and/or the Village of Carmangay;
- s) "Urban Area" means lands located within the Village on which agricultural operations, including but not limited to the keeping of livestock, are neither a permitted nor discretionary use under Bylaws of the Village;
- t) "Urban Hen" means a hen that is at least sixteen (16) weeks of age;
- u) "Urban Hen License" means a license that is issued pursuant to this Bylaw which authorizes the license holder to keep urban hens on a specific property within the Village;
- v) "Vicious Dogs" means any dog, whatever its age, whether on public or private property, which has:
 - i) Without provocation, chased, injured or bitten any other domestic animal or human; or
 - ii) Without provocation, damaged or destroyed any public or private property; or
 - iii) Without provocation, threatened or created the reasonable apprehension of a threat to other domestic animals or humans; or

- iv) Is a continuing threat of serious harm to other animals or humans, which in the opinion of a Justice, presents a threat of serious harm to other domestic animals or humans;
 - v) Or has been previously determined to be a vicious dog under this bylaw.
- w) “Village” means the Municipal Corporation of the Village of Carmangay;
- x) “Violation Ticket” means a ticket issued pursuant to Part 2 of the Provincial Offences Procedures Act, Revised Statutes of Alberta 2000, Chapter P-34 and any amendments or regulations thereto.

All schedules attached to this Bylaw shall form a part of this Bylaw.

4. OWNERSHIP AND EXCEPTIONS

4.1 THAT no person shall keep or have any of the following within the Village:

- i) Livestock
- ii) Wildlife
- iii) Bees
- iv) Poisonous snakes, reptiles or insects,

except where expressly permitted by an applicable Village of Carmangay bylaw and/or specific Sections of this Bylaw.

Exceptions to Subsection 4.1 include:

- a) Facilities where Livestock are temporarily housed for educational, veterinary, scientific or civic purposes;
- b) For permitted Special Events, such as parades, Carmangay Sports Day, or filming;

- c) Specific areas as designated within the Village of Carmangay Land Use Bylaw, or any other current Bylaw.

Notwithstanding Section 4.1, the keeping of horses is ONLY permitted on the following parcels of land within the Village of Carmangay:

- a) NE & NW 32-13-23-W4
North of George Street
- b) Block 206
Lot A
North of George St. and east of Prairie Avenue
- c) Plan 1210932
Block 206A
Lot 1
North of George Street at Prairie Avenue

4.4 The keeping of poultry within the Village of Carmangay is only permitted within the provisions of Section 7 of this Bylaw.

4.5 Subject to the provisions of Section 6 of this Bylaw, animals that may be kept within Village of Carmangay include domestic pets such as cats and dogs.

4.6 It is not the intention of this Bylaw to prohibit other domestic pets such as small, caged pets or birds that fall within provincial and federal guidelines; however, licensing requirements, as per this Bylaw do not apply to such pets.

5. CLEAN UP OF WASTE

5.1 The Owners of any livestock temporarily entering the Village of Carmangay as permitted by the provisions of Section 4 of this Bylaw must hygienically dispose of any feces produced by such livestock in accordance with the *Environmental Protection and Enhancement Act*, RSA 2000 c E-12, as amended from time to time.

5.2 No person who has removed animal excrement may deposit same into a public litter receptacle except where the excrement is securely contained in an impermeable bag or other impermeable container so as not to ooze, leak, or fall out in the public litter receptacle.

6. DOGS IN THE VILLAGE OF CARMANGAY:

6.1 Licensing Dogs in the Village of Carmangay:

- i) A resident of the Village of Carmangay who is the owner of any dog aged six (6) months or older shall obtain a license for the animal from the Village Office as per Schedule "A";
- ii) The owner of every animal shall, annually, on or before January 31st, renew the license for the animal by submitting to the Village the annual licensing fee, as set out in Schedule "A", along with any other information as may be required by the Village. A license shall be valid only for the year for which it was issued, regardless of actual date upon which the license was purchased;
- iii) Obtain a license for an animal notwithstanding that it is under the age of three (3) months, where the animal is found running at large;
- iv) Upon initial payment of the license fee for each animal, a tag shall be issued to the owner with a number corresponding to the number assigned to the animal in the registry. This tag will be valid until such time as the animal is disposed of or dies or until the tag is misplaced or lost;
- v) Every owner shall provide his/her animal with a collar to which the owner shall affix the tag for such animal and the owner shall ensure that the collar and tag are worn during those occasions when the animal is not on the owner's premises;
- vi) In case a tag is lost or destroyed, a replacement will be issued by the Village upon payment of the fee as set out in Schedule "A" and provided the owner can provide proof of payment of the license fee for the current animal license year or the Village administration records indicate such payment was made;
- vii) Licenses and tags are non-transferable from one animal to another and no refund shall be made on any paid animal license fee because of death or sale of the animal or upon the owner's leaving the Village before expiration of the license period;

- viii) Any person who becomes the owner of the animal registered under this bylaw shall report the change of ownership to the Village Office and the Village shall transfer ownership of the license to that person, but no additional license fee shall be owing by that person to the Village for the year for which the license was purchased;
- ix) A registered Guide Dog owned by a blind person shall be issued a license, free of charge;
- x) A resident of the Village of Carmangay who is the owner of a vicious dog is additionally required to:
 - a) be over the age of eighteen (18) years
 - b) obtain a vicious dog license on the first day on which the Village of Carmangay is open for business after the dog has been declared as vicious;
 - c) obtain a license on the first day on which the Village of Carmangay is open for business after he becomes the owner of a vicious dog;
 - d) notify the Village Office should the vicious dog be sold, gifted or transferred to another person or if the animal dies;
- xi) Failure to obtain a license within the prescribed timelines of this section will result in a fine as set out in Schedule "B" of this bylaw.

6.2 Offences and Responsibility of Dog Owner:

- 6.2.1** The owner of an animal is guilty of an offence if such animal:
- i. runs at large;
 - ii. is without a collar and tag while off the premises of its owner;
 - iii. is a female in heat and is not confined and housed in the residence of the owner during the whole of the heat period;
 - iv. defecates on any Public or Private Property other than the property of its owner and the owner or person in control of the animal fails to immediately remove such defecation. This provision shall not apply to a registered guide dog while it is assisting a blind person;
 - v. is on school property unless otherwise permitted or allowed by the School Board;

- vi. is within a site containing playground apparatus and/or sand play area located on public or private property other than the property of its owner;
- vii. barks or howls so as in the opinion of the Bylaw Enforcement Officer based on information gathered to cause an unreasonable disturbance given, but not limited to, location, circumstances, time of day and duration;
- viii. upsets or tears up any garbage bags or waste receptacles;
- ix. damages public or private property;
- x. chases any person, animal, bicycle or motor vehicle;
- xi. bites any person or animal;
- xii. attacks or injures any person or animal.

6.2.2 The owner of an animal is guilty of an offence if the owner:

- i. Fails to provide identification (driver's license or other government issued identification with a picture) and proof thereof to a Bylaw Enforcement Officer;
- ii. Provides false or misleading information to a Bylaw Enforcement Officer.

6.2.3 The owner of an animal is guilty of an offence if they allow any fecal matter to remain on their property or to accumulate to such an extent as to, in the opinion of a Bylaw Enforcement Officer, constitute a nuisance by way of odour, unsightliness, or detrimental impact on the use, enjoyment and value of nearby properties.

6.2.4 No more than two (2) dogs shall be harboured, suffered, or permitted to remain upon or in any land, house, shelter, room or place, building structure, or premises within the Village unless:

- i. The premises are lawfully used for the care and treatment of animals operated by and under the charge of a registered veterinarian;
- ii. The Owner is the holder of a valid and subsisting development permit to operate a kennel, animal hospital, shelter, pound or other animal operation as authorized by the Land Use Bylaw;

- iii. The animals in excess of the limit are under eight weeks of age and the offspring of a licensed animal residing at the same location.

6.3 Vicious Dogs in the Village:

The Owner of a Vicious Dog shall ensure that, without provocation, such dog does not:

- i. chase, injure or bite any other domestic animal or human;
- ii. damage or destroy any public or private property;
- iii. threaten or create the reasonable apprehension of a threat to other domestic animals or humans;
- iv. present a continuing threat of serious harm to other animals or humans.

6.3.1 When a vicious dog is on the property of the owner, the owner shall ensure that:

- i. such dog is confined indoors and under the control of a person over the age of eighteen (18) years;
- ii. when such dog is outdoors it is in a locked pen or other structure, constructed to prevent the escape of the vicious dog and capable of preventing the entry of any person not in control of the dog;
- iii. the locked pen or other structure shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be imbedded in the ground to a minimum depth of thirty (30) centimetres;
- iv. the locked pen or other structure shall provide the vicious dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum or one and one-half (1.5) metres in height;
- v. the locked pen or other structure shall not be within one (1) metre of the property line or within five (5) metres of a neighbouring dwelling unit;

6.3.2 When a Vicious Dog is not on the property of the owner, the Owner shall ensure that at all times the vicious dog is:

- i. muzzled;
- ii. harnessed or leashed on a lead which length shall not exceed one (1) metre in a manner that prevents the vicious dog from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property;
- iii. under the control of a person over the age of eight (18) years;
- iv. the vicious dog is not running at large.

6.3.3 Additionally, the owner of a vicious dog shall:

- i. immediately notify the Village Office and/or the Bylaw Enforcement Officer if the vicious dog is running at large;
- ii. remain liable for the actions of the dog until formal notification of sale, gift or transfer is given to the Village Office.

6.3.4 An Owner of an animal suspected of having rabies shall immediately:

- i. report the matter to Agriculture Canada, Veterinary Inspection directorate or to the Bylaw Enforcement Officer;
- ii. confine or isolate the animal, in such a manner as prescribed so as to prevent further spread of the disease;
- iii. shall keep the animal confined for not less than ten (10) days at the cost of the Owner.

6.3.5 An owner of an animal that does not comply with the provisions of Section 6.1 and Section 6.2 of this Bylaw shall be subject to a penalty as provided in Schedule "B" for each consecutive demand made by the Bylaw Enforcement Officer.

6.4 Handicapped Owners:

6.4.1 Notwithstanding Section 6(i) of this Bylaw, where the Village of Carmangay is satisfied that a person who is handicapped is the owner of an animal trained and used to assist such handicapped persons, there shall be no fee payable by the owner for a license under Section 6(i), however, a tag must be obtained, and the animal must be registered at the Village Office.

6.5 Responsibility of Village Administration:

- 6.5.1** The Village of Carmangay shall arrange for a kennel to be established for the keeping and impounding of animals and may do so by entering into an Agreement with a Contractor. A Contractor or any such kennel may make rules and regulations for the operation and management of the kennel, provided they are consistent with this Bylaw.
- 6.5.2** The Bylaw Enforcement Officer may seize and impound any animal found at large.
- 6.5.3** In the active pursuit of any animal while the animal is at large, any Bylaw Enforcement Officer empowered to apprehend animals under this part is hereby authorized to enter upon any lands surrounding any building at all reasonable times.
- 6.5.4** No Person, whether or not he is the Owner of an Animal which is being or has been pursued or captured shall:
- i. interfere with or attempt to obstruct a Bylaw Enforcement Officer who was attempting to capture or who has captured any animal in accordance with the provisions of this bylaw;
 - ii. unlock or unlatch or otherwise open the motor vehicle in which animals captured for impoundment have been placed, so as to allow or attempt to allow any animal to escape there from;
 - iii. remove or attempt to remove any animal from the possession of the Bylaw Enforcement Officer.
- 6.5.5** The Village of Carmangay shall provide notice by letter or by the Bylaw Enforcement Officer indicating that an animal or animals have been deemed to be Vicious Animal(s). If this determination is contested, this may be done so at the Provincial Court. Any said costs associated with this proceeding would be solely the responsibility of the Owner.

6.6 Impounded Dogs

- 6.6.1** If a Bylaw Enforcement Officer knows or can ascertain the name of the owner of any impounded animal, the Bylaw Enforcement Officer shall serve the owner with a copy of the Notice in Schedule

“C” of this Bylaw, either personally or by leaving it, or by mailing it to the last known address of the owner.

- 6.6.2** An owner of an animal to whom a notice is mailed pursuant to Section 6.5.1 is deemed to have received the notice within forty-eight (48) hours from the time it is mailed.
- 6.6.3** The Bylaw Enforcement Officer or Contractor shall keep all impounded animals for a period of no less than three (3) days, not including the day of impounding. Sundays and statutory holidays shall not be included in the computation of the three (3) day period. During this period any healthy animal may be redeemed by its owner, upon payment to the Bylaw Enforcement Officer of:
 - i. the appropriate license fee when an animal is not licensed;
 - ii. kennel boarding fees as per contract rate for every twenty-four (24) hour period, or fraction thereof;
 - iii. fines levied as per Schedule “B” of this bylaw.
- 6.6.4** Where an animal is claimed, the owner shall provide proof of ownership of the animal prior to the animal’s release.
- 6.6.5** At the expiration of the three (3) day period, any animal not redeemed may be destroyed or sold.
- 6.6.6** The Bylaw Enforcement Officer may, before selling an unclaimed animal, require that the animal be spayed or neutered.
- 6.6.7** The purchaser of an animal from the Bylaw Enforcement Officer pursuant to the provisions of this section shall obtain full right and title to the animal and the rights and title of the former owner of the animal shall cease thereupon.
- 6.6.8** When the Bylaw Enforcement Officer agrees to put an animal to death, the owner shall pay to the Village a fee as set out in Schedule “B” of this bylaw.
- 6.6.9** The Bylaw Enforcement Officer or Contractor shall report any apparent illness, communicable disease, injury, or unhealthy condition of any animal to a veterinarian and act upon his/her recommendations. The owner, if known, shall be held responsible for all expenses so incurred.

7 CHICKENS IN THE VILLAGE OF CARMANGAY:

7.1 Prohibitions:

No person in an urban area shall keep:

- i) A rooster; or
- ii) A hen, other than an urban hen for which a valid hen license has been issued.

7.2 Urban Hen Licenses:

7.2.1 A person may keep up to (3) urban hens by:

- i) Submitting a completed urban hen license application on forms approved by the CAO; and
- ii) Paying an annual urban hen license fee as set out in the Village of Carmangay Bylaw #809 Revised Fees and Charges

7.2.2 Urban hen licenses are valid for the period of January 1 to December 31 of the year in which it is issued and must be renewed annually prior to January 31 of each subsequent year.

7.2.3 Urban hen license fees shall not be reduced or prorated no matter the month of purchased.

7.2.4 Urban hen license fees shall not be refunded or rebated.

7.2.5 An urban hen license is not transferable from one person to another except:

- i) when a license holder has moved to a new property within the Village, then the license holder may apply to transfer the license; and
- ii) an inspection of the new property must be carried out to determine the license holder is still able to meet all requirements for an urban hen license as set out this Bylaw at such property.

7.2.6 An urban hen license is not transferable from one property or another except:

- i) when a license holder has moved to a new property within the Village, then the license holder may apply to transfer the license and an inspection of the new property must be

carried out to determine the license holder is still able to meet all requirements for an urban hen license as set out in this Bylaw at such property.

7.2.7 A person to whom an urban hen license has been issued shall produce the license upon the demand of a Peace Officer.

7.2.8 An urban hen license may be issued or renewed if the CAO is satisfied that:

- i) the applicant is the owner of the property on which the urban hens will be kept.
- ii) the land use designation of the property on which the urban hens will be kept allows the placement of a coop for the keeping of urban hens.
- iii) the applicant resides on the property on which the urban hens will be kept.
- iv) all required information has been provided.
- v) the applicant has taken a course on the safe handling of hens and eggs.
- vi) the applicable license fee has been paid; and
- vii) the applicant has complied with all other Provincial and Federal Regulations for the keeping of chickens.

7.2.9 An urban hen license may be revoked or may not be renewed by the CAO if:

- i) The applicant or license holder does not meet or no longer meets the requirements for an urban hen license as set out in this Bylaw.
- ii) The applicant or license holder furnishes false information or misrepresents any fact or circumstance required pursuant to this Bylaw.
- iii) The applicant or license holder has, in the opinion of the CAO based on reasonable grounds, contravened any part of this Bylaw whether or not the contraventions has been prosecuted.
- iv) The applicant or license holder fails to pay a fine imposed by a court for a contravention of this Bylaw or

any other applicable Bylaw related to the keeping of livestock.

- v) The applicant or license holder fails to pay any fee required by this Bylaw or any other applicable legislation; or
- vi) In the opinion of the CAO, based on reasonable grounds, it is in the public interest to do so.

7.3 REQUIREMENTS OF KEEPING URBAN HENS:

7.3.1 A person who keeps urban hens must:

- i) Provide each urban hen with at least 0.37 m² (3.98 ft.²) of interior floor area, and at least 0.92m² (9.9ft.²) of outdoor enclosure, within the coop.
- ii) Ensure that each coop is:
 - a. Located in the rear yard of the property.
 - b. A minimum 3.0 m (9.84 ft) from a dwelling.
 - c. A minimum 1 m (3.28 ft.) from any lot line.
 - d. A minimum 3.6 m (11.81 ft.) from any street adjacent to the property; and
 - e. At grade level, no more than 2 m (6.56 ft.) in height.
- iii) Provide and maintain, in the coop, at least one nest box per coop and one perch per urban hen that is at least 15cm (5.9in) long.
- iv) Keep each urban hen in the coop at all times.
- v) Provide each urban hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviors such as scratching, dustbathing, and roosting, all sufficient to maintain the urban hen in good health.
- vi) Maintain the coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances.

- vii) Construct and maintain the coop to prevent any rodent from harboring underneath within or within its walls, and to prevent entrance by any other animal.
- viii) Keep a food container and water container in the coop.
- ix) Always keep the coop secured.
- x) Remove leftover feed, trash, and manure in a timely manner.
- xi) Store feed within a fully enclosed container.
- xii) Store manure within a fully enclosed container and store no more than 85 liters (3 cubic feet) of manure at any time.
- xiii) Remove all other manure not used for composting or fertilizing and dispose of such in accordance with Village Bylaws.
- xiv) Follow biosecurity procedures outlined by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- xv) Keep urban hens for personal use only.

7.3.2 No person who keeps urban hens shall:

- i) sell eggs, manure, meat, or other products derived from an urban hen.
- ii) slaughter any urban hen on the property
- iii) dispose of an urban hen except by delivering it to a farm, abattoir, veterinarian, or other form of shelter other than a coop.

8 ENFORCEMENT, FINES & PENALTIES

8.2 Where a Bylaw Enforcement Officer or a Peace Officer believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a summons by means of a violations ticket in accordance with part 2 of the Provincial Offences Procedure Act, R.S.A 2000, c.P-34.

- 8.3 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than ten thousand dollars (\$10,000), imprisonment of not more than one (1) year, or both.
- 8.4 When there is a penalty listed for an offence in Schedule “B” in this Bylaw, that amount is the minimum specified penalty for an offence;
- 8.5 When a person contravenes the same provision of this Bylaw two (2) or more times within one twelve (12) month period, the specified penalty payable in respect of the second or subsequent contravention shall be the amount stated in Schedule “B” for such offences.
- 8.6 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day or part of a day on which it continues.
- 8.7 The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which that person is liable under the provisions of this Bylaw or any other Bylaw.
- 8.8 When the person responsible fails to comply with a written notice issued by a Designated Officer of the Village, the Village may remedy the violation at the expense of the Owner. Any unpaid expense and cost incurred by the Village may be added to the Tax Roll and collected in a like manner as municipal taxes.
- 8.9 A Designated Officer is hereby authorized and empowered to issue a violation ticket pursuant to Part 2 of the Provincial Offences Procedure Act of the Statutes of Alberta 198, being Chapter P-21.5 and as amended.

9 GENERAL PROVISIONS

- 9.2 An Animal Control Officer may pursue any and all remedies set out in this Bylaw, the *Municipal Government Act* and any other law in the Province of

Alberta. Nothing in this Bylaw shall restrict, limit or preclude the Village from taking multiple steps to regulate Animals in the Village.

- 9.3 Nothing in this Bylaw relieves a Person from complying with any provision of any Federal or Provincial law or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 9.4 The Village of Carmangay is not required to enforce every breach or contravention of this Bylaw. In deciding whether to enforce the Bylaw, the Village may take into account any practical concerns or considerations including but not limited to the nature and extent of the breach or contravention, any financial or budgetary considerations and the availability of personnel or human resources.
- 9.5 Where this Bylaw refers to another Act, Bylaw, Regulation or Agency, it includes references to any Act, Bylaw, Regulation or Agency that may amend or be substituted, therefore.
- 9.6 All the schedules attached to this Bylaw shall form a part of this Bylaw and may be amended from time to time.

10 SEVERABILITY

- 10.2** Each section of this Bylaw shall be read and construed as being separate and severable from each other Section. Furthermore, should any Section or Part of this Bylaw be found to have been improperly enacted for any reason, such Section or Part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

11 READINGS AND REPEALS

- 11.2 This Bylaw comes into force on the day it is passes the third and final reading.
- 11.3 The following Bylaws are hereby repealed by the passing of **Bylaw 814: The Animal Regulations Bylaw:**
- i) Bylaw #728: Bylaw to Regulate and Control Animals (“Dog Bylaw”)
 - ii) Bylaw #768: Bylaw to Regulate and Control Animals (“Horse Bylaw”)
 - iii) Bylaw #783: Bylaw to Regulate the Keeping of Wild or Domestic Animals (“Rabbit Bylaw”)

- iv) Bylaw #798: Bylaw to Regulate the Keeping of Chickens in Urban Areas

Read a first time this 18th day of January, 2022.

Read a second time this 15th day of February, 2022.

Read a third time and final time this 15th day of February, 2022.

Mayor

CAO

Village of Carmangay

Bylaw #814

Schedule "A"

Fees

License Fees – Non-Vicious dogs

Neutered Male Dog	\$25.00/year
Spayed Female Dog	\$25.00/year
Non-Spayed Female Dog (over six months of age)	\$50.00/year
Non-Neutered Male Dog (over six months of age)	\$50.00/year

License Fee – Vicious Dogs

Neutered Male Dog	\$100.00/year
Spayed Female Dog	\$100.00/year
Non-Spayed Female Dog (over six months of age)	\$250.00/year
Non-Neutered Male Dog (over six months of age)	\$250.00/year

Replacement Tags \$5.00/each

Impoundment Fees
Officer

As set out by the Animal Control

Veterinary Fees

Amount Expended

Village of Carmangay

Bylaw #814

Schedule "B"

Fines and Penalties

	Infraction	First Offence	Second Offence	Subsequent Offence
Section 5	Clean Up of Animal Waste	\$50.00	\$100.00	\$300.00
Section 6				
6.1 (i)	Fail to obtain an animal license (non-vicious dog)	\$75.00	\$150.00	\$300.00
6.1 (i)	Fail to obtain an animal license (vicious dog)	\$150.00	\$300.00	\$600.00
6.2.1 (i)	Runs At Large	\$80.00	\$160.00	\$320.00
6.2.1 (ii)	Fail to ensure collar and current tag worn on animal	\$50.00	\$100.00	\$200.00
6.2.1 (iii)	Fail to confine animal in heat	\$100.00	\$200.00	\$400.00
6.2.1 (iv)	Fail to immediately remove animal defecation	\$100.00	\$200.00	\$400.00
6.2.1 (v)	Animal on School Property	\$80.00	\$160.00	\$320.00
6.2.1 (vi)	Animal in Playground or Sand Area	\$80.00	\$160.00	\$320.00
6.2.1 (vii)	Animal barks or howls so as to disturb any person	\$100.00	\$200.00	\$400.00
6.2.1 (viii)	Animal upsets or tears up garbage or waste receptacles	\$100.00	\$200.00	\$400.00
6.2.1 (ix)	Animal damages public or private property	\$150.00	\$300.00	Court
6.2.1 (x)	Animal chases any person, animal, bicycle or motor vehicle	\$200.00	\$400.00	Court

6.2.1 (xi)	Animal bites any person or animal	\$200.00	Court	Court
6.2.1 (xii)	Animal attacks or injures any person or animal	\$200.00	Court	Court
6.2.2 (i)	Fail to provide identification	\$80.00	\$160.00	Court
6.2.2 (ii)	Providing false or misleading information	\$200.00	\$400.00	Court
6.2.3	Allows animal fecal matter to accumulate on property	\$100.00	\$200.00	\$400.00
6.2.4	Harbouring, suffering or permitting more than two dogs at a residence	\$100.00	\$200.00	\$400.00
6.3 (i)	Vicious Dog chases, injures or bites any other domestic animal or human	\$400.00	Court	Court
6.3 (ii)	Vicious Dog damages or destroys any public or private property	\$300.00	Court	Court
6.3 (iii)	Vicious Dog threatens any other domestic animal or human	\$400.00	Court	Court
6.3 (iv)	Vicious Dog presents a continuing threat of serious harm to other animals or humans	Court	Court	Court
6.3.1 (i)	Vicious Dog confined indoors and not under control of a person over eighteen (18) years of age	\$200.00	\$400.00	Court
6.3.1 (ii)	Failure to confine a Vicious Dog out of doors in an appropriate pen or other structure	\$200.00	\$400.00	Court
6.3.1 (iii)	Failure to maintain a pen or other structure for containing a Vicious Dog in the prescribed manner	\$100.00	\$200.00	\$400.00
6.3.1 (iv)	Failure to provide adequate shelter for a vicious dog	\$100.00	\$200.00	\$400.00
6.3.2 (i)	Failure to muzzle a vicious dog	\$200.00	\$400.00	Court
6.3.2 (ii)	Failure to harness or leash a vicious dog	\$200.00	\$400.00	Court

6.3.2 (iii)	Failure to have a vicious dog under control of a person over eighteen (18) years of age	\$200.00	\$400.00	Court
6.3.2 (iv)	Vicious Dog running at large	\$400.00	Court	Court
6.3.3 (i)	Failure to notify authorities of vicious dog running at large	\$200.00	\$400.00	Court
Section 7	Chicken Bylaw Fines	\$50.00	\$100.00	\$300.00

Village of Carmangay

Bylaw #814

Schedule "C"

Notification of Contravention

You are hereby notified that an animal known to have been under your control at your lands (location) _____ on _____, 20____ pursuant to the provisions of Bylaw #814 of the Village of Carmangay and that unless the said animal is claimed and all impound charges, fines and fees are paid on or before _____, 20____, the said animal will be sold, destroyed or otherwise disposed of pursuant to said Bylaw.

You may be held liable for all boarding, impoundment and/or penalties incurred by having this animal impounded.

Animal Control Officer

Village of Carmangay

a) Bylaw 816 Fireworks Amendment Bylaw

Suggested Motion(s):

Motion to pass second reading of Bylaw 816 the Fire Bylaw.

Motion to pass second reading of Bylaw 816 the Fire Bylaw.

Background:

At the last regular meeting of Council, the first reading of Bylaw 816 the Fire Bylaw was passed with revisions. The revision have been updated.

BYLAW #816

TO AMEND BYLAW #788 TO REFLECT THE INCLUSION OF FIREWORKS RULES AND REGULATIONS

WHEREAS the Council of the Village of Carmangay wishes to amend Bylaw 788 The Community Standards Bylaw.

NOW THEREFORE, the Council of the Village of Carmangay, in the Province of Alberta, duly assembled, enacts as follows:

1. Amendment:

a. DEFINITIONS:

Additions:

A) "Fireworks Permit" shall mean a document issued by the Fire Chief of the Village of Carmangay, on the form adopted by the Village from time to time, authorizing the possession, handling, discharging, firing or setting off of Consumer Fireworks or Display Fireworks;

2. 10 OUTDOOR FIRES:

10.11 No person shall sell, offer for sale or store for the purpose of sale, Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Permit.

10.12 No person shall possess, handle, discharge, fire or set off Consumer Fireworks or Display Fireworks in the Village without first obtaining a Fireworks Permit.

10.13 No person other than an individual who has a valid Display Supervisor or Pyro Technician card issued pursuant to the Explosive Act (Canada) shall possess, handle, discharge, fire or set off Display Fireworks in the Village.

10.14 A Display Supervisor or Pyro Technician shall apply, in writing, to the Village of Carmangay Fire Chief, a minimum of 14 calendar days prior to the proposed Display Fireworks display for a Fireworks Permit. The application must address all information required by the Explosive Act (Canada) and the Alberta Fire Code, including, but not limited to: (a) date, time and location of the proposed display; (b) names, addresses and certification numbers of all Display Supervisors or Pyro Technicians and assistants participating in the display; (c) the name of the sponsor or purchaser of the display; (d) a full description of the planned display and a list of all materials to be fired, detonated, burnt or energized during the display; (e) the emergency plan of the display; (f) verification of liability insurance, in an amount acceptable to the County; and (g) any other information deemed necessary by the County, Regional Fire Chief or the District Chief.

10.15 The Village of Carmangay Fire Chief may impose such conditions and restrictions on the Fireworks Permit as he or she deems appropriate. Such conditions and restrictions may include but are not limited to: (a) time of day; (b) days of the week; (c) duration of display; (d) geographic location; (e) requirements for notification of affected residents; (f) on-site fire suppression materials and resources; and (g) safety precautions to mitigate danger or nuisance to any person or property.

10.16 The Regional Fire Chief, the Deputy Regional Fire Chief, the District Fire Chief, or the Fire Guardian may choose not to issue a Fireworks Permit or revoke a Fireworks Permit that has been issued if, in his/her opinion, such a display may create a risk to life, safety or property. Other reason why a Fireworks Permit may not be issued or revoked:

(a) non-compliance with: (i) the Alberta Fire Code; (ii) the Explosive Act (Canada); or (iii) the Fireworks Permit

(b) changes in environmental conditions.

3. READINGS AND AMENDMENTS:

3.1 This Bylaw comes into force on the day it passes the third and final reading.

3.2 The following Bylaw is amended by the passing of Bylaw #816:

a) ***Bylaw #788 – The Community Standards Bylaw***

Read a first time this 18th day of January, 2022.

Read a second time this 15th day of February, 2022.

Read a third time and final time this 15th day of February, 2022.

Mayor
Kym Nichols

Chief Administrative Officer
Patrick Bergen

f) Bylaw 817 Fees, Fines and Charges Bylaw

Suggested Motion: Motion to pass first reading of Bylaw 817 the Fees, Fines and Charges Bylaw.

Background:

There are a few benefits to having all of the fees, fines and charges in a single separate bylaw. Finding costs for staff and residents will be easier. Additionally, a bylaw will not require an amendment or to be rewritten for a change in fees. Lastly, the separate bylaw will be easier for Council to review on a regular basis.

Administration is requesting Council to pass first reading of Bylaw 817 the Fees, Fines and Charges Bylaw and provide any suggestions upon review. There are highlighted areas that will require Council input.

**VILLAGE OF CARMANGAY
Bylaw # 817
SERVICE FEES, RATES, BYLAW FINES and OTHER CHARGES
IN THE VILLAGE OF CARMANGAY**

A BYLAW OF THE VILLAGE OF CARMANGAY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES, RATES, AND FINES FOR SERVICES PROVIDED BY THE MUNICIPALITY.

WHEREAS, pursuant to Section 7 and 8 of the Municipal Government Act, R.S.A. 2000, c. M-26, Statutes of Alberta 2000 and amendments thereto authorizes the Council of a Municipality to repeal or amend any bylaws;

WHEREAS, pursuant to Section 7 and 8 of the Municipal Government Act, R.S.A. 2000 and amendments thereto authorizes a Municipality, by Bylaw, to establish fees for licenses, permits and approvals, as well as fines and penalties for the enforcement of Bylaws made under this or any other enactment;

WHEREAS Council of the Village of Carmangay deems it expedient to set and review, as necessary, from time-to-time various fees, charges and fines of the Village;

WHEREAS, the Section 93 of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, Chapter F-25, as amended or repealed and replaced from time to time (the "FOIP Act"), authorizes a local public body to bylaw set any fees the local public body requires to be paid under the FOIP Act, which must not exceed the fees provided for in the regulations; and

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act, the Council of the Village of Carmangay, duly assembled, enacts as follows:

I. TITLE

This Bylaw may be cited as the “Fees, Rates and Fines Bylaw”.

DEFINITIONS

The following terms shall have the following meanings in this Bylaw:

“Bylaw” means this Fees and Charges Bylaw established by the Municipality.

“Chief Administrative Officer” means the Chief Administrative Officer for the Village of Carmangay, regardless of the specific title that may be conferred on that Officer by Council from time to time.

“Council” means the municipal Council for the Village of Carmangay.

“Village” means the municipal corporation of the Village of Carmangay.

“Schedule” means the attached appendix to this Bylaw which contains the formal statute, table or list of the official municipal fees and charges approved by Council.

APPLICATION

The fees and charges payable for municipal services provided by the Village shall be as outlined in Schedules “A”, which is attached to and form part of this Bylaw.

READINGS AND REPEALS

This Bylaw will come into force on the day it passes the third and final reading.

The following Bylaw is hereby repealed by the passing of Bylaw #817: The Fees, Rates and Fines Bylaw:

- i) Bylaw #809 – Fees and Charges

READ A FIRST TIME IN COUNCIL THIS 15th DAY OF February, 2022.

READ A SECOND TIME IN COUNCIL THIS ____ DAY OF _____, 2022.

READ A THIRD TIME IN COUNCIL THIS ____ DAY OF _____, 2022.

Kym Nichols – Mayor

Patrick Bergen – CAO

Bylaw #817 – Village of Carmangay Fees and Charges

A. PLANNING AND DEVELOPMENT FEE SCHEDULE

Fee Schedule	Permitted Uses	Discretionary Use or Use Requesting Waiver Greater than 10%	Fee for undertaking development without an approved development permit
Residential:			
Dwellings	\$100	\$200	\$1000
Additions	\$50	\$150	\$750
Accessory Buildings 200 sq. ft. or greater	\$50	\$150	\$500
Home Occupations	\$50	\$150	\$500
Commercial: Change of Use	\$200	\$300	\$1000
Commercial buildings or uses	\$300	\$400	\$2000
All other development	\$300	\$400	\$2000
Industrial:			
Change of Use	\$200	\$300	\$1000
Single tenancy buildings	\$300	\$400	\$2000
Multi-tenancy buildings or complexes	\$500	\$600	\$3000
All other development	\$500	\$600	\$3000
All other uses	\$200	\$300	\$1000
Sign Permit:	\$50	\$150	\$500
Letter of Compliance:			\$50
Demolition Permit:			\$25
Recirculation Fee:			50% of the original application fee
Land Use Bylaw Amendments:			\$500
Other Statutory Plans and Amendments To:			\$500
Request to convene a special meeting of the Development Authority:			\$150
Appeal to the Subdivision and Development Appeal Board (portion of fee refundable upon successful appeal):			\$300

Additional fees will be required for building permits and inspections.

Whenever an application is received for a development or use not listed in this schedule, the amount of the fee shall be determined by the Designated Officer or the Development Authority and shall be consistent with those fees listed herein.

B. ADMINISTRATION FEE SCHEDULE

Service or Goods (provided by municipality) - Rates are subjected to GST only where applicable	Fee Applicable:
Photocopy of documents (per page)	\$0.40
Formal FOIP request	\$25.00 plus applicable charges as per FOIP Act/Regulations
NSF Cheque Charge	\$30.00
Tax Roll Certificate (per parcel)	\$45.00
Tax Notification Fee	\$25.00
Assessment Information Request	\$25.00
Assessment Review Board Complaints	- Residential \$50.00 - Non-Residential \$250.00
General Accounts Receivable	All accounts are due 30 days from invoice date. Any invoices due after 30 days will be charged 1.5% interest per month. Past due reminders will be sent out after 30 days. Accounts outstanding for more than 90 days will be subject to the legal processes available through legislation. The account holder will be responsible for all fees associated with the collection of the account.
Print copy of Land Use Bylaw	\$40.00
Print copy of Municipal Development Plan or Intermunicipal Development Plan	\$30.00
Cemetery Fees	*****
Fees for an Emergency Service Department(s) Responding to any Emergency Call Other than a Motor Vehicle Collision or any Incident on a Provincial Highway Right-of-Way	(applied through separate bylaw) **review - Should this be listed here? **
<i>The Village reserves the right to implement charges required to cover the costs of services or materials supplied that are not specifically noted herein</i>	

Bylaw #814 Animal Bylaw Fees Schedule

Animal Bylaw #814 Fees and Fines <i>- Rates are subjected to GST only where applicable</i>	Fee Applicable:
License Fees – Non-Vicious Dogs	
Neutered/Spayed Dog	\$25/year
Non-Neutered/Non-Spayed Dog (over six months of age)	\$50/year
License Fees – Vicious Dogs	
Neutered/Spayed Dog	\$100/year
Non-Neutered/Non-Spayed Dog (over six months of age)	\$250/year
Replacement Dog Tags	\$5 each
Impoundment Fees	As set out by the Animal Control Officer
Veterinary Fees	Amount Expended
Urban Hen License	\$50/year

Bylaw #814 – Animal Bylaw Fine Schedule

	Animal Bylaw #814 Infraction	First Offence	Second Offence	Subsequent Offence
Section 5	Clean Up of Animal Waste	****	****	****
Section 6				
6.1 (i)	Fail to obtain an animal license (non-vicious dog)	\$75.00	\$150.00	\$300.00
6.1 (i)	Fail to obtain an animal license (vicious dog)	\$150.00	\$300.00	\$600.00
6.2.1 (i)	Runs At Large	\$80.00	\$160.00	\$320.00
6.2.1 (ii)	Fail to ensure collar and current tag worn on animal	\$50.00	\$100.00	\$200.00
6.2.1 (iii)	Fail to confine animal in heat	\$100.00	\$200.00	\$400.00
6.2.1 (iv)	Fail to immediately remove animal defecation	\$100.00	\$200.00	\$400.00
6.2.1 (v)	Animal on School Property	\$80.00	\$160.00	\$320.00
6.2.1 (vi)	Animal in Playground or Sand Area	\$80.00	\$160.00	\$320.00
6.2.1 (vii)	Animal barks or howls so as to disturb any person	\$100.00	\$200.00	\$400.00
6.2.1 (viii)	Animal upsets or tears up garbage or waste receptacles	\$100.00	\$200.00	\$400.00
6.2.1 (ix)	Animal damages public or private property	\$150.00	\$300.00	Court
6.2.1 (x)	Animal chases any person, animal, bicycle or motor vehicle	\$200.00	\$400.00	Court
6.2.1 (xi)	Animal bites any person or animal	\$200.00	Court	Court
6.2.1 (xii)	Animal attacks or injures any person or animal	\$200.00	Court	Court

6.2.2 (i)	Fail to provide identification	\$80.00	\$160.00	Court
6.2.2 (ii)	Providing false or misleading information	\$200.00	\$400.00	Court
6.2.3	Allows animal fecal matter to accumulate on property	\$100.00	\$200.00	\$400.00
6.2.4	Harbouring, suffering or permitting more than two dogs at a residence	\$100.00	\$200.00	\$400.00
6.3 (i)	Vicious Dog chases, injures or bites any other domestic animal or human	\$400.00	Court	Court
6.3 (ii)	Vicious Dog damages or destroys any public or private property	\$300.00	Court	Court
6.3 (iii)	Vicious Dog threatens any other domestic animal or human	\$400.00	Court	Court
6.3 (iv)	Vicious Dog presents a continuing threat of serious harm to other animals or humans	Court	Court	Court
6.3.1 (i)	Vicious Dog confined indoors and not under control of a person over eighteen (18) years of age	\$200.00	\$400.00	Court
6.3.1 (ii)	Failure to confine a Vicious Dog out of doors in an appropriate pen or other structure	\$200.00	\$400.00	Court
6.3.1 (iii)	Failure to maintain a pen or other structure for containing a Vicious Dog in the prescribed manner	\$100.00	\$200.00	\$400.00
6.3.1 (iv)	Failure to provide adequate shelter for a vicious dog	\$100.00	\$200.00	\$400.00
6.3.2 (i)	Failure to muzzle a vicious dog	\$200.00	\$400.00	Court
6.3.2 (ii)	Failure to harness or leash a vicious dog	\$200.00	\$400.00	Court
6.3.2 (iii)	Failure to have a vicious dog under control of a person over eighteen (18) years of age	\$200.00	\$400.00	Court
6.3.2 (iv)	Vicious Dog running at large	\$400.00	Court	Court

6.3.3 (i)	Failure to notify authorities of vicious dog running at large	\$200.00	\$400.00	Court
Section 7	Chicken Bylaw Fines	***	***	***

Bylaw #788 – Community Standards Bylaw Fines Schedule

Section #	Infraction	First Offence	Second Offence	Subsequent Offence
4	Failure to comply with a remedial order	\$175	\$200	\$500
6.1	Littering	\$125	\$200	\$350
6.2	Dangerous Action			
6.3	Street Furniture			
6.4	Graffiti	\$50	\$75	\$100
7.1.2	Unightly property/failure to comply with property maintenance	\$250	\$350	\$500
7.1.5	Building, structure, or improvement in unreasonable or dangerous state	\$250	\$350	\$600
7.1.7	Over the limit of one (1) unregistered vehicle stored externally on property			
7.2	Failure to keep sidewalks clear of snow and ice			
8.1	Unreasonable noise from vehicle or premises	\$125	\$150	\$200
9	Parking violations (longer than 24 hrs, wrong side of the street, overweight)	\$75	\$100	\$200
10.2	Unsupervised fire	\$300	\$375	\$600
10.6	Burning prohibited materials	\$300	\$375	\$600
10.8	Burning while a fire ban is in place	\$300	\$375	\$600
10.11	Selling fireworks without permit			
10.12	Possessing or discharging fireworks without a permit			

**suggestion – as most fines are the same for each section, perhaps listing one section with a fine rather than the same fine for multiple subsections*

For Reference:

** Coaldale fines for fireworks are \$500/\$1000/\$1000 for first/second and third offenses*

**Coaldale fine for burning during a fire ban is significantly higher at \$500/\$2500/\$5000*

**Vulcan County fines for fireworks are \$250/\$500/\$1000 for first/second and third offenses*

**Vulcan County fines for failure to extinguish a fire once a fire ban has been imposed \$1000/\$2000/\$5000*

g) Non-Profits Review

For Information Only

Summary:

The below information provides summary of the Village's commitment to not-for-profit groups in Carmangay. The follow observations can be made:

- The support for not for profits outside of the Rec Board grants is not consistent.
- A 5 or 10 year capital plan for Rec Board funding is required and has not been completed. The agreement will be 10 years next year.
- The Carmangay Curling Association consumes the largest part of contributions from Vulcan County, the Carmangay Rec Board as well as the Village itself.
- It is not possible to understand the financial viability of the Carmangay Curling Association as they have not provided required financial statements with their rec board applications.

Background:

The Village of Carmangay provides support to a number of not-for-profit organizations and facilities. It also participates in the Carmangay and District Rec Board which provides funding into the community as well.

Direct Support to Not-For-Profits

The Village provides the following support directly:

Not-For-Profit Group	Type of Support	Estimated Annual Amount	Notes
Carmangay Library	Taxes Waived	\$630	
	Utilities Waived	\$1,380	
	Electricity paid by Village	\$1,760	As of Jan 1 2021
	Total Support	\$3,770	
Carmangay Seniors Club	Taxes Waived	\$1,197	
	Total Support	\$1,197	
	Taxes Waived	\$1,116	
	Total	\$1,116	

Carmangay Curling Association	Taxes Waived	\$8,713	
	Utilities Waived	\$1,380	Likely higher, using the minimum amount
	Lawn Mowing Provided by Village	\$800	
	Some assistance with interior water breaks		
	Total	\$10,893	

Carmangay and District Rec Board

The Carmangay and District Rec Board is made up of 2 members from the Village of Carmangay and 2 members from Vulcan County. Requests for funds are received from not-for-profit groups and the Village through applications that include a copy of recent financial statements.

The Village as a whole has only recently starting using the Carmangay Rec Board funding. The grants have increased substantially since 2019 which has had an impact on the Vulcan County property tax bills in the Carmangay Rec Board Area.

Prior to 2019, Carmangay did not access as much funds as any of the other municipalities in Vulcan County. A comparison of amounts accessed is below. The amounts accessed by other municipalities has also been significantly higher than Carmangay.

An example of the funds granted from Vulcan County in 2018

Carmangay and District Recreation Area	\$ 15,835
Champion and District Recreation Area	\$ 29,177
Lomond and District Recreation Area	\$ 32,066
Milo and District Recreation Area	\$ 80,509
Vulcan and District Recreation Area	\$ 192,109
Northwest Recreation Area	\$ 53,011

An example of the funds granted from Vulcan County in 2020

Carmangay and District Recreation Area	\$ 45,960
Champion and District Recreation Area	\$ 44,985
Lomond and District Recreation Area	\$ 57,606
Milo and District Recreation Area	\$ 76,997
Vulcan and District Recreation Area	\$ 173,643
Northwest Recreation Area	\$ 39,989

A 2014 to 2018 comparison of funds granted from Vulcan County.

	Carmangay		Champion	
	Recreation	Culture	Recreation	Culture
2018	\$ 17,900	\$ 2,000	\$ 31,000	\$ 19,525
2017	\$ 3,500		\$ 32,000	\$ 21,500
2016	\$ 10,600	\$ 1,150	\$ 66,500	\$ 21,500
2015	\$ 18,174	\$ 900	\$ 87,153	\$ 18,000
2014	\$ 20,000		\$ 57,500	\$ 15,000
Total Rec	\$ 70,173.68		Total Rec	\$ 274,052.95
Total Culture	\$ 4,050.00		Total Culture	\$ 102,525.00
Total	\$ 74,223.68		Total	\$ 376,577.95

The following section is from the ICF agreement passed in 2021.

The Village of Carmangay and Vulcan County are both members of the Carmangay and District Recreation Board, whereas the purpose of the Board is to foster, coordinate, and promote the development, maintenance and operation of public recreation; to encourage orderly development of all sport fields and public recreation facilities that are the responsibility of the municipalities. Both the Village and County contribute recreational funding on an annual basis to meet the recreational needs of the district.

In the most recent recreation board agreement, the municipalities agreed that recreation boards should undertake ten-year capital plans. To date, these capital plans have yet to be undertaken and the municipalities hereby agree that they will discuss the best way to assist the Carmangay and District Recreation Board with this capital planning.

It is recognized that by undertaking ten-year capital plans, the Carmangay and District Recreation Board and the municipalities will be in a better position to pursue grant funding opportunities, including the use of municipal capital grant programs, and thereby lessen the immediate impact on local ratepayers.

Given recent changes to municipal legislation, the municipalities agree to discuss whether five-year capital plans might be more appropriate than ten-year capital plans, being more consistent with current legislative requirements.

The Carmangay and Area Rec Board provided a letter to Council last year as follows;

"Greetings Village of Carmangay Council,

I am writing to you on behalf of the Carmangay and District Recreation Board. At our last meeting we discussed in length the financial needs of our board, and the future of the funds we allocate. From this discussion there were three key things that we feel council could assist us with in this regard.

First and most importantly, we would ask that you increase the amount of funds you contribute to the board. The Village contribution has been stagnant at \$2000 for a number of years, while the county's contribution has grown substantially. I believe when the recreation boards were created, the intent was that both rural and urban residents could pool funds equitably and distribute them locally in a way that would benefit the members of our community the greatest. Last year my residential contribution to the recreation board fund as a county rate payer was over \$80. If every household in Carmangay were to contribute similarly, it would greatly increase the pool of funds we have at our disposal.

This leads into our second request; that the residents of Carmangay are made aware of their individual contributions to the Recreation Board on their tax assessments. We feel that having these numbers clearly laid out for ratepayers will reduce the hesitancy to accept an increase in taxes. It is our hope that if taxpayers know that this money is being utilized to create more recreational opportunities in their immediate community the increase will be more acceptable.

Finally, we ask that the council assist our recreation board in the development, implementation and maintenance of a long-term policy addressing recreation fund allocation, with the intent of developing a reserve fund for future projects. In this regard we ask that council provide us with some direction as to which future projects they feel would benefit most people in the Carmangay Recreation District long term. Additionally, if the council is aware of any potential upcoming projects which would benefit from our attention, please let us know. Developing a long-term policy will assist the Recreation Board, Village Council and Vulcan

County Council in meeting the vision stated in the recent Intermunicipal Collaboration Framework.

We have tentatively arranged a meeting with Village of Carmangay CAO Patrick Bergen and our board to work on this long-term plan later this month. We would appreciate a timely response on these matters, as your decision will affect the direction of our board going forward. If you have any questions, please do not hesitate to contact me.

Thank you for your consideration,

***Eric Matlock
Chairperson
Carmangay and District Recreation Board***

Carmangay Curling Association

The Carmangay Curling Association has consistently received the largest or close to largest share of the Carmangay Rec Board Funding. It is not possible to understand the financial health of the Curling Association as Financial Statements have not been provided with their applications.

In 2017, the County provided the association with a \$130,000 loan for renovations at the curling rink. The loan has a 10-year repayment period and a 2.45 per cent interest rate, funded by an annual County contribution. There is currently a \$70,500 outstanding balance on this loan.

The Carmangay Curling Association recently has asked for an additional \$52,000 loan from the County to apply against a \$71,700 requirement for a new chiller and water system. This would increase their current loan to \$122,500 over 10 years or annual payments of approximately \$12,500.

h) Donation Request

For Information



P.O. Box 180
102 Center St.
Vulcan, Alberta
T0L 2B0

TELEPHONE: 1-403-485-3115
FAX: 1-403-485-2478
www.vulcancountymercyservices.ca

January 24, 2022

To Our Community Partners

Re: AutoPulse Resuscitation System

Vulcan County has 6 Fire Departments which provide our residents and visitors with Fire Protection, Rescue, and Medical Response services. Our members are your neighbours, employees, friends and family. While they strive to provide the best service they can to Vulcan County residents and visitors, we have discovered a need for some new equipment which could increase the chance of survival during cardiac emergencies.

As many of you are aware, wait times for ambulances have increased throughout the years. With this in mind, Vulcan County is seeking to improve our medical response capabilities by adding 7 AutoPulse Resuscitation Systems to our response tool box. The AutoPulse® Resuscitation System provides high-quality automated CPR to victims of sudden cardiac arrest. It is easy to use and is battery-operated, the AutoPulse squeezes the patient's entire chest to improve blood flow to the heart and brain. AutoPulse automatically sizes to the patient, and has shown improved outcomes in numerous clinical trials. Compared with manual CPR, AutoPulse has been shown to reduce interruptions in compressions during transport by more than 85%. (Statistics provided by ZOLL Medical Corp. <https://www.zoll.com/products/automated-cpr/autopulse-for-ems>)

Vulcan County in partnership with the Vulcan County Health & Wellness Foundation are actively seeking community partners to assist in funding the 6 new AutoPulse Resuscitation Systems for the County Fire Departments. The Vulcan County Health & Wellness Foundation is able to provide tax receipts for your donation. If you wish to be part of this better health, better communities movement please contact the Director of Protective Services Douglas Headrick at 403-485-3123 or via email to psc@vulcancounty.ab.ca Or Gail Wark Executive Administrator to Vulcan County Health & Wellness Foundation email vchw.foundation@gmail.com

If you have any questions or want to learn more about this opportunity please don't hesitate to contact me. Thank you for considering a donation towards this life saving technology!

Respectfully,

Douglas Headrick, CD,
Director of Protective Services
SCO Fire Discipline
Work-403-485-3123
psc@vulcancounty.ab.ca
Box 180 Vulcan, AB T0L 2B0

Gail Wark
Executive Administrator
Vulcan County Health & Wellness
403-485-4001
vchw.foundation@gmail.com
P.O. Box 28 Vulcan, AB T0L 2B0

i) Commercial Building Contractor Award

Suggested Motion:

Motion to authorize the CAO to enter into an agreement with _____ for construction of the commercial building for an amount of _____.

Background:

Council has had an opportunity to review the bids supplied for the construction of the commercial building.