



**VILLAGE OF CARMANGAY**  
**Bylaw # 850**  
**SERVICE FEES, RATES, BYLAW FINES and OTHER CHARGES**  
**IN THE VILLAGE OF CARMANGAY**

**A BYLAW OF THE VILLAGE OF CARMANGAY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES, RATES, AND FINES FOR SERVICES PROVIDED BY THE MUNICIPALITY.**

**WHEREAS**, pursuant to Section 7 and 8 of the Municipal Government Act, R.S.A. 2000, c. M-26, Statutes of Alberta 2000 and amendments thereto authorizes the Council of a Municipality to repeal or amend any bylaws;

**WHEREAS**, pursuant to Section 7 and 8 of the Municipal Government Act, R.S.A. 2000 and amendments thereto authorizes a Municipality, by Bylaw, to establish fees for licenses, permits and approvals, as well as fines and penalties for the enforcement of Bylaws made under this or any other enactment;

**WHEREAS** Council of the Village of Carmangay deems it expedient to set and review, as necessary, from time-to-time various fees, charges and fines of the Village;

**WHEREAS**, the Section 93 of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, Chapter F-25, as amended or repealed and replaced from time to time (the "FOIP Act"), authorizes a local public body to by bylaw set any fees the local public body requires to be paid under the FOIP Act, which must not exceed the fees provided for in the regulations; and

**NOW THEREFORE**, pursuant to the provisions of the Municipal Government Act, the Council of the Village of Carmangay, duly assembled, enacts as follows:

**I. TITLE**

This Bylaw may be cited as the "Fees, Fines & Charges Bylaw".

**II. DEFINITIONS**

The following terms shall have the following meanings in this Bylaw:

**“Bylaw”** means this Fees and Charges Bylaw established by the Municipality.

**“Chief Administrative Officer”** means the Chief Administrative Officer for the Village of Carmangay, regardless of the specific title that may be conferred on that Officer by Council from time to time.

**“Council”** means the municipal Council for the Village of Carmangay.

**“Village”** means the municipal corporation of the Village of Carmangay.

**“Schedule”** means the attached appendix to this Bylaw which contains the formal statute, table or list of the official municipal fees and charges approved by Council.

### **III. APPLICATION**

The fees and charges payable for municipal services provided by the Village shall be as outlined in Schedule “A”; the fees and fines applicable to Bylaw #814 (Animal Bylaw) shall be outlined in Schedule “B”; and the fees and fines applicable to Bylaw #849 (Community Standards Bylaw) shall be outlined in Schedule “C” which are all attached to and form part of this Bylaw.

### **IV. SEVERABILITY:**

Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

### **V. EFFECTIVE DATE:**

This Bylaw will come into force on the day it passes the third and final reading.

### **IV. READINGS AND REPEALS**

Bylaw #817 – Fees, Fines and Charges is hereby repealed by the passing of Bylaw #850 - Fees, Fines & Charges Bylaw:

**Read a first time this 20<sup>th</sup> day of September, 2024**

**Read a second time this 20<sup>th</sup> day of September, 2024**

**By unanimous consent of Council, permission granted for third and final reading.**

**Read a third time this 20<sup>th</sup> day of September, 2024**

  
\_\_\_\_\_  
**Mayor Kym Nichols**

  
\_\_\_\_\_  
**CAO Kelly McLeod**

## Schedule "A"

### Bylaw #850 – Village of Carmangay Fees and Charges

#### PLANNING AND DEVELOPMENT FEE SCHEDULE

	Permitted Uses	Discretionary Use or Use Requesting Waiver Greater than 10%	Fee for undertaking development without an approved development permit
<b>Residential:</b> Dwellings	\$100	\$200	\$1000
Additions	\$50	\$150	\$750
Accessory Buildings 200 sq. ft. or greater	\$50	\$150	\$500
Home Occupations	\$50	\$150	\$500
<b>Commercial:</b> Change of Use	\$200	\$300	\$1000
Commercial buildings or uses	\$300	\$400	\$2000
All other development	\$300	\$400	\$2000
<b>Industrial:</b>	\$200	\$300	\$1000
Change of Use			
Single tenancy buildings	\$300	\$400	\$2000
Multi-tenancy buildings or complexes	\$500	\$600	\$3000
All other development	\$500	\$600	\$3000
<b>All other uses</b>	\$200	\$300	\$1000
<b>Sign Permit:</b>	\$50	\$150	\$500
<b>Letter of Compliance:</b>		\$50	
<b>Demolition Permit:</b>		\$25	
<b>Recirculation Fee:</b>		50% of the original application fee	
<b>Land Use Bylaw Amendments:</b>		\$500	
<b>Other Statutory Plans and Amendments To:</b>		\$500	
<b>Request to convene a special meeting of the Development Authority:</b>		\$150	
<b>Appeal to the Subdivision and Development Appeal Board</b> (portion of fee refundable upon successful appeal):		\$300	

*Additional fees will be required for building permits and inspections.*

Whenever an application is received for a development or use not listed in this schedule, the amount of the fee shall be determined by the Designated Officer or the Development Authority and shall be consistent with those fees listed herein.

**Administration Fee Schedule**

**Service or Goods provided by the Municipality – rates are subject to GST where applicable**

Photocopies (price per page)	\$0.40
Faxes (send/received) (price per page)	\$1.00
Formal FOIP Request (fee plus applicable charges as per FOIP Act)	\$25.00
NSF Cheque or Pre-Authorized Debit Fee	\$45.00
Tax Roll Certificate (per parcel)	\$45.00
Tax Notification Fee	\$25.00
Assessment Information Request	\$25.00
Assessment Review Board Appeal	\$50.00 Residential/\$250.00 Non-Residential
General Accounts Receivable*	Due 30 days from invoice date, interest charged at 1.5% per month
Print Copy of Land Use Bylaw	\$40.00
Print Copy of Municipal Development Plan or Intermunicipal Development Plan	\$30.00

*The Village reserves the right to implement charges required to cover the costs of services or materials supplied that are not specifically noted herein*

**Public Works Services Fee Schedule**

*Rates are subject to GST where applicable*

Sewer Cleaning	1 <sup>st</sup> visit free – inspected with camera and recorded 2 <sup>nd</sup> & subsequent - \$100 hour with a one hour minimum charge
Gravel (includes delivery) – pit run	\$40/load (front end loader bucket)
Mowing	\$100/hour (minimum 0.5 hr charge)
Other machinery (operated by Public Works)	See office for various rates



**CEMETERY FEE SCHEDULE**

Single Plot (resident of Village or County)	\$350
Single Plot (non-resident, or moved away more than 2 years prior to purchase of plot, unless admitted to a long term care facility)	\$500
Family Plot (16' x 16') resident of Village or County	\$950
Family Plot (16' x 16') (non-resident, or moved away more than 2 years prior to purchase of plot, unless admitted to a long term care facility)	\$1100
<b>Internment/Disinternment Fees:</b>	
<b>Bowville Cemetery</b>	
Opening/closing of gravesite	November 1 to April 30 -- \$430 May 1 to October 31 -- \$350
<b>Carmangay Cemetery</b>	
Opening/closing of gravesite	November 1 to April 30 -- \$430 May 1 to October 31 -- \$350
Urn	\$225
Small Vault	\$300
Removal of Grave Cover	\$500 (plus any fees incurred by the Village for equipment/removal/disposal of grave cover)

***When due to inclement weather, if the gravesite must be hand dug or special equipment brought in, the Village shall charge the costs incurred to have the site opened and closed.***

## Schedule "B"

### Bylaw #814 – Animal Bylaw Fees Schedule

*Rates are subject to GST only where applicable*

#### **License Fees – non-vicious dogs:**

Neutered/spayed \$25/year (not prorated)

Non-neutered/spayed (over 6 months old) \$50/year (not prorated)

#### **License Fees – vicious dogs:**

Neutered/spayed \$100/year (not  
prorated)

Non-neutered/spayed (over 6 months old) \$250/year (not prorated)

**Replacement Dog Tags** \$5 each

**Impound Fees** as set out by the Animal Control Officer

**Veterinary Fees** amount expended

**Urban Hen License** \$50/year (not prorated)

### Bylaw #814 – Animal Bylaw Fines Schedule

**First offence** for any infraction: \$250

**Second offence** within 12 months: \$500

**Third offence** within 12 months: \$750

**Subsequent offences** within 12 months: \$1000

## SCHEDULE 'C'

### Bylaw #849 – Community Standards Bylaw

<b>First offence</b> for any infraction:	\$250
<b>Second offence</b> within 12 months:	\$500
<b>Third offence</b> within 12 months:	\$750
<b>Subsequent offences</b> within 12 months:	\$1000