

**Agenda Overview
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
July 15, 2025
7:00 p.m.**

1. **Call to Order**
2. **Approval of Agenda** for Tuesday, July 15, 2025 Regular Council Meeting
3. **Guests:**
4. **Question Period**
5. **Approval of Minutes**
 - a) Tuesday, June 17, 2025 – see pages 4 to 6
6. **Public Works Report**
 - a) See pages 7 to 9
7. **Administrator Report**
 - WCB correspondence
 - Interviewed summer students
 - Hired summer student
 - MPC agenda, minutes and meeting
 - Worked on Health and Safety Policy
 - Collected information for Economic Development project
 - Contacted hydrant repair company
 - Confirmed survey quote and scope of work
 - Received multiple development permit applications
 - Completed hazard assessment online course
 - Council meeting minutes and recording
 - Updated website with minutes, agendas and recordings
 - ATB banking and meetings
 - Helped in Champion with tax questions
 - Worked with Alberta Municipalities Power Plus program for best options for solar and other sites
 - ATB security training
 - Itron help with software updates and issues
 - Submitted tax information to Municipal Affairs

- Responded to Municipal Indicators re: low tax collection rate
- Meter reading and utility bills
- Safety discussion for summer student on first day (PPE, sun and heat protection, hazard assessments, etc.)
- Notification letters sent to adjacent and affected landowners for submitted development permit applications
- Advertised for MPC meeting, answered questions for public
- Called for quotes for sewer line repair
- OHS office inspection – received orders due by August 1
- Attended zoom meeting for Alberta Municipalities Villages South
- Bank reconciliation
- Council agenda
- Citizen correspondence replies
- Received land survey information for requested lots

8. Correspondence

9. Financial Reports

- See pages 10 to 18

10. Old Business

- a) LGFF Grant
 - Projects have been submitted, awaiting approvals
- b) Fire Hydrant Repairs
 - Repairs to be completed in next two weeks
- c) Subdivision Request of 309 Alta Vista Blvd.
 - Update
- d) Bylaw #859 – Cemetery Bylaw
 - See pages 19 to 21
- e) MCCAC Final Report from Roving Energy Manager Program
 - Application for funding in process

11. New Business

- a) Bylaw #858 – Road Closure Bylaw
 - Page 22
- b) Jamboree Days Parade – Picture Butte parade invitation

- c) Health and Safety Policy
 - Submitted under separate cover due to size of document
- d) Unsightly Properties
 - Update from Bylaw Enforcement
- e) Munisoft Updates and Computer Upgrade
 - Office closure on July 22 & 23 for upgrade and training

12. Reports

- a) ORRSC:
- b) Marquis Foundation:
- c) Vulcan District Solid Waste:
- d) SouthGrow:
- e) Twin Valley Regional Water Services Commission:
- f) Mayors and Reeves of Southern Alberta:
- g) Vulcan County Regional Emergency Partnership Committee:
- h) FCSS:
- i) Vulcan County Communications Meeting

13. Closed Session – FOIP Section 16 – Third Party Business Interests

14. Adjournment

5. Approval of Minutes:

**Minutes
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
June 17, 2025
7:00 p.m.**

1. Call to Order: **Mayor Kym Nichols calls the meeting to order at 7:10p.m.**

Attendance: Mayor Kym Nichols, Deputy Mayor Doug Fraser, Councilor Sue Dahl, CAO Kelly McLeod

2. Approval of Agenda for Tuesday, June 17, 2025 Regular Council Meeting

**Councillor Sue Dahl motions to approve the agenda for Tuesday, June 17, 2025
Regular Council Meeting, with the addition of 11. New Business (e) Lions Club
Sign**

CARRIED

3. Guests – none

4. Question Period

5. Approval of Minutes

**Deputy Mayor Doug Fraser motions to approve the minutes of Tuesday, May
20, 2024 Regular Council Meeting.**

CARRIED

6. Public Works Report

7. Administrator Report

**Councillor Sue Dahl motions to accept the Public Works Report and the
Administrator Report for information.**

CARRIED

8. Correspondence

Thank you card from retiring MP Martin Shields presented to Council.

9. Financial Reports

**Deputy Mayor Doug Fraser motions to accept the Financial Reports for
information.**

CARRIED

10. Old Business

- a) LGFF Grant
 - For information
- b) Backyard Bees

Councillor Sue Dahl motions to direct Administration to pursue the creation of a Backyard Bees Bylaw.

DEFEATED
- c) Fire Hydrant Repairs

Deputy Mayor Doug Fraser motions to accept the quote from Precision Hottapping.

CARRIED
- d) Saltspring Concession
 - For information
- e) Subdivision Request of 309 Alta Vista Blvd.

Deputy Mayor Doug Fraser motions to direct Administration to contact the property owners with the request that the property owners pay for the water capacity study and provide the data results to the Village of Carmangay.

CARRIED
- f) Water Plant Repairs/Upgrad
 - For information

11. New Business

- a) Barons Family Fun Day
 - For information
- b) Cemetery Headstone Request
 - Administration to amend the Cemetery Bylaw for presentation to Council at July 2025 meeting.
- c) Champion Water Operator Coverage
 - Council respectfully declines to provide a water operator to Champion
- d) MCCAC Final Report from Roving Energy Manager Program
 - For information
- e) Lions Club Sign
 - For information

12. Reports

- a) ORRSC – upcoming

- b) Marquis Foundation – manor here is making money, positive outcome
- c) Vulcan District Solid Waste – audit presentation, policies and bylaws and looking to create a website
- d) SouthGrow – upcoming
- e) Twin Valley Regional Water Services Commission – no meeting
- f) Mayors and Reeves of Southern Alberta – could not attend
- g) Vulcan County Regional Emergency Partnership Committee – no meeting
- h) FCSS – upcoming
- i) Vulcan County Communications Meeting – no meeting
- j) Carmangay Rec Board -- no meeting

13. Closed Session –

- a) FOIP Section 16 – Third Party Business Interests
- b) FOIP Section 17 – Personnel

Councillor Sue Dahl motions to enter closed session at 8:08 p.m.

Mayor Kym Nichols motions to exit closed session at 8:46 p.m.

Motions arising from Closed Session:

Doug Fraser motions to accept the Brown Okamura quote for survey services.

CARRIED

14. Adjournment

Mayor Kym Nichols adjourns meeting at 8:46 p.m.

Date

Mayor Kym Nichols

CAO Kelly McLeod

7. Public Works Report:

13-Jun	Sick day / Hospital	13-Jun	Sc
16-Jun	Water plant / Lift station	16-Jun	Sc
16-Jun	Took Bacti sample to Vulcan	16-Jun	Sc
16-Jun	Fixed potholes on Pacific / Carman	16-Jun	Sc
16-Jun	Took a bucket of gravel to 300 Grand driveway	16-Jun	Sc
16-Jun	Going through emails and paperwork	16-Jun	Sc
18-Jun	Water plant / Lift station	18-Jun	Sc
18-Jun	Called MPE about water plant computer	18-Jun	Sc
18-Jun	Emailed Enviromental	18-Jun	Sc
18-Jun	Cleaned shop	18-Jun	Sc
19-Jun	Water plant / Lift station	19-Jun	Sc
19-Jun	Mowing with 5103 fields	19-Jun	Sc
19-Jun	Online hazard course test	19-Jun	Sc
23-Jun	Water plant / Lift station	23-Jun	Sc
23-Jun	Water plant generator power outage	23-Jun	Sc
23-Jun	Started gas pump at lift station with power outage	23-Jun	Sc
23-Jun	Clean air vents on VFD at water plant	23-Jun	Sc
23-Jun	Fixed potholes around town	23-Jun	Sc
23-Jun	Mowing	23-Jun	Sc
24-Jun	Water plant / Lift station	24-Jun	Sc
24-Jun	Took broken limb down on Grand and Truman corner	24-Jun	Sc
24-Jun	Picked up broken limb on Truman	24-Jun	Sc
24-Jun	Got a water meter for 100 Elmore	24-Jun	Sc
24-Jun	Mowing boulevards	24-Jun	Sc
25-Jun	Water plant / Lift station	25-Jun	Sc
25-Jun	Garbage collection at tipi rings	25-Jun	Sc

25-Jun	Mowing boulevards	25-Jun	Sc
25-Jun	Shop paperwork	25-Jun	Sc
26-Jun	Water plant / Lift station	26-Jun	Sc
26-Jun	Mowing fields end of Whitney and beside north tracks	26-Jun	Sc
26-Jun	Called Vulcan about DWSP info	26-Jun	Sc
26-Jun	Called EDGE and reported contravention and did 7 day letter emailed in	26-Jun	Sc
27-Jun	Water plant / Lift station	27-Jun	Sc
27-Jun	Mowing boulevards	27-Jun	Sc
27-Jun	Changed cemetery flags	27-Jun	Sc
30-Jun	Water plant / Lift station	30-Jun	Sc
30-Jun	Mowing boulevards	30-Jun	Sc
30-Jun	Weed eating around shop tanks	30-Jun	Sc
2-Jul	Water plant / Lift station	2-Jul	Sc
2-Jul	Pressure washed Tipi ring bathrooms	2-Jul	Sc
2-Jul	Garbage pick up at tipi rings	2-Jul	Sc
2-Jul	Took garbage from recycle to dump	2-Jul	Sc
2-Jul	Fixed picnic table at Tipi rings	2-Jul	Sc
2-Jul	Weed eating around shop	2-Jul	Sc
2-Jul	Mowing	2-Jul	Sc
3-Jul	Water plant / Lift station	3-Jul	Sc
3-Jul	Office and showed Tiana around town what to cut	3-Jul	Sc
3-Jul	Mowing fields with JD 5103	3-Jul	Sc
3-Jul	Contacted ClearTech	3-Jul	Sc
3-Jul	Ordered tires from Butte	3-Jul	Sc
3-Jul	Couple water meter reads	3-Jul	Sc

3-Jul	Put Acti-Zyme in manholes	3-Jul	Sc
4-Jul	Water plant / Lift station	4-Jul	Sc
4-Jul	Removed tires off rims of JD 1550 for new ones	4-Jul	Sc
4-Jul	EPA visit and made templates for monthly and year end	4-Jul	Sc
7-Jul	Water plant / Lift station	7-Jul	Sc
7-Jul	Got summer student going	7-Jul	Sc
7-Jul	Vulcan to take BacT sample in	7-Jul	Sc
7-Jul	Picture Butte to get tires for JD 1550	7-Jul	Sc
7-Jul	Put new tires on JD 1550	7-Jul	Sc
7-Jul	Oil change on JD 1550	7-Jul	Sc
7-Jul	Started mowing	7-Jul	Sc
8-Jul	Water plant / Lift station	8-Jul	Sc
8-Jul	Took student around town to show what to mow	8-Jul	Sc
8-Jul	Office check in	8-Jul	Sc
8-Jul	Weed Eating	8-Jul	Sc
8-Jul	Sewer clearing at 111 Armstrong	8-Jul	Sc
9-Jul	Water plant / Lift station	9-Jul	Sc
9-Jul	Office check in	9-Jul	Sc
9-Jul	Mowed lagoon	9-Jul	Sc

Financial Reports:

Statement of Cash Position as of June 30, 2025 and July 15, 2025			
	30-Jun-25	15-Jul-25	Interest Income
Current Cash (operating account)	\$ 90,569.10		\$ 296.91
Current Cash (ATB deposit account)	\$ 8,086.32	\$ -	\$ 21.21
Reserves	\$ 160,307.46	\$ 160,307.46	\$ 420.52
AMWWP Grant Account	\$ 5,749.49	\$ 5,749.49	\$ 15.08
ACF Loan (rec'd March 15, 2023)	\$ 147.47	\$ 147.47	\$ 0.39
Investments	\$ 39,439.75	\$ 39,439.75	\$ 108.30
CCBF Grant	\$ 10,369.87	\$ 10,369.87	\$ 27.20
MSI Operating Grant	\$ 529.42	\$ 529.42	\$ 1.39
MSI Capital Grant Account	\$ 150,405.47	\$ 150,405.47	\$ 470.95
Savings Account	\$ 8,889.33	\$ 8,889.33	\$ 23.32
Accounts Receivable	\$ 115.00	\$ 480.70	
Tax Arrears Owing	\$ 27,527.53	\$ 25,393.40	
Current Tax Owing	\$ 221,701.11	\$ 146,690.87	
Overdue & Current Utilities Owing	\$ 169.03	\$ 36,515.19	
Revolving Credit	\$ -	\$ -	\$ -
Mastercard	-\$ 1,447.56	-\$ 1,072.96	\$ -
Total Cash & Near Cash	\$ 722,558.79	\$ 583,845.46	\$ 1,385.27

Village of Carmangay
 Budgetary Control
 For the Period 2025-01-01 - 2025-07-31

Report Date
 2025-07-10 1:15 PM

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
1-10-110 - Municipal Taxes			270,560.01	271,490.00	(929.99)	0.3-
1-10-111 - DIP Revenue			53.62	50.00	3.62	7.2
1-10-114 - Provincial School Requisition			70,788.34	70,935.52	(147.18)	0.2-
1-10-115 - Seniors Requisition			6,717.74	7,500.00	(782.26)	10.4-
1-10-510 - Tax Penalties			(3,417.07)	5,500.00	(8,917.07)	162.1-
1-12-206 - CLEARING ACCT FOR COMMUNITY GRANTS			39,345.00	39,345.00		
1-12-410 - General Administration Revenue			2,354.27	3,000.00	(645.73)	21.5-
1-12-420 - Interest Revenue	1.50		6,029.63	20,000.00	(13,970.37)	69.9-
1-12-540 - Franchise Revenue	378.54		22,338.26	32,000.00	(9,661.74)	30.2-
1-12-560 - Leases and Rents	9,047.00		10,529.00	18,000.00	(7,471.00)	41.5-
1-12-565 - STEP GRANTS				2,025.00	(2,025.00)	100.0-
1-12-570 - ADMIN REVENUE OTHER			102.96	102.96		
1-12-595 - Agency Bank Revenue			12,000.00	24,000.00	(12,000.00)	50.0-
1-12-600 - Provincial and Other Grants			238,729.27	54,936.00	183,793.27	334.6
1-12-700 - SOLAR REVENUE			16,984.49	38,000.00	(21,015.51)	55.3-
1-27-110 - Bylaw and Dog License Revenue			759.00	1,300.00	(541.00)	41.6-
1-31-110 - Public Works Revenue		289.40	314.40	314.40		
1-31-200 - PW - FOREMAN			100.00	100.00		
1-31-204 - PW - SNOW REMOVAL			275.00	800.00	(525.00)	65.6-
1-31-500 - PW - DEBRIS REMOVAL			275.00	275.00		
1-41-110 - Water Flat Fee Revenue	15,238.33		46,309.42	92,400.00	(46,090.58)	49.9-
1-41-120 - Water Usage Revenue	10,834.10		23,902.33	68,252.66	(44,350.33)	65.0-
1-41-252 - PW - WATER REPAIRS			155.00	155.00		
1-41-400 - Bulk Water Sales	75.00		265.00	500.00	(235.00)	47.0-
1-41-401 - PW - GRAVEL			120.00	100.00	20.00	20.0
1-42-110 - Sanitary Flat Fee Revenue			17,192.92	34,294.56	(17,101.64)	49.9-
1-42-253 - PW - SEWER CAMERA/TRACER	5,649.19		700.00	1,000.00	(300.00)	30.0-
1-42-254 - PW - VAC TRUCK				1,000.00	(1,000.00)	100.0-
1-43-120 - Weekly Garbage Revenue	12,210.59		37,103.75	74,056.44	(36,952.69)	49.9-
1-56-110 - Cemetery Sales & Service			(1,000.00)	500.00	(1,500.00)	300.0-
1-61-110 - Development Revenue	400.00		2,100.00	2,000.00	100.00	5.0
1-72-130 - PW - MOWER WITH OPERATOR	100.00		100.00	500.00	(400.00)	80.0-
1-73-300 - FUEL CHARGES TO FIRE DEPT			832.80	1,500.00	(667.20)	44.5-
1-94-110 - Land Sales			37,000.00	37,000.00		
Revenue Totals:		54,223.65	859,620.14	862,640.18	(3,020.04)	0.4-
2-10-114 - Provincial School Requisition			43,457.55	70,935.52	27,477.97	38.7
2-10-115 - Seniors Requisition			6,734.00	6,734.00		

Village of Carmangay
 Budgetary Control
 For the Period 2025-01-01 - 2025-07-31

Report Date
 2025-07-10 1:15 PM

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-10-116 - FCSS			1,071.78	3,800.00	2,728.22	71.8
2-10-150 - Fire Services Requisition				19,000.00	19,000.00	100.0
2-10-160 - Police Requisition			13,046.00	13,046.00		
2-11-101 - Council Stipend & Meeting Fees	110.00		410.00	3,000.00	2,590.00	86.3
2-11-200 - MEETING ROOM EXP & MILEAGE	52.50		229.30	2,000.00	1,770.70	88.5
2-12-100 - Admin Salaries			36,054.76	76,000.00	39,945.24	52.6
2-12-101 - Admin Employer Benefits Contributions			15,182.58	31,500.00	16,317.42	51.8
2-12-200 - Admin Travel Expense			424.05	500.00	75.95	15.2
2-12-203 - Admin Insurance			23,978.00	23,978.00		
2-12-206 - ADMIN - OTHER			7,845.00	500.00	(7,345.00)	1469.0-
2-12-215 - Admin Postage	124.00		933.11	2,000.00	1,066.89	53.3
2-12-217 - Admin Telephone	57.40		401.79	700.00	298.21	42.6
2-12-220 - Admin Advertising			135.00	200.00	65.00	32.5
2-12-230 - Admin Professional Services	2,577.00		68,563.79	80,000.00	11,436.21	14.3
2-12-250 - Admin Office Supplies			1,173.09	3,000.00	1,826.91	60.9
2-12-300 - Admin Memberships			1,209.87	2,000.00	790.13	39.5
2-12-320 - Admin Training and Development			159.99	2,000.00	1,840.01	92.0
2-12-500 - Admin Computer and Contracts	1,107.06		5,469.48	7,200.00	1,730.52	24.0
2-12-507 - COMPUTER SUPPLIES				2,500.00	2,500.00	100.0
2-12-514 - Parade Expenses				250.00	250.00	100.0
2-12-600 - Alberta Capital Finance Loan Repayment			9,946.75	19,731.49	9,784.74	49.6
2-12-700 - Admin Building Maintenance				1,000.00	1,000.00	100.0
2-12-800 - Admin Census and Election			722.47	1,000.00	277.53	27.8
2-12-810 - Admin Bank Charges			1,325.39	3,200.00	1,874.61	58.6
2-12-900 - Admin Utilities	47.31		1,601.49	5,000.00	3,398.51	68.0
2-23-100 - Emergency Services Requisitions			2,842.71	2,600.00	(242.71)	9.3-
2-23-200 - Emergency Preparedness				250.00	250.00	100.0
2-24-100 - Solar Facility Repairs				3,000.00	3,000.00	100.0
2-27-110 - Bylaw Expense			631.23	1,800.00	1,168.77	64.9
2-31-100 - PW Salaries			26,270.23	65,000.00	38,729.77	59.6
2-31-101 - PW Employer Benefits Contributions			6,550.75	16,350.00	9,799.25	59.9
2-31-108 - PW Workers Compensation	309.39		3,670.35	5,400.00	1,729.65	32.0
2-31-217 - PW Telephone	17.86		125.02	180.00	54.98	30.5
2-31-320 - PW Training and Development			44.99	750.00	705.01	94.0
2-31-520 - PW Fuel	1,827.39		6,581.89	15,000.00	8,418.11	56.1
2-31-600 - PW Goods and Supplies	414.41		1,556.28	4,000.00	2,443.72	61.1
2-31-650 - CONTRACTED SERVICES FOR EXTERNAL JOBS			3,126.00	3,126.00		
2-31-700 - PW Building and Equip Repairs			5,594.21	15,000.00	9,405.79	62.7
2-31-900 - PW Utilities	57.02		3,402.78	8,000.00	4,597.22	57.5

Village of Carmangay
 Budgetary Control
 For the Period 2025-01-01 - 2025-07-31

Report Date
 2025-07-10 1:15 PM

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-32-215 - Roads Freight				200.00	200.00	100.0
2-32-531 - Roads Grave/Dust Abatement				4,500.00	4,500.00	100.0
2-32-534 - Roads Signs				50.00	50.00	100.0
2-32-542 - Roads CPR Crossing	365.50		2,193.00	4,400.00	2,207.00	50.2
2-32-600 - Roads Goods and Supplies				500.00	500.00	100.0
2-32-900 - Roads Utilities			8,292.77	20,000.00	11,707.23	58.5
2-41-100 - Water Salaries			6,579.00	7,000.00	421.00	6.0
2-41-120 - Water Usage			38,214.05	96,495.14	58,281.09	60.4
2-41-215 - Water Freight	10,151.19		428.41	600.00	171.59	28.6
2-41-250 - EQUIPMENT RENTAL/PURCHASE WATER			42.00		(42.00)	
2-41-252 - WATER EQUIPMENT REPAIRS				10,000.00	10,000.00	100.0
2-41-253 - WATER ANALYSIS			176.00	2,500.00	2,324.00	93.0
2-41-300 - Water Memberships				100.00	100.00	100.0
2-41-320 - Water Training and Development			265.33		(265.33)	
2-41-511 - Water Meters			3,437.50		(3,437.50)	
2-41-542 - Water Travel				300.00	300.00	100.0
2-41-600 - Water Goods and Supplies			1,355.15	2,000.00	644.85	32.2
2-41-700 - Water TVRWC Admin and Contract Services	3,125.00		18,750.00	30,786.98	12,036.98	39.1
2-41-900 - Water Utilities	61.68		4,835.74	13,000.00	8,164.26	62.8
2-42-320 - Sanitary Training				750.00	750.00	100.0
2-42-600 - Sanitary Goods and Supplies			1,070.66	3,000.00	1,929.34	64.3
2-42-700 - Sanitary Equipment				500.00	500.00	100.0
2-42-800 - Sanitary Contracted Services	61.64		907.37	1,500.00	1,500.00	100.0
2-42-900 - Sanitary Utilities				2,000.00	1,092.63	54.6
2-43-110 - Transfer Station Requisition				61,917.01	61,917.01	100.0
2-43-120 - Weekly Garbage Expense			6,480.00	13,770.00	7,290.00	52.9
2-56-100 - Cemetery Salaries				250.00	250.00	100.0
2-56-200 - Cemetery Requisition				500.00	500.00	100.0
2-61-110 - Dev Municipal Planning Commission			2,750.00	700.00	(2,050.00)	292.9-
2-62-200 - Dev Contracted Services	1,250.00		3,911.77	7,800.00	3,888.23	49.9
2-72-600 - Parks Goods and Supplies			155.96	400.00	244.04	61.0
2-72-700 - Parks Contracted Services			8,400.00		(8,400.00)	
2-72-750 - Parks Recreation Board	2,500.00		2,500.00	3,000.00	500.00	16.7
2-73-900 - Campground Utilities	33.84		822.26	3,500.00	2,677.74	76.5
2-74-200 - Library Maintenance			23.37	250.00	226.63	90.7
2-74-540 - Library Requisitions	972.50		3,059.94	3,100.00	40.06	1.3
2-74-900 - Library Utilities	1,505.10		1,505.10	3,600.00	2,094.90	58.2
2-99-992 - Transfer to Reserves				30,000.00	30,000.00	100.0

Report Date
2025-07-10 1:15 PM

Village of Carmangay
Budgetary Control
For the Period 2025-01-01 - 2025-07-31

Page 4

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
Expense Totals:		26,727.79	416,627.06	850,200.14	433,573.08	51.0
Net Surplus (Deficit):		27,495.86	442,993.08	12,440.04	430,553.04	3461.0

Accounts Printed: 113

REVENUE

1-10-110 - Municipal Taxes	\$270,560.01	
1-10-111 - DIP Revenue	53.62	
1-10-114 - Provincial School Requisition	70,788.34	
1-10-115 - Seniors Requisition	6,717.74	
1-10-510 - Tax Penalties	(3,417.07)	
1-12-206 - CLEARING ACCT FOR COMMUNITY GRANTS	39,345.00	
1-12-410 - General Administration Revenue	2,354.27	
1-12-420 - Interest Revenue	6,029.63	
1-12-540 - Franchise Revenue	22,338.26	
1-12-560 - Leases and Rents	10,529.00	
1-12-570 - ADMIN REVENUE OTHER	102.96	
1-12-595 - Agency Bank Revenue	12,000.00	
1-12-600 - Provincial and Other Grants	238,729.27	
1-12-700 - SOLAR REVENUE	16,984.49	
1-27-110 - Bylaw and Dog License Revenue	759.00	
1-31-110 - Public Works Revenue	314.40	
1-31-200 - PW - FOREMAN	100.00	
1-31-204 - PW - SNOW REMOVAL	275.00	
1-31-500 - PW - DEBRIS REMOVAL	275.00	
1-41-110 - Water Flat Fee Revenue	46,309.42	
1-41-120 - Water Usage Revenue	23,902.33	
1-41-252 - PW - WATER REPAIRS	155.00	
1-41-400 - Bulk Water Sales	265.00	
1-41-401 - PW - GRAVEL	120.00	
1-42-110 - Sanitary Flat Fee Revenue	17,192.92	
1-42-253 - PW - SEWER CAMERA/TRACER	700.00	
1-43-120 - Weekly Garbage Revenue	37,103.75	
1-56-110 - Cemetery Sales & Service	(1,000.00)	
1-61-110 - Development Revenue	2,100.00	
1-72-130 - PW - MOWER WITH OPERATOR	100.00	
1-73-300 - FUEL CHARGES TO FIRE DEPT	832.80	
1-94-110 - Land Sales	37,000.00	
Total Revenue		<u>\$859,620.14</u>

EXPENDITURES

2-10-114 - Provincial School Requisition	\$43,457.55
2-10-115 - Seniors Requisition	6,734.00
2-10-116 - FCSS	1,071.78
2-10-160 - Police Requisition	13,046.00
2-11-101 - Council Stipend & Meeting Fees	410.00
2-11-200 - MEETING ROOM EXP & MILEAGE	229.30
2-12-100 - Admin Salaries	36,054.76
2-12-101 - Admin Employer Benefits Contributions	15,182.58
2-12-200 - Admin Travel Expense	424.05
2-12-203 - Admin Insurance	23,978.00
2-12-206 - ADMIN - OTHER	7,845.00
2-12-215 - Admin Postage	933.11
2-12-217 - Admin Telephone	401.79
2-12-220 - Admin Advertising	135.00
2-12-230 - Admin Professional Services	68,563.79
2-12-250 - Admin Office Supplies	1,173.09
2-12-300 - Admin Memberships	1,209.87
2-12-320 - Admin Training and Development	159.99

Village of Carmangay		Page 2
Report Date	Income Statement	
2025-07-10 1:14 PM	For the Period 2025-01-01 - 2025-07-31	
2-12-500 - Admin Computer and Contracts	5,469.48	
2-12-600 - Alberta Capital Finance Loan Repayment	9,946.75	
2-12-800 - Admin Census and Election	722.47	
2-12-810 - Admin Bank Charges	1,325.39	
2-12-900 - Admin Utilities	1,601.49	
2-23-100 - Emergency Services Requisitions	2,842.71	
2-27-110 - Bylaw Expense	631.23	
2-31-100 - PW Salaries	26,270.23	
2-31-101 - PW Employer Benefits Contributions	6,550.75	
2-31-108 - PW Workers Compensation	3,670.35	
2-31-217 - PW Telephone	125.02	
2-31-320 - PW Training and Development	44.99	
2-31-520 - PW Fuel	6,581.89	
2-31-600 - PW Goods and Supplies	1,556.28	
2-31-650 - CONTRACTED SERVICES FOR EXTERNAL JOBS	3,126.00	
2-31-700 - PW Building and Equip Repairs	5,594.21	
2-31-900 - PW Utilities	3,402.78	
2-32-542 - Roads CPR Crossing	2,193.00	
2-32-900 - Roads Utilities	8,292.77	
2-41-100 - Water Salaries	6,579.00	
2-41-120 - Water Usage	38,214.05	
2-41-215 - Water Freight	428.41	
2-41-250 - EQUIPMENT RENTAL/PURCHASE WATER	42.00	
2-41-253 - WATER ANALYSIS	176.00	
2-41-320 - Water Training and Development	265.33	
2-41-511 - Water Meters	3,437.50	
2-41-600 - Water Goods and Supplies	1,355.15	
2-41-700 - Water TVRWC Admin and Contract Services	18,750.00	
2-41-900 - Water Utilities	4,835.74	
2-42-600 - Sanitary Goods and Supplies	1,070.66	
2-42-900 - Sanitary Utilities	907.37	
2-43-120 - Weekly Garbage Expense	6,480.00	
2-61-110 - Dev Municipal Planning Commission	2,750.00	
2-62-200 - Dev Contracted Services	3,911.77	
2-72-600 - Parks Goods and Supplies	155.96	
2-72-700 - Parks Contracted Services	8,400.00	
2-72-750 - Parks Recreation Board	2,500.00	
2-73-900 - Campground Utilities	822.26	
2-74-200 - Library Maintenance	23.37	
2-74-540 - Library Requisitions	3,059.94	
2-74-900 - Library Utilities	1,505.10	
Total Expenditures		\$416,627.08
Net Surplus (Deficit):		\$442,993.08

**Village of Carmangay
Payment Register**

Report Date
2025-07-10 1:17 PM

Batch: 2025-00064 to 2025-00077

Page 1

Bank Code: ATB MC - ATB MASTERCARD

Payment #	Vendor	Date	Amount
Credit Card			
6242025	ADOBE	2025-06-20	27.29
5232025	AMAZON	2025-05-23	85.04
6032025	AMAZON	2025-06-03	62.48
0e1a69894d3311f	AMHSA	2025-06-20	47.24
20250618	AMHSA	2025-06-18	47.24
002953/8604752	HOME DEPOT	2025-06-02	24.54
MAY252025	IDRIVE INC	2025-05-25	142.07
6202025	MICROSOFT	2025-06-20	1,071.00
166681	MY PRINTER SHOP	2025-06-04	264.44
REFUND	MY PRINTER SHOP	2025-06-03	-264.44
10846	PUROLATOR COURIER LTD.	2025-06-10	55.78
3407	PUROLATOR COURIER LTD.	2025-06-03	280.12
10482	RECORDXPRESS DOCUMENT STC	2025-06-10	30.10
Total for Credit Card:			1,872.90
Total for ATB MC:			1,872.90

Village of Carmangay
Payment Register

Report Date
2025-07-10 1:17 PM

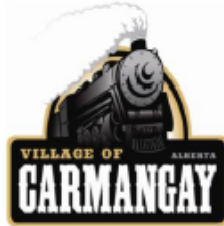
Batch: 2025-00064 to 2025-00077

Page 2

Bank Code: GEN - ATB Business Account

Payment #	Vendor	Date	Amount
Computer Cheque			
3606	REV - TELUS MOBILITY	2025-06-19	0.00
3610	CARMANGAY AND DISTRICT	2025-07-03	2,500.00
3603	Carmangay Community Centre	2025-06-19	105.00
3602	Chinook Arch Regional Library	2025-06-19	1,043.72
3609	KAIZEN LAB INC	2025-06-24	184.80
3607	██████████	2025-06-19	1,000.00
3605	METERCOR INC.	2025-06-19	11,962.13
3608	TRS AERIAL SURVEYS LTD	2025-06-19	1,050.00
3604	██████████	2025-06-19	150.00
Total for Computer Cheque:			17,995.65
Other			
20250619	AMSC INSURANCE SERVICES LTD	2025-06-19	2,428.35
765301089	ATB FINANCIAL	2025-06-03	2,289.12
20250627	AUMA	2025-06-27	2,597.35
775181985	BELL MOBILITY INC.	2025-06-17	18.75
20250602	BIG ROCK POWER	2025-06-02	155.91
3062025	BIG ROCK POWER	2025-06-14	39.54
6022025	BIG ROCK POWER	2025-06-02	260.12
6302025	BIG ROCK POWER	2025-06-30	488.86
83Xbn-0548675	CANADA REVENUE AGENCY	2025-06-30	2,832.35
098628827013	CANOE PROCUREMENT GROUP O	2025-06-02	1,585.81
777952935	CNH INDUSTRIAL CAPITAL	2025-06-19	2,337.56
098626784141	CPKC (NON FREIGHT)	2025-06-06	365.50
768755181	DIRECT ENERGY REGULATED	2025-06-13	60.26
768755185	DIRECT ENERGY REGULATED	2025-06-13	133.46
768759035	DIRECT ENERGY REGULATED	2025-06-13	102.81
773813374	DIRECT ENERGY REGULATED	2025-06-13	94.38
20250630	GOVERNMENT OF ALBERTA ED T/	2025-06-06	14,485.85
6302025	GOVERNMENT OF ALBERTA ED T/	2025-06-30	14,485.85
098650387468	KELLY MCLEOD	2025-06-13	13.64
CAS10230458Y4T8	LAPP	2025-06-30	1,580.31
098650387471	MCNALLY CONTRACTORS	2025-06-27	71,436.28
6302025	MUNISOFT	2025-06-30	489.57
ETRANSFER	Securcom Technologies Inc	2025-06-10	852.93
6252025	TELUS MOBILITY	2025-06-25	60.27
098650387467	TVRWC	2025-06-30	10,503.77
098626784140	VULCAN COUNTY	2025-06-19	395.25
098626784144	VULCAN COUNTY	2025-06-11	47.34
098650387466	VULCAN COUNTY	2025-06-30	410.28
098650387469	VULCAN DISTRICT WASTE COMM	2025-06-30	1,080.00
6142025	WORKERS COMPENSATION BOAR	2025-06-14	309.39
098650387473	XEROX CANADA LTD	2025-06-13	259.83
Total for Other:			132,200.69
Total for GEN:			<u>150,196.34</u>

Payments Printed: 53



**VILLAGE OF CARMANGAY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 859**

**A BYLAW OF THE VILLAGE OF CARMANGAY, IN THE PROVINCE OF ALBERTA, BYLAW #859 TO
REGULATE AND CONTROL THE OPERATION OF THE CARMANGAY CEMETERY**

WHEREAS, the Municipal Government Act authorizes municipalities to regulate services provided by or on behalf of the municipality;

AND WHEREAS, the Cemeteries Act requires a municipality which owns and operates cemeteries within its boundaries to operate and maintain in accordance with the Cemeteries Act and any regulations passed thereunder;

AND WHEREAS the Cemeteries Act requires every operator of a cemetery to make bylaws respecting the organization, operation, and management of the cemetery and the rights, privileges, and responsibilities of the cemetery operator.

AND WHEREAS, the Village of Carmangay is the owner of the Cemetery situated in SW 31-13-23-W4 and which is more fully described on Duplicate Certificate of Title;

NOW THEREFORE, Council for the Village of Carmangay, in the Province of Alberta, duly assembled, shall enact as follows:

A. Cemetery Records:

- a. The Municipal Administrator for the Village of Carmangay shall keep all records for the Carmangay Cemetery in the prescribed manner.

B. Cemetery Plots:

- a. Single Plots:
 - i. Single plots in the Carmangay Cemetery shall be sold at a cost of three hundred and fifty dollars (\$350.00) for residents of the Village of Carmangay and Vulcan County
 - ii. Single plots in the Carmangay Cemetery shall be sold at a cost of five hundred dollars (\$500.00) for non-residents (see Note 1)



- b. Family Plots:
 - i. Family plots (16' x 16') shall be sold at a cost of nine hundred and fifty dollars (\$950.00) for residents of the Village of Carmangay and Vulcan County
 - ii. Family plots (16' x 16') shall be sold at a cost of one thousand one hundred dollars (\$1100.00) for non-residents (see Note 1)
- c. Upon receipt of payment for any plot(s) within the Carmangay Cemetery, the Village of Carmangay shall issue to the purchaser a cemetery plot deed. All Carmangay Cemetery plot deeds are non-transferable.
- d. A cemetery plot may be purchased and held in reserve by any person but may not be purchased by any group, corporation, commercial venture or person for the purpose of speculation.
- e. Upon receipt of a written request from the purchaser of a plot, the Village shall cancel a reservation and refund the purchaser the amount originally paid at the time of reservation of the said cemetery plot.
- f. Should it be found that a plot(s) in the Old Section of the cemetery is no longer useable or is found to be too difficult to open and close with Village equipment, the purchaser may exchange title for the said plot(s) for an equal number of plots in the New Section of the cemetery.

NOTE 1: a "non-resident" is someone who has moved away from the Village of Carmangay or outside Vulcan County two (2) years or more prior to purchasing a plot, unless admitted to a long term care facility.

C. Interment/Disinterment

- a. The Village of Carmangay shall be responsible for the opening and closing of all gravesites in the Carmangay Cemetery.
- b. A valid burial permit or certificate of cremation shall be presented to the Village Office prior to interment.
- c. The following rates shall be charged:
 - i. \$450.00 - for opening and closing of a gravesite between November 1 and April 30
 - ii. \$350.00 – for opening and closing of a gravesite between May 1 and



October 31.

- iii. \$225.00 – for opening a closing an urn site
 - 1. Cremated remains may be interred in an already occupied site
- iv. \$300.00 – for opening and closing a small vault
- v. If the interment involves the removal of a grave cover, the charge shall be five hundred (\$500.00) and any fees incurred by the Village for equipment and removal or disposal of grave cover.
- d. When due to location or inclement weather, the gravesite must be dug by hand or special equipment brought in, the charge for the services shall be whatever the cost incurred by the Village of Carmangay to have the site opened and/or closed.
- e. For disinterment or interment, a valid disinterment or reinterment permit must be presented to the Village Office. The costs for the service shall be determined by the costs incurred by the Village.

D. Monuments, Gravestone Markers and Grave Covers

- a. All gravesites must have a permanent gravestone or marker to identify the name of the deceased and the date of death, at minimum.
- b. All monuments, markers, gravestones must be placed at the head of the Gravesite and the placement of them in any other area is prohibited.
- c. No monuments, marker, gravestones or grave covers shall be erected or placed or any concrete work done without notifying the Village Office during normal business hours.
- d. All debris, litter, rubbish arising or resulting from work done on any plot must be cleaned up and removed from the cemetery and the plot(s) left in a clean and tidy manner.

A copy of this bylaw shall be given to each person arranging for burials in the Carmangay Cemetery as requested.

Bylaw #765 shall be repealed with the passing of Bylaw #859.

This bylaw shall take effect on the date of the third and final reading.



VILLAGE OF CARMANGAY
BYLAW #858

A BYLAW OF THE VILLAGE OF CARMANGAY FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the VILLAGE OF CARMANGAY deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the VILLAGE OF CARMANGAY in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

PLAN 3103 AB
BLOCK 21
ALL THAT PORTION OF LANE FORMING PART OF LOT 37, BLOCK 21, PLAN 251 _ _ _ _
CONTAINING 0.084 HECTARES (0.208 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official

Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__

Minister of Transportation and
Economic Corridors

Received second reading this _____ day of _____, 20__.

Received third reading and finally passed this _____ day of _____, 20__.

Chief Elected Official

Seal

Chief Administrative Officer