

**Minutes
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
November 17, 2025
7:00 p.m.**

1. Call to Order: **Mayor Doug Fraser calls the meeting to order at 7:05 p.m.**

Attendance: Mayor Doug Fraser, Deputy Mayor Kym Nichols, CAO Kelly McLeod

Remote attendance: Councilor Sue Brown

2. Approval of Agenda for Monday, November 17, 2025 Regular Council Meeting

Deputy Mayor Kym Nichols motions to approve the agenda, with the addition of 11 (e) – Motion to appoint Kym Nichols to the Village of Carmangay Library Board.

CARRIED

3. Guests – Steve Harty, ORRSC – presentation on options for secondary suites and process of amendment of Land Use Bylaw to include these options

Mayor Doug Fraser motions to enter into closed session under FOIP Section 16 – Third Party Business Interests with the inclusion of Steve Harty at 7:50 pm.

CARRIED

Mayor Doug Fraser motions to exit closed session at 8:06 pm.

CARRIED

4. Question Period – none

5. Approval of Minutes

Councillor Sue Brown motions to approve the minutes of Tuesday, October 28, 2025 Organizational Council Meeting.

CARRIED

Deputy Mayor Kym Nichols motions to approve the minutes of Tuesday, October 28, 2025 Regular Council Meeting

CARRIED

6. Public Works Report

7. Administrator Report

Councillor Sue Brown motions to accept the Public Works Report and the Administrator Report for information.

CARRIED

8. Correspondence

Letter from Oldman Watershed requesting funding.

Deputy Mayor Kym Nichols motions to table this request until December council meeting.

CARRIED

9. Financial Reports

Deputy Mayor Kym Nichols motions to accept the Financial Reports for information.

CARRIED

10. Old Business

a. Bylaw #858 – Road Closure Bylaw

- For information

b. Roving Energy Manager Program

- For information

c. Land Use Bylaw Amendment Proposal for Secondary Suites

- Discussion on options led by Steve Harty, ORRSC
- For information

d. Infrastructure Master Plan Project

- For information

11. New Business

a. Bylaw #860 – Parking Bylaw

- To be presented in December

b. Bylaw #861 - Council Remuneration Bylaw

Deputy Mayor Kym Nichols motions to pass first reading of Bylaw #861 – Council Remuneration Bylaw.

CARRIED

Councillor Sue Brown motions to pass second reading of Bylaw #861 – Council Remuneration Bylaw.

CARRIED

Mayor Doug Fraser motions to request permission to pass third reading of Bylaw #861 – Council Remuneration Bylaw.

CARRIED UNANIMOUSLY

Deputy Mayor Kym Nichols motions to pass third and final reading of Bylaw #861 – Council Remuneration Bylaw.

CARRIED

c. Amendment to Committee Appointments

Deputy Mayor Kym Nichols motions to amend the appointment of Sheila Smidt to the Local Assessment Review Board and the Chinook Subdivision and Appeal Board to state the term of the appointment to expire in October 2028.

CARRIED

d. Electoral Boundaries Commission

- Council directs administration to provide input on the proposed boundary changes in support of Option B.

e. Appointment to Carmangay Library Board

Motion by Councillor Sue Brown to appoint Kym Nichols to the Village of Carmangay Library Board for a term of one year, starting on November 17, 2025 and ending on November 16, 2026

CARRIED

12. Reports

- ORRSC – no meeting
- Marquis Foundation – did not attend
- Vulcan District Solid Waste – no meeting
- SouthGrow – no meeting
- Twin Valley Regional Water Services Commission – no meeting
- Mayors and Reeves of Southern Alberta – Mayor attended
- Vulcan County Regional Emergency Partnership Committee –
 - Sue Brown elected Chair of VCREMP
 - Next meeting March 2026
 - Presentation on Emergency Social Services by Gabby Trudel
 - Overview of emergency response plan
- FCSS – no attendee
- Vulcan County Communications Meeting – no meeting
- Carmangay Rec Board -- no meeting
- Carmangay Library Board – no appointee until today

13. Closed Session –

a. FOIP Section 16 – Third Party Business Interests

Deputy Mayor Kym Nichols motions to enter closed session at 8:53 p.m under FOIP Section 16 – Third Party Business Interests.

CARRIED

Mayor Doug Fraser motions to exit closed session at 9:33p.m.

CARRIED

Deputy Mayor Kym Nichols motions to direct administration to proceed as discussed.

CARRIED

14. Adjournment

Mayor Doug Fraser adjourns meeting at 9:34p.m.

Date

Mayor Doug Fraser

CAO Kelly McLeod

DRAFT